

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday November 4, 2021 at 7:30 pm. Present were Mayor Michael Donohue and Councillors Robert Dick, Bob Hall and Kevin LeGris. Absent was Deputy Mayor Mike Quilty.

Staff Members present were Acting Clerk Mackie McLaren, Acting Treasurer/Deputy Clerk Mitchell Ferguson and Lee Perkins, County of Renfrew.

Agenda Items 1 and 2 – Call Meeting to Order and Moment of Silence

Mayor Donohue called the Meeting to Order at 7:30 pm followed by a moment of silence.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the amended November 4, 2021 Council Meeting Agenda with the following additions:

- Add a Member to the Library Board
- Integrity Commissioner Training – Code of Conduct refresher
- By-law 2021-49 - appoint the Public Library Board Members

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes

Resolution No. 02/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- October 21, 2021 Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None

Agenda Item 7 – Planning and Economic Development Committee – Chair Bob Hall, Committee Member Kevin LeGris

None

Agenda Item 8 – Community Service Committee – Chair Kevin LeGris, Committee Member Bob Hall

8a) Library Minutes and Reports

Member Bob Hall reviewed the September 21, 2021 Board Meeting Minutes, the October 20, 2021 Treasurer's and CEO's Report and the Library's Cheese fundraiser.

Resolution No. 03/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED That Council receive the following Library Board information:

- September 2, 2021 Board Meeting Minutes
- October Treasurer's Report, and
- October Chief Executive Officer's Report

Carried

8b) Admaston Recreation Committee – October 6, 2021 Meeting Minutes

Chair LeGris reviewed the Meeting Minutes.

Resolution No. 04/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council receive the Admaston Recreation Committee's October 6, 2021 Meeting Minutes.

Carried

8c) Add a Member to the Library Board

Member Bob Hall advised Council that a former Board Member wishes to return as a Voting Member.

Resolution No. 05/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council pass a by-law to add Karen Coulas to sit as a Member of the Library Board and rescind By-law 2021-33, which appointed the previous Members.

Carried

Agenda Item 9 – Operations Committee – Chair Robert Dick, All of Council

9a) Road Compliment Letter

Chair Dick presented a letter from a resident on Rice Line that complimented the Roads Department of road work and winter snow removal on the road in the past.

Resolution No. 06/11/21

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the compliment letter for the Roads Department and request that staff be forwarded a copy to the Department.

Carried

Agenda Item 10 – Waste Management Committee

None

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a) Ontario Municipal Partnership Fund (OMPF) – 2022 allocations

Mitchell Ferguson, Acting Treasurer/Deputy Clerk reviewed the 2022 allocations which have an increase of approximately \$1,100.

Resolution No. 07/11/21

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the 2022 OMPF funding allocation as information.

Carried

11b) Renfrew County & District Health Unit's request that municipalities adopt a Covid Vaccination Policy

Mayor Donohue informed Council that the Medical Officer of Health is urging all municipalities adopt a Covid Vaccination Policy.

Resolution No. 08/11/21

Moved by Robert Dick, seconded by Kevin LeGris

BE IT RESOLVED that Council direct staff to prepare a draft Covid 19 Vaccination Policy for presentation at a Finance and Administration Committee Meeting to be held at 6:30 pm prior to November 18, 2021 Council Meeting.

Carried

11c) Integrity Commission Training – Code of Conduct Refresher

Council received an invitation from Bonnechere Valley Township to join a Zoom presentation by their Integrity Commissioner on a Code of Conduct refresher. Admaston/Bromley Township uses the same Integrity Commissioner.

Resolution No. 09/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accept the report on Integrity Commissioner Training – Code of Conduct Refresher as information.

AND BE IT FURTHER RESOLVED THAT Council authorizes council members to attend, if available.

AND BE IT FURTHER RESOLVED THAT Council direct staff to confirm Admaston/Bromley's participation and that funds be allocated from Council Conventions.

Carried

Agenda Item 12 – Protective Services Committee – Chair Mike Quilty, Committee Member Robert Dick

None

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a) Renfrew County Report – October 2021

Resolution No. 10/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County of Renfrew update report as information.

Carried

Agenda Item 14 – By-laws

14a) By-law No. 2021-49 – appoint Library Board

Resolution No. 11/11/21

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council enacts the following by-law:

- By-law 2021-49 being a by-law to appoint Members to sit on the Public Library Board.

Carried

Agenda Item 15 – Notice of Motion

None

Agenda Item 16 – Old Business

16a) Action Tracking List – October 31, 2021

Mitchell Ferguson presented the October 31 Action Tracking List.

Resolution No. 12/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council receive the October 31, 2021 Action Tracking List Report. Carried

Agenda Item 17 – New Business

Mayor Donohue informed Council that an announcement was made in Queen’s Park today about \$200 million increased funding to the OCIF Fund in 2022. For 2022 to 2025 the fund will be doubled to \$400 million each year.

Members discussed the order of the agenda noting that the Procedural By-law requires the Confirmatory By-law to be considered prior the Question Period and any In-Camera session.

Resolution No. 12a/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the agenda be amended to move item 18 – Confirmatory By-law to after item 20 In-Camera Session.

Carried

Agenda Item 19 – Question Period

There was a question asking if there was a Remembrance Day Ceremony at the Douglas Cenotaph this year.

Agenda Item 20 – In-Camera Session

Resolution No. 13/11/21

BE IT RESOLVED that Council proceed into an In-Camera Session pursuant to Sections 239 (2) (b) and/or Section 239 (2) (d) of the Municipal Act re the Public Works

Department and the Employment Contract for CAO/Clerk position at 8:27 p.m.
Carried

Mayor Donohue called the Regular Council Meeting back to Order 9:55 pm and reported that during the In-Camera Session, Council reviewed Lee Perkins Public Works Department personnel report, and gave direction to staff to contact the County Human Resources Department. Council also reviewed the employment contract with the new CAO/Clerk. Lee Perkins left the Council Chambers after his presentation in the In-Camera meeting.

Council considered the following resolution after coming out the In-Camera Session:

Resolution No. 14/11/21

BE IT RESOLVED that Council approves the Employment Contract with the CAO/Clerk as reviewed In-Camera and authorizes Mayor Donohue to execute and seal the contract on behalf of Council.

Carried

Agenda Item 18 – Confirmatory By-law

Resolution No. 15/11/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-law 2021- 50, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 4, 2021 be now numbered, deemed read three times and passed.

Carried

Agenda Item 21 – Adjournment

Resolution No.16/11/21

Moved by Kevin LeGris, Seconded by Bob Hall

BE IT RESOLVED that the Thursday, November 4th, 2021 Township of Admaston/Bromley Council meeting be adjourned at 9:57 p.m.

Carried

Mayor

Acting Clerk