

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday December 16, 2021. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councillors Robert Dick, Bob Hall.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Steve Visinski Acting Road Superintendent.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 26/12/21

Moved by: Bob Hall, seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda as presented this date.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes

Resolution No. 27/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes:

- December 2, 2021 Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

None

Agenda Item 7 – Planning and Economic Development Committee

Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – November 30, 2021

Resolution No. 28/12/21

Moved by Bob Hall, seconded by Robert Dick

BE IT RESOLVED That Council receive the November 30, 2021 Building and Sewage Permit Report as information.

Carried

7b & c Consent Application B76/21(1) & B77/21(2) & B84/21

Mayor Donohue advised he is not pleased with this process and that the consents will need to be brought before next Council for approval. Council requested that the County make a presentation on the changes to this process.

Resolution No. 29/12/21

BE IT RESOLVED that Council receives the Consent Applications B76/21, B77/21 & B84/21 and accepts these reports as information.

Carried

7d Rogers Tower

Resolution No. 30/12/21

BE IT RESOLVED that Council direct the Mayor to sign a formal letter of concurrence to Rogers with a copy to ISED in order to permit Rogers to move forward with the installation of the proposed wireless communication site as presented this date.

Carried

7e Reid's Lake – Information Request.

Resolution No. 31/12/21

BE IT RESOLVED that Council direct staff to set up a meeting with the County of Renfrew's Department of Development & Property Division to request information on the proposed expansion and answer any questions.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin LeGris,
Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a November Public Works Report

Resolution No. 32/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the November Public Works Report.

Carried

9b Capital Budget Control Report – November 2021

Resolution No. 33/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the Operations Department Capital Budget Control Report for November 2021.

Carried

9c Job Posting – Machine Operator

Resolution No. 34/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Operations Committee recommends to Council that a six (6) month contract for a Machine Operator be advertised and the Acting Road Superintendent interview and hire a Machine Operator.

Carried

9d Award of Proposal No. PW2021-05 - Osceola Landfill Overburden Relocation

Resolution No. 35/12/21

Moved by Robert Dick, seconded by Mike Quilty

WHEREAS the Operations Committee reviewed the RFP and the bids that were submitted at their December 8th, 2021 Operations Committee meeting; and

NOW THEREFORE BE IT RESOLVED that Operations Committee recommends to Council to award the Proposal No. PW2021-05 – for the Relocation of Overburden Material at the Osceola Landfill to H & H Construction in the amount of \$28741.96 excluding HST.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

10a Scheduling of Landfills over the 2021 holiday period – Information.

Council was informed of the changes to the Landfill Hours over the 2021 holiday season.

10b Update on Osceola Landfill Site – Information

Council was updated on the Osceola Landfill Expansion application and what the next steps are in order to move ahead with the application process.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a November 30, 2021 Voucher Report and Payment Voucher

Resolution No. 36/12/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the payment voucher listing to December 9th, 2021 in the amount of \$1,479,685.91.

Carried

11b November 30, 2021 Budgetary Control Report and Year-to-Date Report

Resolution No. 37/12/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accepts the Budgetary Control Report to November 30, 2021 as information.

Carried

Council discussed debentures and Admaston/Bromley limits and ability to borrow.

Council requested information on the anomalies that were cited in the Budgetary Controls – Other Revenues report and be forwarded to Council.

11c Modernization Transfer Payment Agreement

Resolution No. 38/12/21

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS subsection 302(2) of the Municipal Act, 2001, empowers the Minister, upon such conditions as may be considered advisable, to make grants and loans and provide other financial assistance to a municipality;

BE IT RESOLVED that the Council of the Township of Admaston/Bromley directs the Mayor and the Treasurer to enter into the Grant Agreement with Her Majesty the Queen in the Right of Ontario, represented by the Minister of Municipal Affairs and Housing.

AND BE IT FURTHER RESOLVED that Council adopts by-law 2021-59, being a by-law authorizing the Mayor and the CAO/Clerk to enter into an agreement with the Minister of Municipal Affairs and Housing.

Carried

11d Amend Employment By-Law and Council Remuneration – Annual COLA

Resolution No. 39/12/21

Moved by Mike Quilty, second by Robert Dick

BE IT RESOLVED THAT the Council approve Employment By-Law 2021-60 and Council Remuneration By-Law 2021-61.

Carried

11e Dog Pound Agreement Report

Resolution No. 40/12/21

Moved by Michael Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accepts this report on the Dog Pound Agreement Report as information; and

BE IT FURTHER RESOLVED that staff will bring this item before Council once more information has been received.

Carried

Agenda Item 12 – In-Camera Session

12a Douglas Fire Department – pursuant to the Municipal Act, Section 239 (2) (b) – personal matters about an identifiable individual.

Resolution No. 41/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council proceed into an In-Camera Session pursuant to Sections 239 (2) b and/or Section 239 (2) (d) of the Municipal Act – re Douglas Fire Department – Notice of Retirement.

Carried

Resolution No. 42/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council close this In-Camera Meeting at 8:43 pm, and Rise and Report at the Regular Council Meeting.

Carried

Resolution No. 43/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Retirement Notice from James McHale and congratulates him on over 42 years with the Douglas Fire Department.

Carried

Agenda Item 13 – Protective Services Committee

None.

Agenda Item 14 – County of Renfrew

None.

Agenda Item 15 – By-Laws

Resolution No. 44/12/21

Moved by Bob Hall, seconded by Robert Dick

BE IT RESOLVED THAT Council enacts the following By-laws:

- By-Law 2021-58 to enter into an Agreement with Her Majesty the Queen in the Right of Ontario as represented by the Minister of Infrastructure.
- By-Law 2021-59 to enter into an Agreement with Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Municipal Affairs and Housing.
- By-Law 2021-60 to Amend By-Law 2020-58 Employment By-Law for the Township of Admaston/Bromley Employees
- By-Law 2021-61 to Amend By-Law 2020-59, being a By-law for the remuneration of members of the Council of the Township of Admaston/Bromley.

Carried

Agenda Item 16 – Old Business

16 a Action Tracking List

Resolution No. 45/12/21

Moved by Bob Hall, seconded by Robert Dick

BE IT RESOLVED That Council accepts the Action Tracking report as information.

Carried

16 b Staff Gift Cards

Resolution No. 46/12/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED That Council approves the purchase of \$50 gift cards from a local grocery store for the Township employees similar to 2020.

Carried

Agenda Item 17 – New Business

Deputy Mayor Quilty requested that the mileage rate be revised. Council stated this should be considered at budget.

Mayor Donohue noted that the Pandemic Response Team will be meeting on Monday morning to discuss measures to ensure the safety of staff and residents and the continuation of services throughout this next wave of the pandemic.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2021-62 to confirm proceedings of Council Meeting

Resolution No. 47/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that By-law 2021-62, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held December 16, 2021 be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 48/11/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Thursday, December 16, 2021 Township of Admaston/Bromley Council meeting be adjourned at 9:08 p.m.

Carried

Mayor

CAO/Clerk