

TOWNSHIP OF ADMASTON/BROMLEY

**Operations Committee**

Date: Friday, May 7th, 2021 at 1:00 p.m.

Present: Committee members present via electronic participation were Robert Dick, Michael Donohue (arrived at 1:21 p.m.), Mike Quilty, Bob Hall and staff members present were: Clerk-Treasurer Allison Vereyken and Roads Superintendent Chris Kunopaski.

Absent: Committee Member Kevin Legris

1. Robert Dick called the meeting to order at 1:02 pm.

Due to the difficulties for Robert Dick to chair the meeting via telephone committee passed the following resolution:

**Moved by:** Mike Quilty **Seconded by:** Bob Hall

BE IT RESOLVED that the Operations Committee approve Bob Hall to Chair the May 7<sup>th</sup>, 2021 meeting on behalf of the Operations Chair, Robert Dick.

“Carried”

2. Disclosure of Pecuniary Interest – Robert Dick declared a pecuniary interest in Item 10 of the agenda.

3. Approval of Agenda

**Moved by:** Mike Quilty **Seconded by:** Robert Dick

BE IT RESOLVED that the Operations Committee approve the agenda for the May 7th, 2021 meeting as amended this date to include the Township Grader Repair report and the 2021 Capital Works report.

“Carried”

4. Adoption of Minutes

**Moved by:** Mike Quilty **Seconded by:** Robert Dick

BE IT RESOLVED that the Committee accept the minutes of the Operations Committee meeting held on March 15th, 2021.

“Carried”

5. Surplus Equipment – 2015 ¾ ton Truck and Plow

The Clerk/Treasurer presented the report and upon no further discussion the following resolution was passed by Committee:

**Moved by:** Mike Quilty **Seconded by:** Robert Dick

BE IT RESOLVED THAT the Operations Committee recommends to Council deeming the 2015 ¾ Chevrolet and plow as surplus equipment with the intent for the truck and plow to be placed for tender/bid in the fall of 2021 with a reserve price of \$10,000.

“Carried”

6. County of Renfrew – Capital Plan 2021

The Clerk/Treasurer presented the County of Renfrew Capital Plan for 2021 as information to Committee.

7. Stone Road Closure – County of Renfrew

The Public Works Superintendent presented the information to Committee noting that the work would not hold up Capital works for the Township and upon no further discussion the following resolution was passed:

**Moved by:** Robert Dick **Seconded by:** Mike Quilty

BE IT RESOLVED THAT the Operations Committee receives the Stone Road closure report as information;

AND BE IT FURTHER RESOLVED THAT the report is presented at the May 20th , 2021 Council meeting as information.

“Carried”

8. Bonnechere River Bridge Project – County of Renfrew

The Public Works Superintendent presented the information to Committee noting that the Township Capital work would not be put on hold for the County works. Upon no further discussion the following resolution was passed:

**Moved by:** Mike Quilty **Seconded by:** Robert Dick

BE IT RESOLVED THAT the Operations Committee receives the Bonnechere Road closure report as information;

AND BE IT FURTHER RESOLVED THAT the report is presented at the May 20th, 2021 Council meeting as information.

“Carried”

9. Road Agreement – Greater Madawaska

The Clerk/Treasurer presented the information to Committee. Michael Donohue requested that mapping be included in the agreement to ensure clarity of items described in section 4 and 5. Upon no further discussion the following resolution was passed:

**Moved by:** Mike Quilty      **Seconded by:** Robert Dick

BE IT RESOLVED THAT the Operations Committee recommends to Council the approval of the road agreement with the Township of Greater Madawaska as amended this date to include mapping.

“Carried”

10. Field Drains

Robert Dick recused himself from the meeting at 1:31 p.m. with Mr. Robert Dick being placed on mute for the entirety of the discussion.

The Public Works Superintendent presented the report to Committee. There was substantial discussion surrounding the requests received. Committee noted that a separate resolution to address the request received from Mr. Robert Dick would be required. Upon no further discussion the following resolution was passed:

**Moved by:** Mike Quilty      **Seconded by:** Michael Donohue

BE IT RESOLVED THAT the Operations Committee accept requests on a case by case basis for the 2021 year;

AND BE IT RESOLVED THAT where a request has a field drain that could affect the infrastructure of the Township due to age and/or condition that the Township will develop an agreement with the property owner based on the request presented;

AND BE IT FURTHER RESOLVED THAT Committee direct the Public Works Superintendent to develop a policy in relation to field drain requests to be brought back to Committee for discussion

“Carried”

The following resolution was passed in relation to the request on Barr Line from Mr. Robert Dick:

**Moved by:** Mike Quilty      **Seconded by:** Michael Donohue

BE IT RESOLVED THAT the Barr Line request from Mr. Robert Dick be approved if all works completed by a subcontractor with the subcontractor being responsible for billing the property owner and the Township separately.

“Carried”

Robert Dick was unmuted and asked to rejoin the meeting.

11. Golf Course Road

The Clerk/Treasurer provided Committee with a verbal update indicating that they have been in discussions with the potential pit owner that will be located at the end of Golf Course Road and that information will be brought back in a formal report at a later date.

12. Non-Rubberized Wheeled Vehicles and Manure

The Clerk/Treasurer presented the information to Committee. Upon no further discussion the following resolution was passed:

**Moved by:** Robert Dick      **Seconded by:** Mike Quilty

BE IT RESOLVED THAT the Operations Committee accept the Non Rubberized Wheeled Vehicles and Manure report as information.

“Carried”

13. Township Grader Repairs

The Public Works Superintendent provided Committee with an update as noted in the report. Upon no further discussion the following resolution was passed:

**Moved by:** Michael Donohue      **Seconded by:** Mike Quilty

WHEREAS the grading equipment for the Township is an essential piece of equipment for the operations department;

AND WHEREAS a sole source supplier to fix the equipment is deemed acceptable based on the expertise of the Volvo equipment;

BE IT RESOLVED that Committee directs staff to engage Strongco for pricing to complete the repairs on the equipment;

AND BE IT FURTHER RESOLVED that Committee directs staff to bring forth a report to advise of the costs and repairs at a future meeting.

“Carried”

14. 2021 Capital Works

The Public Works Superintendent presented the report to Committee. Upon no further discussion the following resolution was passed:

**Moved by:** Robert Dick      **Seconded by:** Mike Quilty

BE IT RESOLVED THAT the Operations Committee accept this report as information.

“Carried”

15. Next Meeting

The Clerk/Treasurer requested that the next meeting be Thursday, May 20<sup>th</sup>, 2021 at 6:00 p.m.

16. Adjournment

**Moved by:** Robert Dick      **Seconded by:** Michael Donohue

BE IT RESOLVED that the Friday, May 7<sup>th</sup>, 2021 Township of Admaston/Bromley Operations Committee meeting be adjourned at 2:31 p.m.

“Carried”

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Chair

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Clerk