

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday, October 7, 2021 at 7:30 p.m. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty, Councillors Robert Dick, Bob Hall and Kevin LeGris.

Staff members present were Acting Clerk Mackie McLaren, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski and Lee Perkins, County of Renfrew.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment of Silence:**

Mayor Donohue called the meeting to order at 7:30 pm followed with a moment of silence.

**Agenda Item 3 – Approval of Agenda:**

**Resolution No. 01/10/21**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the October 7, 2021 Council Meeting agenda.  
Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None

**Agenda Item 5 – Minutes**

The September 16, 2021 Council Minutes were provided to Council for approval and the following resolution was passed:

**Resolution No. 02/10/21**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council adopt the minutes of the Council meeting held on September 16<sup>th</sup>, 2021 as presented this date.

Carried

**Agenda Item 6 – Delegations and Guests**

None

**Agenda Item 7 – Planning and Economic Development Committee – Chair Bob Hall, Committee Member Kevin LeGris**

7a) Reid's Lake Campground Expansion – County Planning Comments

There were 9 ratepayers from McMahon Road observing from the gallery.

Councillor Hall presented the County Planning Department comments and Planner's recommendations on a Planning Justification Report prepared by the campground owner. Mitchell Ferguson provided some background to the County's comments.

Moved b Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the County Planning Comments on phase 1 of the Reid's Lake Campground expansion and authorizes staff to proceed with the Planner's recommendations.

Carried

7b) Extension of Interim Control By-law 2020-47

Councillor Hall presented a report on the requirement to extend the Interim Control By-law to prohibit the cultivation and processing of cannabis for a second 12 month period.

Resolution No. 04/10/21

Moved by Kevin LeGris, seconded by Robert Dick

WHEREAS The Township of Admaston/Bromley has not yet received the Final Report from the County of Renfrew Cannabis Study, completed by WSP;

WHEREAS Council has provided direction to investigate the options to implement a By-Law and/or Site Plan to prohibit Cannabis and/ or what authority the Municipality might have to control grow operations in the Township;

WHEREAS Council has not considered whether cannabis cultivation, production and processing should be permitted in all zones in the Township;

AND WHEREAS Council has not yet reviewed and updated the Zoning-By-Law and Site Plan Control processes;

NOW THEREFORE BE IT RESOLVED THAT Council adopt By-Law 2021-44 being a By-Law to extend Interim Control By-Law 2020-47 within the Township of Admaston/Bromley to prohibit the cultivation, production and processing of cannabis.

Carried

Agenda Item 8 – Community Service Committee – Chair Kevin LeGris, Committee Member Bob Hall

8a) Library Minutes and Reports – September 2021

Chair LeGris presented a copy of the September 2021 Library Board Meeting Minutes and Reports. Following a brief discussion, the following resolution was presented:

Resolution No. 05/10/21

Moved by: Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council receive the September 2021 Library Minutes and Reports as information.

Carried

8b) Amendments to Officers and Committee Members Appointment By-law

Chair LeGris presented a report on the need to amend the Members of the Emergency Management Committee and the Admaston Recreation Committee. Acting Clerk Mackie McLaren informed the Members that after the Meeting Agenda Package was published and circulated, the Admaston Recreation Committee added an additional person to the membership. Members agreed to add this additional person at this time rather than wait for a further by-law amendment at the next meeting.

**Resolution No. 06/10/21**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council adopt By-law 2021-45 to add and to delete names of the Emergency Management Committee and the Admaston Recreation Committee.

Carried

**Agenda Item 9 – Operations Committee – Chair Robert Dick and all of Council.**

9a) Compliment letter for Roads Department

Chair Dick read a compliment letter for the Roads Department for the good job on Dillabough Road and the concern showed about dust to keep it down. The letter will be shared with the Roads Department Staff.

**Agenda Item 10 – Waste Management Committee – Chair Mayor Michael Donohue, All of Council.**

- 10a) Douglas Waste Transfer Site – ratepayer concern
- 10b) Douglas Waste Transfer Site staff report

Councillor LeGris presented a concern expressed by a ratepayer(s) and a report on the site layout of the Douglas Waste Transfer Site. Lee Perkins provided input into the report's recommendations.

After a discussion by the Members the following resolution was presented:

**Resolution No. 07/10/21**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council receive the Douglas Waste Transfer Site Staff Report and adopts Option 3 which states:

"Continue to contract with Emterra with the current bin location and number of side door bins that face the roadway as a Pilot Project with revaluation in the Summer of 2022."

Carried

**Agenda Item 11 – Finance and Administration Committee – Chair Mayor Michael Donohue, All of Council**

11a) Structure Review Report

Councillor Robert Dick presented a report on the Municipal Modernization program Intake 2 – Structural Review funding approval. Acting Treasurer/Deputy Clerk Mitchell Ferguson provided additional information into the report's recommendations. It was noted that the deadline for Intake 3 applications is October 19, prior to our next Council Meeting.

**Resolution No. 08/10/21**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council of the Township of Admaston/Bromley direct staff to engage with consultants to see if there is potential to take on a Structural Review project.

AND BE IT FURTHER RESOLVED THAT if a consultant cannot be obtained for the January 31<sup>st</sup>, 2022 deadline, Council direct staff to re-apply for this Project under the Municipal Modernization Program - Intake 3.

Carried

Acting Treasurer/Deputy Clerk Mitchell Ferguson was directed to report to the next Council Meeting on whether he was successful finding contractors to complete our Intake 2 program by the January 31 2022 deadline or if an application under Intake 3 was applied for to complete the Structural Review with a new timeline.

Agenda Item 12 – Protective Services Committee – Chair Mike Quilty, Committee Member Robert Dick

12a) PSB Minutes June15, 2021

Chair Quilty presented the June 15, 2021 Police Service Board (PSB) Meeting Minutes

Resolution No. 09/10/21

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council receive the June 15, 2021 PSB Minutes as information.  
Carried

12b) & 12c) OPP 2022 Billing Letter and Annual Billing Statement

Chair Mike Quilty presented the 2022 OPP Annual Billing Statement. Following discussion the following resolution was presented:

Resolution No. 10/10/21

BE IT RESOLVED that Council receive the 2022 Ontario Provincial Police Annual Billing Statement as information.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

There was no report for this meeting. A report will be presented at the next Council Meeting. Mayor Donohue noted that the County Official Plan Amendment is now in effect as there were no appeals against the revised OP.

Agenda Item 14 – By-laws

14a) & 14b) 2021-44 – Extend Interim Control By-law  
2021-45 – Appointment of Officers and Committee Members

Resolution No. 11/10/21

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council enact and pass the following by-laws:

By-law 2021-44 being a by-law to extend interim control by-law 2020-47 within the Township of Admaston/Bromley to prohibit the cultivation, production and processing of cannabis; and

By-law 2021-45 being a by-law to appoint certain township officers and committees for the ensuing year or until their successors are appointed.

Carried

**Agenda Item 15 - Notice of Motion**

None

**Agenda Item 16 – Old Business**

Mayor Donohue noted that the Action Tracking report was not included in this Meeting's Agenda Package.

**Agenda Item 17 – New Business**

Councillor LeGris informed Council that there was a Recreation Meeting held last evening and recommendations will be coming to the next Council Meeting.

**Agenda Item 18 – Confirmatory By-law**

Councillor Kevin LeGris presented By-law No. 2021-46 for consideration.

**Resolution No. 12/10/21**

Moved by Kevin LeGris, Seconded by Bob Hall

BE IT RESOLVED that Council enact and pass the following by-law:

By-law 2021-46 a by-law to confirm proceedings of the council of the Township of Admaston/Bromley at the council meeting held October 7, 2021.

Carried

**Agenda Item 19 – Question Period**

None

**Agenda Item 20 – In-Camera Session**

None

**Agenda Item 21 – Adjournment**

**RESOLUTION NO. 13/10/21**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, October 7th, 2021 Township of Admaston/Bromley Council meeting be adjourned at 8:23 p.m.

Carried

  
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Mayor

  
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Acting Clerk