

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday November 18, 2021. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councillors Robert Dick, Bob Hall, Kevin LeGris.

Staff Members present were Acting Clerk Mackie McLaren, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Steve Visinski Acting Road Superintendent and Lee Perkins, County of Renfrew.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:45 pm following the adjournment of the Finance and Administration Committee Meeting. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Mayor Donohue noted that there was need for several items to be added and deleted from the published agenda.

Resolution No. 22/11/21

Moved by Mike Quilty, Seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda subject to the following amendments:

- 12a the In-Camera agenda item is moved to this location on the agenda
- 13c Fire fighters pay in lieu of Christmas Dinner
- 14a Renfrew County Report – no report at this meeting
- 15b Amend Procedural By-law – deferred

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes

Mayor Donohue noted an amendment to Question Period in the November 4, 2021 Council Meeting Minutes.

Resolution No. 23/11/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following Meeting Minutes as amended:

- November 4, 2021 Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None

Agenda Item 7 – Planning and Economic Development Committee – Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – October 31, 2021

Councillor Bob Hall reviewed the October 31, 2021 Building and Sewage Report.

Resolution No. 24/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED That Council receive the October 31, 2021 Building and Sewage Permit Report. Carried

7b Public Notification Package, Public Notice Ad & Justification Report for a Communication Tower on Dunmore Road.

Councillor Hall presented a proposal from EORN and their agent Roger's Communication, to construct a communication tower on Dunmore Road.

Resolution No. 25/11/21

BE IT RESOLVED that Council receive the Public Notification Package and Reports for a proposed communication tower on Dunmore Road as information. Carried

Agenda Item 8 – Community Services Committee – Chair Kevin LeGris, Committee Member Bob Hall

None

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a October Public Works Report

Chair Robert Dick presented the October Public Works Report. Steve Visinski, Acting Road Superintendent provided input.

Resolution No. 26/11/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the October Public Works Report. Carried

9b Capital Budget Control Report – October 2021

Chair Robert Dick presented the October 2021 Operations Department Capital Budget Control Report. Mitchell Ferguson, Acting Treasurer/Deputy Clerk provided input.

Resolution No. 27/11/21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the Operations Department Capital Budget Control Report for October 2021. Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a October 31, 2021 Voucher Report and Payment Voucher

Mitchell Ferguson, Acting Treasurer/Deputy Clerk reviewed the Voucher Report and Payment Voucher.

Resolution No. 28a/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the payment voucher listing to November 2nd, 2021 in the amount of \$617,560.05.

Carried

11b October 31, 2021 Budgetary Control Report and Year-to-Date Report

Mitchell Ferguson reviewed the Budgetary Control and Year-to-Date Reports.

11c Tax Report – Final Billing and Collection Breakdown

Mitchell Ferguson reviewed the Final Tax Billing and Collection Breakdown Report

11d Cash Management Report and Breakdown

Mitchell Ferguson reviewed the Cash Management Report and Breakdown

Resolution No. 28/11/21

Moved by Kevin LeGris, second by Bob Hall

BE IT RESOLVED that Council receive the following October 31, 2021 Financial Reports:

- Budgetary Control Report and Year-to-Date Report
- Final Tax billing and collection Report, and
- Cash Management Report and Breakdown

Carried

11e Holiday Hours

Mitchell Ferguson presented a report on Municipal Hours of Operation between Christmas and New Year's Day this year. After discussion, the following resolution was presented:

Resolution No. 29/11/21

Moved by Bob Hall, seconded by Kevin LeGris

WHEREAS the Municipal Office and Public Works Department will be closed on Monday and Tuesday December 27th and 28th, 2021 in lieu of Christmas Day and Boxing Day which fall on a Saturday and Sunday this year;

THEREFORE BE IT RESOLVED that Council approve the closure of the Municipal Office and Public Works Department from December 29 to 31, 2021.

FURTHER BE IT RESOLVED that staff will make application for leave out of their accumulated banked time, vacation time, floater time and/or overtime.

Carried

Agenda Item 12 – In-Camera Session

Resolution No. 30-11-21

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that. Council proceed into an In-Camera Session pursuant to Sections 239 (2) (b) and/or Section 239 (2) (d) of the Municipal Act re Douglas Fire Committee's recommendations on the appointment of an Acting Deputy Fire Chief and a contribution to Firefighters payroll in-lieu of the traditional Christmas Dinner at 8:37 p.m.

Carried

Mayor Donohue called the Regular Council Meeting back to Order at 9:00 pm. And reported that during the Closed Meeting Council Members discussed a recommendation from the Douglas Fire Committee to fill the Acting Deputy Fire Chief position and in lieu of the traditional Fire Department Christmas Dinner the Fire Fighters receive funds through payroll for their own personal dinner. Resolutions follow.

Agenda Item 13 – Protective Services Committee – Chair Mike Quilty, Committee Member Robert Dick

13a Fire Committee Minutes and Fire Chief Report

Chair Mike Quilty presented the October 13, 2021 Douglas Fire Committee Meeting Minutes and Fire Chief Report.

Resolution No. 33/11/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the following Douglas Fire Committee Reports:

- October 13, 2021 Meeting Minutes, and
- November 10, 2021 Fire Chief Report

Carried

13b Acting Deputy Fire Chief

Mayor Donohue informed Council Members that a recommendation to fill the Acting Deputy Fire Chief position has come forward from the In-Camera Meeting.

Resolution No. 34/11/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council pass a by-law to appoint Patrick Donohue as Acting Deputy Fire Chief.

Carried

13c Fire Fighters Christmas Dinner

Mayor Donohue informed Council Members that a recommendation to provide a payment to each Fire Fighter in lieu of the traditional Department Christmas Dinner has come forward from the In-Camera Meeting.

Resolution No. 35/11/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council, on recommendation of the Douglas Fire Committee, agrees to make a payment to the Fire Fighters payroll in lieu of the traditional Christmas Dinner in the amount of \$60.00 per Fire Fighter.

Carried

Agenda Item 14 – County of Renfrew

This item was deleted from this meeting's agenda.

Agenda Item 15 – By-laws

15 a & b By-law No. 2021-51 appoint CAO/Clerk
By-law No. 2021-52 appoint Acting Deputy Fire Chief

Resolution No. 36/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED That Council Enact the following By-laws:

- By-law 2021-51 to appoint a CAO/Clerk
- By-law 2021-52 to appoint an Acting Deputy Fire Chief

Carried

Agenda Item 16 – Old Business

16a Action Tracking List

Mitchell Ferguson, Acting Treasurer/Deputy Clerk presented the Action Tracking List

Resolution No. 37/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 17 – New Business

None

Agenda Item 18 – Confirmatory By-Law

18a By-law 2021-53 to confirm proceedings of Council Meeting

Resolution No. 38/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-law 2021-53, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 18, 2021 be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

A question was asked about Christmas Dinner for Office and Public Works Staff. Staff was requested to bring forward a report on options.

Agenda Item 20 – Adjournment

Resolution No. 39/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, November 18th, 2021 Township of Admaston/Bromley Council meeting be adjourned at 9:21 p.m.

Carried

Mayor

Acting Clerk