

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

SECOND MONTHLY MEETING

Council met for their second monthly meeting on Thursday, September 16<sup>th</sup>, 2021 at 7:30 pm. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty, Councillors Robert Dick, Bob Hall and Kevin Legris.

Staff members present were Clerk/Treasurer Allison Vereyken, Deputy Clerk-Treasurer Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski and Lee Perkins – County of Renfrew.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment of Silence:**

Mayor Donohue called the meeting to order at 7:30 pm followed with a moment of silence.

**Agenda Item 3 – Approval of Agenda:**

**Resolution No. 10/09/21**

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the Council agenda as amended this date to move By-Laws to follow In-Camera (section 17).

“Carried”

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None

**Agenda Item 5 – Minutes:**

The September 2nd, 2021 Council minutes were provided to Council for approval and the following resolution was passed:

**Resolution No. 11/09/21**

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accept the minutes of the Council meeting held on September 2nd, 2021 as presented this date.

“Carried”

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7- Planning and Economic Development Committee - Chair**  
Bob Hall, Committee Member Kevin LeGris

7a) Building and Sewage Report

Councillor Hall presented the report to Council. Upon no further discussion the following resolution was passed:

**Resolution No. 12/09/21**

Moved by: Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Admaston/Bromley Council accept the Building and Sewage report presented this date as information.

“Carried”

**Agenda Item 8 - Community Service Committee** Chair Kevin LeGris,  
Committee Member Bob Hall

Councillor Legris brought forward an update with respect to the Admaston Recreation Committee having a recent meeting. There will be a report to follow at a future council meeting.

**Agenda Item 9 - Operations Committee** Chair Robert Dick, All of Council

9a) Roads Monthly Report – August 2021

The Acting Public Works Superintendent presented the report to Council and after some discussion the following resolution was passed:

**Resolution No. 13/09/21**

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Roads Monthly report for August 2021 as information.

“Carried”

9b & c) Operating and Capital Budgetary Control Report to August 31, 2021

The Acting Public Works Superintendent presented the report to Council highlighting areas throughout the report. Following some discussion the following resolution was passed:

**Resolution No. 14/09/21**

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Roads Operating and Capital Budgetary Control Report to August 31, 2021 as information.

“Carried”

**Agenda Item 10 - Waste Management Committee** - Chair Michael Donohue,  
All of Council

The Acting Public Works Superintendent presented the report to Council and after some discussion the following resolution was passed:

**Resolution No. 15/09/21**

Moved by: Bob Hall, seconded by Kevin Legris

BE IT RESOLVED THAT Council provide direction to the Public Works Superintendent to increase the waste bin pickup and trucking from Emterra for the Douglas Transfer Station as presented this date.

“Carried”

**Agenda Item 11 - Finance and Administration Committee** - Chair Michael Donohue, All of Council

11a) Voucher to September 9<sup>th</sup>, 2021

The Deputy Clerk-Treasurer presented the report to Council and upon no further discussion the following resolution was passed:

**Resolution No. 16/09/21**

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council approve the payment voucher listing to September 9th, 2021 in the amount of \$563,791.99.

“Carried”

11b) Budgetary Control Report to August 31, 2021

The Deputy Clerk-Treasurer presented the report to Council and after some discussion the following resolution was passed:

**Resolution No. 17/09/21**

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council approve the Budgetary Control Report to August 31, 2021 as information.

“Carried”

11c) Modernization Funding – Intake 2 – Consultant Selection

The Deputy Clerk-Treasurer presented the report to Council with respect to the Joint Roads Operational Review, and the following resolution was passed:

**Resolution No. 18/09/21**

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council of the Township of Admaston/Bromley approve the award of RFP 2021-33 for the Roads Joint Operational Review with the Townships of Whitewater Region and Greater Madawaska funded in part by the Municipal Modernization Program to WSCS Consultants Inc. at a total cost of \$79,373 inclusive of non-refundable HST.

“Carried”

**Agenda Item 12 - Protective Services** - Chair Mike Quilty, Committee Member Robert Dick

12a) Fire Chief Report July 2021, August 2021

12b) Fire Minutes June 16, 2021 and June 24, 2021

Councillor Dick presented the Fire Chief Reports and minutes from the June meetings to council. After brief discussion, the following resolution was passed:

**Resolution No. 19/09/21**

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the July 14<sup>th</sup>, August 11<sup>th</sup>, and September 8<sup>th</sup> Fire Minutes and the June 16<sup>th</sup> and June 24<sup>th</sup> Fire Chief Report as information.

“Carried”

12c) Acting Fire Chief – Fire Committee Recommendation

Council reviewed a resolution that was submitted by the Douglas Fire Committee and the following resolution was passed:

**Resolution No. 20/09/21**

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council approves By-Law 2021-42 being a By-Law to appoint an Acting Fire Chief for the Douglas Fire Department.

“Carried”

**Agenda Item 13 - County of Renfrew** - Mayor Michael Donohue

None

**Agenda Item 14 – Motions and Notice of Motion**

None

**Agenda Item 15 - Old Business**

The Deputy Clerk-Treasurer presented to Council the action tracking list. Following some discussion the following resolution was passed:

**Resolution No. 21/09/21**

Moved by: Bob Hall, seconded by Kevin Legris

BE IT RESOLVED THAT Council accepts the Action Tracking List as presented this date as information.

“Carried”

**Agenda Item 16 - New Business**

None

Mr. Visinski and Mr. Perkins vacated the meeting at 8:41pm.

**Agenda Item 17 - In-Camera Session**

- 18a) Acting Clerk
- 18b) Acting Treasurer/Deputy Clerk
- 18c) Equipment Operator

Council passed the following resolution to move into an in-camera session:

**Resolution No. 22/09/21**

Moved by: Kevin Legris , seconded by Bob Hall

BE IT RESOLVED THAT Council move into an in-camera session under section 239, 2b & k at 8:42 pm.

“Carried”

Council rose and reported at 9:53 pm with the following resolution being passed:

**Resolution No. 23/09/21**

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED THAT Council approve By-Law 2021-40 being a by-law to appoint Mackie McLaren as the Acting Clerk;

AND BE IT FURTHER RESOLVED THAT Council approve By-Law 2021-41 to appoint Mitchell Ferguson as Acting Treasurer/Deputy Clerk.

**Agenda Item 18 - By-Laws**

- 14(a) By-Law 2021-40 Appointment of Acting Clerk
- 14(b) By-Law 2021-41 Appointment of Acting Treasurer/Deputy Clerk
- 14(c) By-Law 2021-42 Appointment of Acting Fire Chief

**Resolution No. 24/09/21**

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED That the By-Laws listed below dated September 16th, 2021 be enacted and passed:

- By-Law 2021-40 being a by-law to appoint an Acting Clerk for the Township of Admaston/Bromley.
- By-Law 2021-41 being a by-law to appoint an Acting Treasurer Deputy/Clerk of the Township of Admaston/Bromley.
- By-Law 2021-42 being a by-law to appoint an Acting Fire Chief for the Douglas Fire Department.

“Carried”

**Agenda Item 19 - Confirmatory By-Law**

**Resolution No 25/09/21**

Moved by: Kevin Legris, seconded by Bob Hall

That By-Law 2021-43, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 16th, 2021 be now numbered, deemed read three times and passed.

“Carried”

**Agenda Item 20 – Question Period**

None

**Agenda Item 21 – Adjournment**

**Resolution No. 26/09/21**

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED THAT the Thursday, September 16th, 2021 Township of Admaston/Bromley Council meeting be adjourned at 10:06 p.m.

“Carried”

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Mayor

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Clerk-Treasurer