

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

FIRST MONTHLY MEETING

Council met for their first monthly meeting on Thursday, September 2nd, 2021 at 7:30 pm. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty, Councillors Robert Dick, Bob Hall and Kevin Legris.

Staff member present was Deputy Clerk-Treasurer Mitchell Ferguson.

Delegations – Hartley Henderson & Bruce Henderson

Agenda Items 1 and 2 – Call Meeting to Order and Moment of Silence:

Mayor Donohue called the meeting to order at 7:30 pm followed with a moment of silence.

Agenda Item 3 – Approval of Agenda:

Resolution No. 01/09/21

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the Council agenda as amended this date to include item 11b.

“Carried”

Agenda Item 4 – Disclosure of Pecuniary Interest

None

Agenda Item 5 – Minutes:

The August 19, 2021 Council minutes were provided to Council for approval and the following resolution was passed with the following amendments:

- Audit resolution should state \$23,500 instead of \$21,500.

Resolution No. 02/09/21

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accept the minutes as amended of the Council meeting held on August 19, 2021 as amended this date.

“Carried”

Agenda Item 6 – Delegations and Guests

6a) Hartley Henderson – Property Assessment

Mr. Henderson gave a presentation about property assessment on one of his properties. He is seeking clarity with respect to previous year’s assessment.

Agenda Item 7- Planning and Economic Development Committee - Chair

Bob Hall, Committee Member Kevin LeGris

None

Agenda Item 8 - Community Service Committee Chair Kevin LeGris,

Committee Member Bob Hall

None

Agenda Item 9 - Operations Committee Chair Robert Dick, All of Council

None

Agenda Item 10 - Waste Management Committee - Chair Michael Donohue,
All of Council
None

Agenda Item 11 - Finance and Administration Committee - Chair Michael Donohue, All of Council

11a) Council reviewed the report prepared by the Clerk-Treasurer regarding the Internal Service Delivery Review and Structural Review and the following resolution was passed:

Resolution No. 03/09/21

BE IT RESOLVED THAT Council approve staff to release the RFP with an extended deadline of January 31, 2022.

AND BE IT FURTHER RESOLVED THAT Council approve By-Law 2021-35 being a by-law to enter into an agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Municipal Affairs and Housing.

11b) Council reviewed the report prepared by the Clerk-Treasurer regarding the CAO/Clerk Position and Job Description and, after some discussion, the following resolution was passed:

Resolution No. 04/09/21

WHEREAS Council accepted the resignation of the Clerk/Treasurer;

AND WHEREAS Council deemed it expedient to bring forth a job description for a CAO/Clerk position;

NOW THEREFORE BE IT RESOLVED THAT Council approve the CAO/Clerk job description presented this date as under review until the completion of the structural review;

AND BE IT FURTHER RESOLVED THAT Council approve the 2021 Pay Grid inclusive of a CAO/Clerk position with a wage that is under review with a By-Law to be prepared for the Council meeting of September 16th, 2021;

AND BE IT FURTHER RESOLVED THAT Council direct the current Clerk/Treasurer along with the County of Renfrew to post the position;

AND BE IT FURTHER RESOLVED THAT Council appoint the following Council members to be on the hiring Committee: Mayor Michael Donohue, Councillors Kevin Legris, Robert Dick and Robert Hall.

Recorded Vote:

POSITION	NAME	FOR	AGAINST
Councillor	Robert Dick	X	
Councillor	Robert Hall	X	
Councillor	Kevin Legris	X	
Deputy Mayor	Michael Quilty	X	
Mayor	Michael Donohue	X	

Agenda Item 12 - Protective Services - Chair Mike Quilty, Committee Member Robert Dick

12a) Farm Credit Canada - Fire Communications

Council reviewed the information provided. Council acknowledges that the Township was unsuccessful in the 2021 application. This was an information item only.

Agenda Item 13 - County of Renfrew - Mayor Michael Donohue

13a) County of Renfrew Report

The Mayor presented the report to council. After a brief discussion, the following resolution was passed:

Resolution No. 05/09/21

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED That the Council accepts the County of Renfrew Report as presented this date as information.

Agenda Item 14 - By-Laws

14a) By-Law 2021-35 - Municipal Modernization Agreement

Resolution No. 06/09/21

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED That the By-Law listed below dated September 2nd, 2021 be enacted and passed:

- By-Law 2021-35 being a by-law authorize the Corporation of the Township of Admaston/Bromley to enter into an agreement with Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Municipal Affairs and Housing.

“Carried”

Agenda Item 15 – Motions and Notice of Motion

None

Agenda Item 16 - Old Business

The Deputy Clerk-Treasurer presented to Council the action tracking list. Following some discussion the following resolution was passed:

Resolution No. 07/09/21

Moved by: Bob Hall, seconded by Kevin Legris

BE IT RESOLVED THAT Council accepts the Action Tracking List as presented this date as information.

“Carried”

Agenda Item 17 - New Business

None

Agenda Item 18 - In-Camera Session

None

Agenda Item 19 - Confirmatory By-Law

Resolution No 08/09/21

Moved by: Robert Dick, seconded by Mike Quilty

That By-Law 2021-38, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 2nd, 2021 be now numbered, deemed read three times and passed.

“Carried”

Agenda Item 20 – Question Period

Council reviewed the information that was presented by Mr. Henderson, to ensure all of the information was received properly.

Agenda Item 21 – Adjournment

Resolution No. 09/09/21

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT the Thursday, September 2nd, 2021 Township of Admaston/Bromley Council meeting be adjourned at 8:44 p.m.

“Carried”

Mayor

Clerk-Treasurer