

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their first monthly meeting on Thursday January 20, 2022. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councillors Robert Dick, Bob Hall and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Steve Visinski Acting Road Superintendent.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:40 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 17/01/22

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the January 20, 2022 Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes

Resolution No. 18/01/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED that Council adopt the following meeting Minutes:

- January 6, 2021 Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

None

Agenda Item 7 – Planning and Economic Development Committee

Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – December 31, 2021

Resolution No. 19/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council receive the December 31st, 2021 Building and Sewage Permit Report as information.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin LeGris,
Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a December Public Works Report

Resolution No. 20/01/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council receive the December 2021 Public Works Report.

Carried

9b Capital Budget Control Report – December 2021

Resolution No. 21/01/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the Operations Department Capital Budget Control Report for December 2021.

Carried

9c Budgetary Control Report

Resolution No. 22/01/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accepts the Public Works Budgetary Control Report to December 31st, 2021 as information.

Carried

9d Cost Sharing Agreement – Golf Course Road

Resolution No. 23/01/22

Moved by Robert Dick, seconded by Bob Hall

BE IT RESOLVED that Council pass By-Law 2022-10 being a by-law authorizing the Township of Admaston/Bromley to enter into a Cost Sharing Agreement for Golf Course Road Reconstruction with the Township of Horton.

Carried

9e Mount St. Patrick Road – Completion of Transfer and Assumption

Resolution No. 24/01/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council pass By-Law 2022-06, being a by-law to provide for the transfer and establishment as highways of parts of the Mount St. Patrick Road, the English Road and the Holy Well Road, described as Part Lot 6, Concession 15, Geographic Township of Admaston in the Township of Admaston/Bromley, being parts 2, 3, 6 & 7 on Plan 49R-19966.

Carried

9f Pest Control Report

Resolution No. 25/01/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council join the County of Renfrew for Pest Control Services in 2022 for approximately 25 kilometers of road.

Carried

9g Campbell Line – Tender Extension

Resolution No. 26/01/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council extends the contract with Greenwood Paving for the completion of Campbell Line into 2022, as awarded in RFP PW 2021-03.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a December 31, 2021 Voucher Report and Payment Voucher

Resolution No. 27/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council approve the payment voucher listing to January 18, 2022 in the amount of \$758,732.01.

Carried

11b December 31, 2021 Budgetary Control Report and Year-to-Date Report

Resolution No. 28/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council accepts the Budgetary Control Report to December 31st, 2021 as information.

Carried

11c Dog Impoundment Report

Resolution No. 29/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council opt out of the agreement with the Township of Bonnechere Valley for Animal Control Services and for Animal Shelter Services; and

BE IT FURTHER RESOLVED that Council opt into an agreement with the Town of Renfrew for an Impoundment Facility for the years 2022, 2023, 2024, 2025 and 2026 by passing By-Law 2022-08; and

BE IT FURTHER RESOLVED that Council approve the addition of Animal Control Services to the existing Contract with Municipal Law Enforcement Services (MLES).

Carried

11d Alternative Voting – Vote by Mail Report

Resolution No. 30/01/22

Moved by Mike Quilty, seconded by Kevin Legris

BE IT RESOLVED that Council approve By-Law 2022-09 for alternative voting in the 2022 Municipal Election; and

BE IT FURTHER RESOLVED that Council direct the CAO/Clerk to proceed with contracting DataFix to provide Mail in Voting for the 2022 Municipal Election;

AND BE IT FURTHER RESOLVED that Council set aside a reserve fund for Municipal Elections, \$4000 to be budgeted for in 2023, 2024, 2025 and 2026 to accommodate for the 2026 Municipal Election.

Carried

11e Sunshine Coach – Annual Funding – Dedicated Gas Tax Program – Report

Resolution No. 31/01/22

Moved by Bob Hall, seconded by Kevin Legris

WHEREAS the Township has received a request for support from the Sunshine Coach Service both financially and by by-law; and

WHEREAS this commitment from Admaston/Bromley will also flow Provincial Gas Tax funding for the services.

NOW THEREFORE BE IT RESOLVED that Council approve By-Law 2022-07 being a by-law to declare support for the Sunshine Coach Service and agree that the Town of Renfrew will receive and be responsible for Dedicated Gas Tax Funds on behalf of the Township and that a financial contribution will be made on an annual basis.

Carried

11f Mileage Rates – Council and Employees – Report

Resolution No. 32/01/22

Moved by Bob Hall, seconded by Mike Quilty

BE IT RESOLVED that Council amend By-Law 2020-58 and 2020-59 to update the mileage rates for employees and council members as per the Canadian Revenue Agency (CRA) Reasonable per Kilometre Allowance Rates and be done on an annual basis.

Carried

Agenda Item 12 – Protective Services Committee

None.

Agenda Item 13 – County of Renfrew

Mayor Donohue provided an update on the recently passed County of Renfrew budget.

Agenda Item 14 – By-Laws

Resolution No. 33/01/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED THAT Council Enact the following By-laws:

- By-Law 2022-01 – for the remuneration of members of the Council of the Township of Admaston/Bromley.
- By-Law 2022-02 – Employment By-Law for the Township of Admaston/Bromley Employees.
- By-Law 2022-06 – to provide for the transfer and establishment as highways of parts of the Mount St. Patrick Road, the English Road and the Holy Well Road.
- By-Law 2022-07 – to declare support for the Sunshine Coach Service.
- By-Law 2022-08 – to authorize the Mayor and CAO/Clerk to execute an agreement with the Town of Renfrew respecting the use of the Impoundment Facility.
- By-Law 2022-09 - To authorize the use of vote by mail as an alternative voting method.
- By-Law 2022-10 – authorizing the Township of Admaston/Bromley to enter into a Cost Sharing Agreement for Golf Course Road Reconstruction with the Township of Horton.

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 34/01/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – In-Camera Session

17a Employee Performance Appraisals

Resolution No. 35/01/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council proceed to an in-Camera Session at 9:00 p.m., as per section 239(b) of the Municipal Act – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss a Probationary Performance Appraisal.

Carried

Resolution No. 36/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council close this in-Camera Meeting at 9:06 p.m., and Rise and Report at the Regular Council Meeting.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-011 to confirm proceedings of Council Meeting

Resolution No. 37/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that By-Law 2022-11, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held January 20, 2022 be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 38/01/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that the Thursday, January 20, 2022 Township of Admaston/Bromley Council meeting be adjourned at 9:11 p.m.

Carried

Mayor

CAO/Clerk