

Township of Admaston/Bromley  
Second Monthly Meeting

Council met for their second monthly meeting on Thursday July 21<sup>st</sup>, 2022. Present were, Mayor Michael Donohue and Councilors Robert Dick, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski, Contract Public Works Superintendent Jamie Doering and Administrative Assistant Meagan Jessup.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:38 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 20/07/22**

Moved by Robert Dick, seconded by Kevin Legris

BE IT RESOLVED that Council approve the agenda of July 21, 2022, Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

Council reviewed the minutes provided in the agenda package.

**Resolution No. 21/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following meeting Minutes:

- July 7<sup>th</sup>, 2022, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

Vincent Rea attended the meeting as a guest.

**Agenda Item 7 – Planning and Economic Development Committee** Chair Bob Hall, Committee Member Kevin LeGris

7a Bill 109 Site Plan Delegation Report

Councillor Legris presented the report to Council, and the following resolution was passed:

**Resolution No. 22/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT Council approve By-Law 2022-49, being a by-law to delegate site plan control approval to the Manager of Planning Services, County of Renfrew, in the Township of Admaston/Bromley.

Carried

**Agenda Item 8 – Community Services Committee** – Chair Kevin Legris,  
Committee Member Bob Hall

None.

**Agenda Item 9 – Operations Committee** – Chair Robert Dick, all of Council

9a Update from Contract Public Works Superintendent – Verbal Report

Jamie Doering provided an update on policies, procedures and by-laws that staff are working on updating for the department.

9b June Public Works Report

**Resolution No. 23/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the June Public Works Report as information.

Carried

9c Job Cost Expenditure Report to June 30<sup>th</sup>, 2022

**Resolution No. 24/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the Job Cost Expenditure Report, June 30, 2022, as information.

Carried

9d Tender PW2022-03 Paving Works

**Resolution No. 25/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

WHEREAS Staff have reviewed all tender submissions received for PW 2022-03;

AND WHEREAS pricing came in higher than budgeted.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley reject all tenders for Tender PW 2022-03;

AND BE IT FURTHER RESOLVED THAT Council direct staff to change the scope of the work that was issued for Tender PW 2022-03 to find cost savings;

AND BE IT FURTHER RESOLVED THAT Council direct staff to re-tender for paving for South McNaughton Road for 2022, with the adjusted scope change.

AND BE IT FURTHER RESOLVED THAT Council direct staff to forego notice requirements set out in By-Law 2020-54 and provide the contractors on the list of Tender Requests from PW 2022-03 with the new Tender Document, as well as post on Social Media and the Township Website.

Carried

9e Tender PW2022-04 Surface Treatment

**Resolution No. 26/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that the Council of the Corporation of the Township of Admaston/Bromley award PW 2022-04 to Greenwood Paving;

AND BE IT FURTHER RESOLVED THAT Council direct staff to direct Greenwood Paving to complete only McPeak Line at a cost of \$85,995.26, all taxes included.

Carried

9f Entrance Permit By-Law Report

**Resolution No. 27/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT Council of the Township of Admaston/Bromley receive Draft By-Law 2022-xx, to regulate Entrances onto Township roads, which will be named and numbered at a future Council meeting.

Carried

9g Municipal Right of Ways By-Law Report

**Resolution No. 28/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT Council of the Township of Admaston/Bromley receive Draft By-Law 2022-xx, to regulate Activity on Municipal Rights of Ways and Public Lands, which will be named and numbered at a future Council meeting.

Carried

9h Golf Course Road Rehabilitation Agreement

**Resolution No. 29/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT the Council adopt By-Law 2022-52, being a by-law to enter into a road rehabilitation agreement for Golf Course road with the Township of Horton and Thomas Cavanaugh Construction Limited.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, all of Council.

10a Stone Road Transfer Station

**Resolution No. 30/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the report concerning the Stone Road Transfer Station as information.

Carried

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, all of Council.

11a Bonnechere Valley Recreation Agreement Report

Council discussed the recreation agreement with Bonnechere Valley as well as the Town of Renfrew and directed staff to bring back statistics on users of the Renfrew recreation facilities.

**Resolution No. 31/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

WHEREAS the Township is in an agreement with the Township of Bonnechere Valley for recreation services;

BE T RESOLVED THAT Council provide direction to staff to notify the Township of Bonnechere Valley of the intent to maintain the current agreement through the 2022/2023 season;

AND BE IT FURTHER RESOLVED THAT Council direct staff to negotiate an agreement based on per use for the next 4 years beginning 2023 with Bonnechere Valley Township.

Deferred

**Resolution No. 32/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT defer the Bonnechere Valley Recreation Agreement to the August 4, 2022, Council Meeting.

Carried

11b Payment Voucher up to July 13<sup>th</sup>, 2022

**Resolution No. 33/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve the payment voucher listing to July 15<sup>th</sup>, 2022 in the amount of \$329,494.61.

Carried

11c Budgetary Control Report – June 30<sup>th</sup>, 2022

**Resolution No. 34/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accepts the Budgetary Control Report to June 30<sup>th</sup>, 2022, as information.

Carried

11d Golf Day Resolution

**Resolution No. 35/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT Council approve a golf afternoon with staff and Council in attendance for the 2022 year, more specifically in August or September, as discussed at the Finance & Administration Committee meeting on July 21, 2022.

Carried

**Agenda Item 12 – Protective Services Committee** Chair Mike Quilty, Committee Member Robert Dick

12a Police Service Board Minutes – May 10, 2022

**Resolution No. 36/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the Police Services Board Minutes – May 10, 2022, as information.

Carried

**Agenda Item 13 – County of Renfrew** Mayor Michael Donohue

13a County Summary – June 29, 2022

**Resolution No. 37/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County Council Summary, dated June 29, 2022, as information.

Carried

**Agenda Item 14 – By-Laws**

**Resolution No. 38/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following by-laws:

- Site Plan Control Designation – 2022-49
- Golf Course Road Rehabilitation Agreement – 2022-52

Carried

**Agenda Item 15 – Old Business**

15a Action Tracking List

**Resolution No. 39/07/22**

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the Action Tracking List as information.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

18a By-law 2022-47 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 40/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED that By-law 2022-50, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held July 21, 2022, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 41/07/22**

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED that the Thursday, July 21, 2022, Township of Admaston/Bromley Council meeting be adjourned at 9:20 p.m.

Carried

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Mayor

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CAO/Clerk