

Township of Admaston/Bromley
Second Monthly Meeting
Thursday, June 23, 2022 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes:
 - Special Council Meeting held [May 19, 2022](#)
 - Council meeting held [June 9, 2022](#)
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Bob Hall, Committee Member Kevin LeGris
 - 7a [Building and Sewage Report – May](#)
 - 7b [Temporary Use Agreement – 494 Fourth Chute Road](#)
8. **Community Service Committee** – Chair Kevin LeGris, Committee Member Bob Hall
 - 8a
9. **Operations Committee** Chair Robert Dick, All of Council
 - 9a [May Public Works Report](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
 - 10a
11. **Finance and Administration Committee** - Chair Michael Donohue, All of Council
 - 11a [Budgetary Control Report – May 31st, 2022](#)
 - 11b [Voucher Report and Payment Register](#)
12. **Protective Services Committee** – Chair Mike Quilty, Committee Member Robert Dick
 - 12a

13. **County of Renfrew** – Mayor Michael Donohue

13a

14. **By-Laws**

14a [2022-42](#) Temporary Use Agreement – 494 Fourth Chute Road

15. Old Business

15a Action Tracking List

16. New Business

16a

17. Closed Session

17a Canada Day Citizens of the Year

18. Confirmatory By-Law

18a [2022-43](#) being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
Special Meeting

Council met for their special meeting on Thursday May 19th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi and Acting Treasurer/Deputy Clerk Mitchell Ferguson.

Municipal Government Wayfinders representatives present were Michael Wildman and David Reid.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 6:00 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 11/05/22

Moved by Mike Quilty, seconded by Robert Dick.

BE IT RESOLVED that Council approve the agenda of May 19th, 2022, Special Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

None.

Agenda Item 6 – Delegations and Guests

6a Municipal Government Wayfinders via zoom.

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hall, Committee Member Kevin LeGris

None.

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

None.

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

None.

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a Preliminary Findings – Organizational Review

As per section 239 2(b) personal matters about an identifiable individual, including municipal or local board employees.

More specifically as it relates to the Organizational Review.

Resolution No. 12/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council move into a closed session at 6:01p.m. as per section 239 2(b) of the Municipal Act– *personal matters about an identifiable individual, including municipal or local board employees.*

More specifically as it relates to the Preliminary Findings Organizational Review.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-35 being a by-law to confirm proceedings of Council Meeting

Resolution No. 13/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that By-Law 2022-37, being a By-law to confirm the Proceedings of the Special Council of the Township of Admaston/Bromley at the meeting held May 19, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 14/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Thursday, May 19th, 2022, Township of
Admaston/Bromley Council meeting be adjourned at 7:20 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday June 9th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski.

The Delegations for the meeting present were Taylor Hanrath (County of Renfrew) and Angela Schutt (Welch LLP).

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/06/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda of June 9th, 2022, Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Council reviewed the minutes provided in the agenda package. After noting some minor formatting changes required, council passed the following resolution.

Resolution No. 02/06/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council adopt the following meeting Minutes:

- May 19th, 2022, Regular Council Meeting.
- May 31st, 2022, Special Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

6a Taylor Hanrath, Acting Manager of Infrastructure from the County of Renfrew

Mr. Hanrath provided Council with a presentation with respect to the Transportation Master Plan that the County of Renfrew is undertaking over the course of the next couple of years. Council asked a few questions with respect to timing, funding and when the deadline is for joining the RFP that the County of Renfrew will be putting out for this project. After this discussion, the following resolution was passed.

Resolution No. 03/06/22

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Taylor Hanrath, Acting Manager of Infrastructure from the County of Renfrew, appear before Council to present information on the proposed Transportation Master Plan.

Carried

Mr. Hanrath departed after the presentation at 7:45pm.

Council welcomed Mrs. Schutt to Admaston/Bromley and passed the following resolution:

Resolution No. 04/06/22

Moved by: Robert Dick, seconded by Mike Quilty

6b Angela Schutt – Welch LLP

BE IT RESOLVED THAT Angela Schutt, auditor from Welch LLP, appear before Council to present the Financial Statements for 2021.

Carried

Mrs. Schutt presented the Township with the Draft Consolidated Financial Statements for the year ending 2021 Audit. Council sought clarification on a few items, specifically pertaining to post closure cost figures. After some discussion Mrs. Schutt completed the presentation.

Mrs. Schutt departed after the presentation at 8:10pm.

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hall, Committee Member Kevin LeGris

7a Consent Application – B42/20

Councillor Bob Hall presented the report to Council, after some discussion, the following resolution was passed:

Resolution No. 05/06/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B42/20 submitted by James Frances & Leila Quigley Estate so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

8a Library Board Minutes, Treasurer Report, CEO Report

Council reviewed the minutes and reports provided in the agenda package. After some discussion, the following resolution was passed:

Resolution No. 06/06/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council receive the following Library Board information:

- February 15, 2022 Board Minutes
- Treasurer’s Report – May 2022
- CEO’s Report – May 2022

Carried

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a 2021 Audited Financial Statements

Acting Treasurer/Deputy Clerk presented the report to Council. Also mentioned was that staff and the auditor are working to arrange meetings with the Library Board and the Fire Committee to introduce the new auditor as well as review the financial statements for 2021. After further discussion, the following resolution was passed:

Resolution No. 07/06/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council approve the 2021 Audited Financial Statements as presented to Council on June 9th, 2022;

AND THAT IT BE RESOLVED THAT Council direct staff to place the 2021 Audited Financial Statements on the Township website.

Carried

11b – Report on Unfunded Costs – O.Reg 284/09

Acting Treasurer/Deputy Clerk presented the report to Council. After some discussion, the following resolution was passed:

Resolution No. 08/06/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the information concerning Ontario Regulation 284/09 reporting requirements as information.

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

None

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

The Mayor provided Council with a report on the County Council Summary for May 2022. After some discussion and clarification on a few of the items mentioned in the summary, the following resolution was passed:

Resolution No. 09/06/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accept the County Council Summary – May 2022, as information.

Carried

Agenda Item 14 – By-Laws

None

Agenda Item 15 – Old Business

15a Action Tracking List

Acting Treasurer/Deputy Clerk presented the Action Tracking Report to Council. After some discussion about an addition to the Action Tracking Report, the following resolution was passed.

Resolution No. 10/06/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – New Business

Councillor Hall provided notice that there was going to be a motion for reconsideration brought to the next council meeting, pertaining to the proposed zoning by-law amendment to include Cannabis that was brought to the May 31st, 2022 Special Council Meeting.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-41 being a by-law to confirm proceedings of Council Meeting

Resolution No. 111/06/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-law 2022-41, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 9, 2022 be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 12/06/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, June 9, 2022 Township of Admaston/Bromley Council meeting be adjourned at 8:44 p.m.

Carried

Mayor

Acting Treasurer/Deputy Clerk

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

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REPORT

Date: June 23, 2022
To: Council
From: Meagan Jessup
Re: Building and Sewage Report

Discussion:

Below is a comparison of the Building Permits from 2022 and 2021 for May.

May 2022	New Residence Permits	New Residence Permit Values	Other Permits	Other Permit Values	Total Permits	Total Value
Monthly	2	750,000.00	9	500,400.00	11	1,250,400.00
Year to Date	7	3,000,000.00	31	3,209,400.00	38	6,209,400.00
May 2021						
Monthly	2	600,000.00	5	160,000.00	7	760,000.00
Year to Date	5	1,750,000.00	33	2,025,500.00	38	3,775,500.00

Permit Breakdown Comparison			
	2020	2021	2022 to date
Dwellings	11	12	7
Commercial	-		
Agricultural & Farm	21	5	7
Other (Ex. Additions, Porches, Sheds, Decks)	47	65	24
Total Building Permits	79	82	38
Septic Permits	24	29	9
Demolition Permits	-	3	2
Grand Total	103	114	49

Total Monthly Building Permits - Previous Years													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2020	-	4	5	7	13	9	11	5	12	6	5	2	79
2021	-	-	11	20	7	3	10	9	17	3	1	1	82
2022	-	11	5	11	11	-	-	-	-	-	-	-	38

People Consulted:
None.

Recommendation for Council:

BE IT RESOLVED THAT Council accepts this report as information.

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REPORT

Date: June 23rd, 2022

To: Council

From: Mitchell Ferguson

Re: Temporary Use Agreement – 494 Fourth Chute Road

Background:

A request to inhabit a trailer onsite while the construction of a new dwelling is taking place, was provided to the Township from Mr. Hoover. The current zoning By-Law does not permit mobile accommodation on lands zoned Rural. However, entering into an agreement to permit it while the new building is being constructed would allow for the applicant to proceed with their application and construction. The draft agreement provided would require the applicant to remove the mobile accommodation upon issuance of an occupancy permit for the new dwelling.

Financial Implications:

None at this time.

People Consulted:

Chief Building Official
CAO/Clerk

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council approve By-Law 2022-42, being a By-Law to authorize the Township to enter into an agreement with Menno Hoover to permit mobile accommodation onsite and be inhabited while a new dwelling is being constructed.

494 Fourth Chute Road

Bromley, Lot 10 Concession 6

I, Menno Hoover, would like to reside in a trailer while I am building a residence at 494 Fourth Chute Road, Douglas.

Once the residence is complete, I will remove the trailer from the property.

Thank you,

Menno Hoover

A handwritten signature in blue ink that reads "Menno Hoover". The signature is written in a cursive style with a blue ink color.

**Township of Admaston/Bromley
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REPORT

Date: June 23rd, 2022
To: Council
From: Steve Visinski/Meagan Jessup
Re: Public Works May 2022 Report

On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This monthly report is for the month of May 2022.

Township

Cardboard was delivered to the Emterra Recycling Plant in Renfrew by Township staff twice per month. Recycling was picked up weekly this month from the Stone Road Transfer site by the contractor. The recycling at the Osceola Landfill and Douglas Transfer stations are normally picked up once per month by the contractor.

Staff completed and documented monthly road inspections to ensure roads are meeting the Minimum Maintenance Standards. Load restrictions have been lifted. Entrance permits and 911 signs have been measured and installed as per requests. Staff also completed online, and in-class CPR Training.

Current Projects

- Cold patching is ongoing.
- Traffic Counters have been set up on various roads, along with the speed radar sign.
- Grading operations and cold patching will continue as needed.
- Brushing on various roads have begun, along with ditching.
- Remediation Jobs have begun in various locations.
- Sign replacement (from reflectivity testing) has begun.
- Gravel Contract is currently taking place.

Upcoming Events

- Maintenance of Equipment is ongoing.
- Culvert maintenance and remediation jobs will continue.
- Grading and cold patching will be ongoing.
- Calcium application will begin.
- Crack sealing on various asphalt roads will begin.
- Gravel Contract will be complete.
- Staff have been working on Tenders for Asphalt Resurfacing and Surface Treatment.

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REPORT

Date: June 23rd, 2022

To: Council

From: Mitchell Ferguson

Re: Budgetary Control Report to May 31st, 2022

Background:

The budgetary control report represents the year-to-date figures as of May 31st, 2022.

Revenue

Taxation – The Interim Tax Billing has been completed for 2022. This is calculated based off fifty percent (50%) of the prior year's Final Tax Levy.

Grants – As of May 31st, 2022, the Township has received the following significant sources of grant revenue:

- a) \$225,500 – Ontario Municipal Partnership Funding
- b) \$251,827 – Ontario Commuter Infrastructure Funding
- c) \$21,000 – Modernization Intake 2 – Roads Review
- d) \$42,739 – Modernization Intake 3 – Org Review

Other Revenue – This variance is due to the large debenture budget line item (\$287,400). When the debenture line item is removed, the variance for other revenue is approximately forty percent (40%).

Revenue from Reserves – The reserves entries will be completed as the corresponding projects funded through reserves are completed.

Expenditures

Utilities – The administrative department splits the hydro bill and the telephone bill, for the 477 Stone Road location, with the public works department. The public works department will be allocating the costs to their budget for the remainder of the year, starting in July.

Emergency Management – Costs have been incurred with respect to the annual training exercise that took place. However, due to timing of the invoices, they are not represented on the May 31st, 2022 report.

Animal Control – Amount reflected in this line item is inclusive of the remaining payments made to the pre-existing pound agreement with an adjacent municipality. Those payments have stopped as the Township is now under the care of the new Animal Control agreement with the Town of Renfrew and MLES.

Economic Development – Renfrew & Area Health Services Village payment was made in 2022, in the amount of \$31,705.53. The budgeted variance is to be allocated to various advertising items.

Asset Management Review – These invoices are the remainder of the invoices from the Asset Management Review that commenced in 2021, to be completed in 2022.

County and Schools – The first payment of the County of Renfrew Levy and the School Board Levies was due March 31st. 2022 The second installment is due June 30th, 2022.

Financial Implications:

None at this time

People Consulted:

CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council accepts the Budgetary Control Report to May 31st, 2022 as information.

Township of Admaston/Bromley
Budgetary Control Report
For the Month Ending May 31, 2022

	Current	Year to Date	Budget	Variance	Var %
REVENUES					
Taxation		2,210,574.69	4,600,970.00	(2,390,395.31)	51.95-
Drains			50,000.00	(50,000.00)	100.00-
Payment In Lieu		445.25	14,900.00	(14,454.75)	97.01-
Grants	83,942.00	538,507.08	1,640,694.00	(1,102,186.92)	67.18-
Fees & Service Charges	5,317.87	13,039.37	55,500.00	(42,460.63)	76.51-
Other Revenue	18,386.05	343,763.26	389,410.00	(45,646.74)	11.72-
Revenue from Reserves			613,740.00	(613,740.00)	100.00-
TOTAL REVENUES:	107,645.92	3,106,329.65	7,365,214.00	(4,258,884.35)	57.82-
EXPENDITURES					
ADMINISTRATION COSTS					
Building Maintenance	615.00	3,914.45	19,360.00	15,445.55	79.78
General Employment Costs	15,249.73	123,871.43	306,350.00	182,478.57	59.57
General Overhead	(2,435.33)	14,374.17	95,500.00	81,125.83	84.95
Office Expense	1,063.89	6,597.71	15,200.00	8,602.29	56.59
Taxation Expense		12.48	1,000.00	987.52	98.75
Training & Development	(186.99)	1,754.59	6,500.00	4,745.41	73.01
Information Technology	630.91	5,448.75	15,500.00	10,051.25	64.85
Utilities	1,416.31	12,563.74	17,600.00	5,036.26	28.62
Contributions to Reserves			210,860.00	210,860.00	100.00
TOTAL ADMINISTRATION COSTS:	16,353.52	168,537.32	687,870.00	519,332.68	75.50
COUNCIL					
Council Employment Costs	6,069.66	34,954.02	90,200.00	55,245.98	61.25
Council Expenses	122.61	1,211.98	14,000.00	12,788.02	91.34
Council Audio Visual System			5,000.00	5,000.00	100.00
TOTAL COUNCIL:	6,192.27	36,166.00	109,200.00	73,034.00	66.88
PROTECTION					
By-Law Enforcement			2,000.00	2,000.00	100.00
Emergency Management			3,000.00	3,000.00	100.00
Fire	(541.22)	45,356.58	338,920.00	293,563.42	86.62
Police Services Board	296.20	1,659.34	4,000.00	2,340.66	58.52
Policing	31,712.00	164,232.45	395,420.00	231,187.55	58.47
TOTAL PROTECTION:	31,466.98	211,248.37	743,340.00	532,091.63	71.58
BUILDING & SEWAGE					
Building Employment Costs	2,326.73	10,975.99	25,300.00	14,324.01	56.62
Building Expenses	229.98	484.34	1,500.00	1,015.66	67.71
TOTAL BUILDING & SEWAGE:	2,556.71	11,460.33	26,800.00	15,339.67	57.24
ANIMAL CONTROL					
Canine Control	335.00	1,340.00	2,500.00	1,160.00	46.40
Dog License		60.78	400.00	339.22	84.81
Livestock		709.48	6,350.00	5,640.52	88.83
TOTAL ANIMAL CONTROL:	335.00	2,110.26	9,250.00	7,139.74	77.19

Township of Admaston/Bromley
Budgetary Control Report
For the Month Ending May 31, 2022

	Current	Year to Date	Budget	Variance	Var %
WASTE MANAGEMENT					
Waste Employment Costs	3,918.72	20,602.54	62,450.00	41,847.46	67.01
Landfill Maintenance	7,548.61	28,084.94	88,600.00	60,515.06	68.30
International Compactor	1,409.02	8,736.77	16,000.00	7,263.23	45.40
Recycling	2,122.42	8,728.36	34,000.00	25,271.64	74.33
Well Testing & Reports	6,711.48	12,278.16	33,000.00	20,721.84	62.79
Osceola Landfill Expansion		3,688.81	50,000.00	46,311.19	92.62
TOTAL WASTE MANAGEMENT:	21,710.25	82,119.58	284,050.00	201,930.42	71.09
RECREATION					
Recreation Expenses	(1,709.61)	(60.66)	43,790.00	43,850.66	100.14
Library Expenses	6,000.00	6,120.00	22,100.00	15,980.00	72.31
TOTAL RECREATION:	4,290.39	6,059.34	65,890.00	59,830.66	90.80
DRAINS & PLANNING					
Municipal Drain Maintenance			25,000.00	25,000.00	100.00
Tile Drainage		8,002.63	30,000.00	21,997.37	73.32
Drainage Superintendent		191.00	1,000.00	809.00	80.90
Planning Fees		800.60	7,000.00	6,199.40	88.56
Economic Development		31,705.53	35,800.00	4,094.47	11.44
FCM Asset Management		10,180.81	15,000.00	4,819.19	32.13
Cannabis Study - ICB	750.00	1,348.54	4,500.00	3,151.46	70.03
Public Works Joint Review		7,118.63	67,000.00	59,881.37	89.38
Structural Review	14,017.47	24,945.20	61,000.00	36,054.80	59.11
TOTAL DRAINS & PLANNING:	14,767.47	84,292.94	246,300.00	162,007.06	65.78
COUNTY & SCHOOLS					
County of Renfrew		337,605.00	1,383,486.00	1,045,881.00	75.60
English Public		136,926.14	554,151.00	417,224.86	75.29
English Separate		48,669.86	192,907.00	144,237.14	74.77
French Public		2,074.07	8,732.00	6,657.93	76.25
French Separate		4,481.02	18,523.00	14,041.98	75.81
TOTAL COUNTY & SCHOOLS:	0.00	529,756.09	2,157,799.00	1,628,042.91	75.45
ROADS					
Overhead	14,559.24	56,461.00	220,700.00	164,239.00	74.42
Road Maintenance	29,032.95	234,427.45	879,800.00	645,372.55	73.35
Equipment	4,412.77	28,355.96	30,500.00	2,144.04	7.03
Capital		281,780.70	621,715.00	339,934.30	54.68
Construction	3,276.75	3,276.75	1,282,000.00	1,278,723.25	99.74
Covid-19	745.07	12,632.45		(12,632.45)	
Total ROADS:	52,026.78	616,934.31	3,034,715.00	2,417,780.69	79.67
TOTAL EXPENDITURES:	149,699.37	1,748,684.54	7,365,214.00	5,616,529.46	76.26
SURPLUS/DEFICIT	(42,053.45)	1,357,645.11	0.00	1,357,645.11	0.00

Township of Admaston/Bromley

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REPORT

Date: June 23, 2022
To: Council
From: Mitchell Ferguson
Re: Payment Voucher

Discussion:

As council is aware, Staff is bringing forward one payment voucher instead of one for each respective department having one. A few things to note on this listing are as follows:

- Admaston/Bromley Library, Douglas Recreation Committee, Admaston Recreation Committee all received the remainder of their disbursements for 2022.
- M.I.S. – Municipal Insurance Services – Insurance for the Township for 2022/2023.
- Municipal Government Wayfinders – Invoices for the Organizational Review.
- Cavanagh Construction – Invoice for some gravel received in 2022.
- Ideal Pipe – Culverts were purchased for the 2022 public works projects.
- County of Renfrew – Quarter two (2) levy installment was paid.
- School Board Levy Payments – All four (4) School board payments were made for quarter two (2).
- WSCS Consulting Inc – Consulting Firm invoices currently completing the Roads Operational Review in collaboration with Whitewater Region and Greater Madawaska.

Financial Implications:

None at this time

People Consulted:

Acting Public Works Superintendent

Recommendation for Council:

BE IT RESOLVED that Council approve the payment voucher listing to June 17th, 2022 in the amount of \$788,148.27

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheques			
24489	ADMASTON/BROMLEY	22-06-02	15,600.00
24490	ADMASTON/BROMLEY RECREATION	22-06-02	6,000.00
24491	ADMASTON/BROMLEY RECREATION	22-06-02	4,000.00
24492	BEARCOM CANADA CORP	22-06-02	762.91
24493	BENSON AUTO PARTS	22-06-02	576.85
24494	BELL CANADA	22-06-02	82.75
24495	BONNECHERE VALLEY 4H BEEF CLL	22-06-02	100.00
24496	COBDEN & DISTRICT RECREATION	22-06-02	2,000.00
24497	COUNTY OF RENFREW	22-06-02	126.00
24498	Dacre and Area Community Assoc	22-06-02	500.00
24499	DELL CANADA INC	22-06-02	1,432.84
24500	DELTA POWER EQUIPMENT	22-06-02	111.56
24501	DOUGLAS LIONS CLUB	22-06-02	500.00
24502	EGANVILLE LEADER LTD	22-06-02	432.47
24503	EGANVILLE & DISTRICT SENIOR	22-06-02	1,100.00
24504	MITCHELL FERGUSON	22-06-02	157.83
24505	HOSPICE RENFREW	22-06-02	300.00
24506	MEAGAN JESSUP	22-06-02	172.87
24507	KIRK MILLER	22-06-02	54.90
24508	Ministry of Finance	22-06-02	1,153.18
24509	M.I.S. MUNICIPAL INSURANCE	22-06-02	67,484.52
24510	BANK OF MONTREAL	22-06-02	685.44
24511	MUNICIPAL GOVERNMENT WAYFINC	22-06-02	10,149.66
24512	NORTHCOTE COMMUNITY CENTRE	22-06-02	1,650.00
24513	OMERS	22-06-02	6,708.36
24514	PETRO-CANADA FUELS INC	22-06-02	490.26
24515	RECEIVER GENERAL	22-06-02	16,504.35
24516	RENFREW HOME HARDWARE	22-06-02	79.10
24517	RENFREW AND AREA SENIOR'S	22-06-02	700.00
24518	RENFREW GOLDEN AGE	22-06-02	500.00
24519	THE ROYAL CANADIAN LEGION	22-06-02	300.00
24520	SUNSHINE COACH SERVICE	22-06-02	600.00
24521	VICTIM SERVICES RENFREW COUN	22-06-02	100.00
24522	WALSH, GERALD	22-06-02	92.00
24523	XPLORNET	22-06-02	104.51
24524	BANK OF MONTREAL	22-06-16	102.21
24525	BEARCOM CANADA CORP	22-06-16	1,106.78
24526	BENSON AUTO PARTS	22-06-16	666.74
24527	BELL CANADA	22-06-16	87.01
24528	BUSKE OFFICE EQUIPMENT	22-06-16	180.03
24529	CAVANAGH CONSTRUCTION LTD	22-06-16	11,998.33
24530	BANK OF MONTREAL.	22-06-16	67.66
24531	CONSEIL SCOLAIRE CATHOLIQUE	22-06-16	4,481.02
24532	CONSEIL DES ECOLES PUBLIQUE	22-06-16	2,074.07
24533	COUNTY OF RENFREW	22-06-16	354,138.00
24534	DEDO, BRIAN	22-06-16	4,758.60
24535	DICK, ROBERT	22-06-16	350.75

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
24536	EMTERRA ENVIRONMENTAL	22-06-16	1,831.99
24537	DEBBIE ENRIGHT	22-06-16	750.00
24538	FIEBIG'S TROPHY & ENGRAVING	22-06-16	73.74
24539	HORTON, TOWNSHIP OF	22-06-16	222.56
24540	HYDRO ONE NETWORKS, INC.	22-06-16	1,358.60
24541	IDEAL PIPE	22-06-16	27,287.42
24542	JP2G CONSULTANTS INC	22-06-16	3,143.22
24543	1172264 ONTARIO INC	22-06-16	2,144.20
24544	BANK OF MONTREAL	22-06-16	854.05
24545	NESTOR IT SERVICES	22-06-16	140.39
24546	OLMSTEADS HOME HARDWARE	22-06-16	14.11
24547	PETRO-CANADA FUELS INC	22-06-16	5,717.75
24548	MINISTRY OF FINANCE	22-06-16	32,368.00
24549	RENFREW COUNTY PUBLIC	22-06-16	136,926.14
24550	RENFREW COUNTY CATHOLIC	22-06-16	48,669.86
24551	SCOTT & SONS HARDWARE	22-06-16	227.26
24552	THE SECURITY COMPANY	22-06-16	169.50
24553	ULTRAMAR	22-06-16	59.01
24554	VALLEY NAPA AUTO PARTS	22-06-16	158.91
24555	WALSH, GERALD	22-06-16	94.00
24556	WSCS CONSULTING INC	22-06-16	4,164.71
24557	WURTH CANADA LIMITED	22-06-16	449.29
		Total:	788,148.27
		Total for AP:	788,148.27

**THE CORPORATION OF THE TOWNSHIP OF
ADMASTON/BROMLEY**

BY-LAW NO. 2022-42

**BEING A BY-LAW TO AUTHORIZE THE CORPORATION OF
THE TOWNSHIP OF ADMASTON/BROMLEY TO ENTER
INTO AN AGREEMENT WITH MENNO HOOVER TO PERMIT
MOBILE ACCOMODATION WHILE A NEW DWELLING IS
BEING CONSTRUCTED**

WHEREAS Section 10(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended authorizes a municipality to provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS The Council of the Township of Admaston/Bromley has reviewed the attached agreement and is of the opinion that the attached agreement is desirable.

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley hereby

ENACTS AS FOLLOWS:

1. **THAT** the Mayor and CAO/Clerk be and are hereby authorized and directed to execute the attached agreement to this By-Law on behalf of the Corporation of the Township of Admaston/Bromley and to affix to it the corporate seal of the Corporation of the Township of Admaston/Bromley.
2. **THAT** this agreement attached hereto as 'Appendix 1' shall form a part of this By-Law.
3. **THAT** this By-law shall come into force and take effect upon the date of the final passing thereof.
4. **BE IT FURTHER ENACTED**, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

READ a first and second time this 23rd day of June, 2022.

READ a third time and passed this 23rd day of June, 2022.

MAYOR Michael Donohue

CAO/Clerk Jennifer Charkavi

'APPENDIX 1'

AGREEMENT

BETWEEN:

The Corporation of the Township of
Admaston/Bromley Herein referred to as
"the Municipality"

-and-

Menno Hoover
Herein referred to as "the Owner"

WHEREAS the Owner is the owner of lands legally described as Concession 8, Lots 17 and 18 in the Township of Admaston/Bromley and located at 494 Fourth Chute Road.

AND WHEREAS the Owner wishes to construct a new dwelling on the said property while inhabiting mobile accommodation until the new dwelling is completed and an occupancy permit has been obtained.

AND WHEREAS the Parties have agreed to enter into an agreement providing for the temporary use of mobile accommodation, for a limited period, while a new dwelling is being constructed. After which, the mobile accommodation will be removed at the expense of the Owner.

THEREFORE IN CONSIDERATION of the Municipality allowing the mobile accommodation to remain on the property, the Parties hereto agree as follows:

1. The Owner agrees that mobile accommodation is a temporary use only and that constructing a new dwelling on the same property is non-conforming and in violation of Municipal By-Laws.
2. The Owner agrees that the mobile accommodation will be removed to the satisfaction of the Chief Building Official no later than two months after an occupancy permit has been issued for the new dwelling. If a later date is required, an extension must be given in writing by the Chief Building Official, the decision being exclusively within the discretion of the Chief Building Official for the Municipality.
3. In the even the Owner fails to honor the terms of this Agreement, the Municipality will be at liberty to enter onto the property of the Owner and remove the mobile accommodation. All costs incurred to remove the mobile accommodation will be added as a lien on the property and collected in the same manner as property taxes.
4. The Owner agrees that the new dwelling will be erected on the premises in accordance with the Township of Admaston/Bromley's Comprehensive Zoning By-Law No. 2004-13 and all other applicable by-laws. Upon mutual consent of this agreement, the Municipality will issue all required permits once we have received the proper applications and all required documentation.
5. The Owner agrees that the Municipality may if it so desires register notice of this Agreement on the Owner's title.
6. This agreement shall ensure to the benefit of and be binding on the respective heirs, executors, administrators and assigns of each of the parties to it.

IN WITNESS WHEREOF, THE MUNICIPALITY has hereunto affixed its Corporate seal, duly attested to by the hands of its proper signing officers duly authorized in that behalf. The Owner has hereunto affixed her hand and seal.

SIGNED, SEALED AND DELIVERED

)
)
)
)
)
) _____
) Menno Hoover

)
) THE CORPORATION OF THE
) TOWNSHIP OF ADMASTON/BROMLEY
)
)
) _____
) MAYOR Michael Donohue
)
)
) _____
) CAO/CLERK Jennifer Charkavi

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2022-43

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING HELD JUNE 23, 2022.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 23rd day of June, 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 23rd day of June 2022.

READ a third time and finally passed this 23rd day of June 2022.

Mayor

CAO/Clerk