

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday December 2, 2021. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councillors Robert Dick, Bob Hall, Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Steve Visinski Acting Road Superintendent.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:31 pm following the adjournment of the Public Planning Meeting. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Mayor Donohue noted that there was need for several items to be added and deleted from the published agenda.

Resolution No. 01/12/21

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda as presented this date.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes

Resolution No. 02/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes:

- November 18, 2021 Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

None

Agenda Item 7 – Planning and Economic Development Committee

Chair Bob Hall, Committee Member Kevin LeGris

7a Consent Application B99/21 – Renfrew Golf Club

Council discussed the application and what was their requirement at this time.

Resolution No. 03/12/21

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED That Council of Admaston/Bromley defer the Resolution to support the Approval of Consent Application B99/21 for Renfrew Golf Club until Council Meeting of December 16, 2021.

Carried

7b Cannabis Report – WSP - Update.

Councillor Hall presented a report from the County of Renfrew from their consultant WSP concerning cannabis.

Resolution No. 04/12/21

BE IT RESOLVED that Council accept this report as information.

AND BE IT FURTHER RESOLVED THAT Council direct staff to engage with the County of Renfrew planning staff to investigate and develop a work plan to address concerns as well as implement measures associated with Cannabis.

Carried

7c Planning Activity Tracker.

Councillor Hall presented the County's Planning Activity Tracker.

Resolution No. 05/12/21

BE IT RESOLVED that Council receive the Planning Activity Tracker.

Carried

7d Zoning Bylaw – from Public Planning Meeting.

Councillor Hall presented the Bylaw 2021-56.

Resolution No. 06/12/21

BE IT RESOLVED that Council approves By-Law 2021-56 being a by-law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands from Agriculture (A) to Agriculture-Exception Forty-One (A-E41), and to rezone the retained lands from Agriculture (A) to Agriculture-Exception Forty-Two (A-E42).

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin LeGris,
Committee Member Bob Hall

8a Library Minutes and Reports.

Councillor Legris referred to Councillor Hall to present the Library minutes and reports.

Resolution No. 07/12/21

BE IT RESOLVED that Council receive the following Library Board information:

- October 19, 2021 Board Meeting Minutes
- November 17, 2021 Treasurer's Report
- CEO's Report
- Library Budget 2022

Carried

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a Surplus Compactor

Chair Robert Dick presented the report on the Western Star Compactor as surplus. Steve Visinski, Acting Road Superintendent provided input.

Resolution No. 08/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council deem the 2001 Western Star Compactor as surplus.

AND BE IT FURTHER RESOLVED that Council direct staff to post the surplus equipment for tender/bid.

Carried

9b AORS Training

Chair Robert Dick presented the report notifying of successful AORS training by MJ McHale. Steve Visinski, Acting Road Superintendent provided input.

Resolution No. 09/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accept this AORS Training report as information; and congratulate MJ McHale on his outstanding achievement.

Carried

9c NRTC Update

Chair Robert Dick presented the report concerning an NRTC update. Steve Visinski, Acting Road Superintendent provided input.

Resolution No. 10/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accept this NRTC Update report as information.

Carried

9d Reduction of speed on McGaghran Road

Chair Robert Dick presented the report concerning the reduction of speed on McGaghran Road.

Resolution No. 11/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council approves the reduction of speed for McGaghran Road from 80km/h to 60km/h;

AND BE IT RESOLVED THAT Council directs staff to erect new signage to reflect the change;

AND FURTHER BE IT RESOLVED THAT Council adopt By-Law 2021-54 being a By-Law to reduce the speed limit on Municipal Roadways.

Carried

9e Aggregate Audit

Chair Robert Dick presented the report concerning the Aggregate Audit. Steve Visinski, Acting Road Superintendent provided input.

Resolution No. 12/12/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the email from the County of Renfrew concerning the Aggregate Audit as information.

Carried

9f Surplus Truck Bids

Chair Robert Dick presented the report concerning the sale of the Chevrolet 2055HD with "V" Plow Attachment. Steve Visinski Acting Road Superintendent provided input.

Resolution No. 13/12/21

Moved by Robert Dick, seconded by Mike Quilty

NOW THEREFORE BE IT RESOLVED that Council accepts the tendered price of \$18,100.00 (excluding HST) for the Chevrolet 2500HD with "V" Plow attachment submitted by Calvin Stroud at Stoneroad Tree Service.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Tax Adjustment Section 357

Chair Mike Quilty presented the report concerning the application for tax adjustment.

Resolution No. 14/12/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the application for an adjustment of taxes under section 357 submitted for roll number 4742 042 010 08225 to reflect the ceasing of commercial activity at the garage effective March 1, 2021, be approved;

AND FURTHER THAT the 2021 total taxes be reduced in the amount of \$967.19 for the property presented this date.

Carried

11b Christmas Dinner

Chair Mike Quilty presented the report concerning a Christmas Dinner for Township staff.

Resolution No. 15/12/21

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS up until 2020, The Township hosted a Christmas Dinner/Luncheon on an annual basis;

AND WHEREAS the COVID 19 pandemic has limited the gatherings and social functions;

NOW THEREFORE BE IT RESOLVED THAT Council approves an office closure of two (2) hours for the Christmas Luncheon for staff only that must be posted well in advance for the public;

AND FURTHER BE IT RESOLVED THAT Council approves the purchase of \$25 gift cards from a local grocery store for the Township employees similar to 2020.

Carried

11c ICIP Covid Resiliency Fund – Transfer Payment Agreement

Resolution No. 16/12/21

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS subsection 302(2) of the Municipal Act, 2001 empowers the Minister, upon such conditions as may be considered advisable, to make grants and loans and provide other financial assistance to a municipality;

BE IT RESOLVED that the Council of the Township of Admaston/Bromley directs the Mayor and the Treasurer to enter into the Grant Agreement with Her Majesty the Queen in the Right of Ontario, represented by the Minister of Finance.

Carried

11d Extension of Integrity Commissioner

Resolution No. 17/12/21

Moved by Kevin LeGris, second by Bob Hall

WHEREAS, the Municipality and the Consultant (together the “Parties”) did enter into an agreement for the Consultant to provide independent integrity commissioner services to the Municipality for a term of three years commencing January 1, 2019 (the “Original Agreement”);

AND WHEREAS, the Parties wish to renew the Agreement on the same terms and conditions as the Original Agreement subject only to the express amendments set out in this agreement.

NOW THEREFORE BE IT RESOLVED that, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree to amend the Original Agreement by deleting Section 6 of the Original Agreement and replace those provisions with the following new Section 6:

TERM OF AGREEMENT

1. The Consultant’s appointment pursuant to this Amending Agreement is effective on January 1, 2022 and extended for a further three (3) years, to January 1, 2025, unless terminated earlier in accordance with this clause. This Agreement may only be terminated in accordance with the following:
 - a) The Municipality may be released from the Agreement at any time with 30 days written notice.
 - b) The Consultant shall provide 30 days written notice to the Municipality of his intention to resign as the Municipality’s Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

Carried

11e Dog Pound Agreement

Mitchell Ferguson presented a report on the Dog Pound Agreement.

Resolution No. 18/12/21

Moved by Michael Quilty, seconded by Bob Hall

BE IT RESOLVED that Council accepts this report as information.

BE IT FURTHER RESOLVED that staff will bring a comprehensive report to Council with respect to animal control services to the December 16th, 2021 Council Meeting.

Carried

11f Covid 19 Vaccination Policy

Resolution No. 19/12/21

Moved by Bob Hall, seconded by Michael Quilty

WHEREAS the Finance and Administration Committee has recommended a COVID-19 Policy be adopted;

AND BE IT RESOLVED that Council adopt By-Law 2021-55, being a By-law to adopt a COVID-19 Vaccination Policy.

RECORDED VOTE

Councillor Robert Dick	For	
Councillor Robert Hall		Against
Councillor Kevin Legris		Against
Deputy Mayor Michael Quilty	For	
Mayor Michael Donohue	For	

Carried

Agenda Item 12 – Protective Services Committee – Chair Mike Quilty, Committee Member Robert Dick

12a PSB Minutes September 9, 2021

Chair Mike Quilty presented the September 9, 2021 Police Services Board Minutes.

Resolution No. 20/12/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council receive the Police Service Board Minutes as information.

Carried

Agenda Item 13 – County of Renfrew

13a Renfrew County Report – November 2021

Mayor Donohue provided the report from the County.

Resolution No. 21/12/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED That Council receive the County of Renfrew Report as information.

Carried

Agenda Item 14 – By-laws

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|-----|--------------------|------------------------------|
| 14a | By-law No. 2021-54 | Speed Limit – McGaghran Road |
| 14b | By-law No. 2021-55 | Covid 19 Vaccination Policy |
| 14c | By-law No. 2021-56 | Zoning By-Law Peever |

Resolution No. 22/12/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED That Council Enact the following By-laws:

- By-law 2021- 54 to reduce the speed limit on McGaghran Road
- By-law 2021- 53 to adopt a Covid 19 Vaccination Policy for the Township
- By-law 2021- 55 to amend by-law number 2004-13

Carried

Agenda Item 15 – Notice of Motion

None

Agenda Item 16 – Old Business

Resolution No. 23/12/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED That Council receive the Action Tracking List as information.

Carried

Agenda Item 17 – New Business

None

Agenda Item 18 – Confirmatory By-Law

- 18a By-law 2021-57 to confirm proceedings of Council Meeting

Resolution No. 24/12/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-law 2021-57, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held December 02, 2021 be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

A question was asked about when the budget process will start. Acting Treasurer/Deputy Clerk Mitchell Ferguson replied that 2022 budgets from departments have been received and a time is needed to sit down with staff to

discuss and a meeting will be scheduled as soon as possible, the process will continue into the new year.

Agenda Item 20 – Adjournment

Resolution No. 25/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, December 2nd, 2021 Township of Admaston/Bromley Council meeting be adjourned at 9:09 p.m.

Carried

Mayor

CAO/Clerk