

TOWNSHIP OF ADMASTON/BROMLEY

COMMUNITY SERVICES COMMITTEE

AGENDA

Friday, March 19th, 2021

Immediately following the Protective Services Meeting at 1pm

1. Call meeting to order.
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Adoption of Minutes -None
5. [Renfrew Recreation Agreement](#) Discussion
6. Next Meeting
7. Adjournment

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: March 19, 2021

To: Community Services Committee

From: Allison Vereyken

Re: Proposed Recreation Agreement with Town of Renfrew

Background

Kevin Hill attended the November 21st, 2019 Council meeting as a delegation to discuss the Town of Renfrew's Recreation Agreement coming forward in 2020.

Once the meetings with the Townships of Horton, Greater Madawaska, McNab/Braeside and Admaston/Bromley were complete, there was a proposal sent forward from Kevin Hill to municipalities to discuss the Non Resident User Agreement.

Below is the Draft fee schedule for Admaston/Bromley from Kevin Hill, based on the Average Number of Users being: **277.6** (Figure 3) for Admaston/Bromley. Attached on Page 2 (Figure 3) is the full breakdown of the proposal sent to the Township by Kevin Hill.

As shown in **Figures 1 & 3**, the proposed agreement would cause a yearly increase of \$6.25 per user, or \$1,700.00 per year.

Figure 1		
Year	Charge Per User	Total Fee
2020	\$75.00	20,900.00
2021	\$81.25	22,600.00
2022	\$87.50	24,300.00
2023	\$93.75	26,100.00
2024	\$100.00	27,800.00

As shown in **Figure 2**, the Previous Agreement consisted of a \$500.00/year increase which equates to approximately 2% annually.

Year	Total Fee
2015	21,000.00
2016	21,500.00
2017	22,000.00
2018	22,500.00
2019	23,000.00

Year		Renfrew	Admaston/ Bromley	Horton	Greater Madawaska	McNab/Braeside
Users						
2015		1,251.00	227.00	382.00	93.00	81.00
2016		1,405.00	249.00	394.00	159.00	139.00
2017		1,584.00	323.00	402.00	138.00	77.00
2018		1,262.00	302.00	387.00	126.00	120.00
2019		1,612.00	287.00	377.00	169.00	112.00
Average		1,422.80	277.60	388.40	137.00	105.80
Year	Proposed Charge per User	Renfrew	Admaston/ Bromley	Horton	Greater Madawaska	McNab/Braeside
2020	75	106,800.00	20,900.00	29,200.00	10,300.00	8,000.00
2021	81.25	115,700.00	22,600.00	31,600.00	11,200.00	8,600.00
2022	87.5	124,500.00	24,300.00	34,000.00	12,000.00	9,300.00
2023	93.75	133,400.00	26,100.00	36,500.00	12,900.00	10,000.00
2024	100	142,300.00	27,800.00	38,900.00	13,700.00	10,600.00
Average Annual Increase		7%	7%	7%	7%	7%

At the March 5, 2020 Committee meeting Committee directed staff to correspond with Kevin Hill, Director of Parks and Recreation for the Town of Renfrew, asking for more information with regards to the substantial escalation in the proposed fee structure for the recreation agreement.

Discussion

Staff has followed up with the Town of Renfrew to provide background on the substantial annual increase. The reasoning provided is that the intent is to slowly over a five (5) year period move towards a \$100 per user fee to each Municipality that has an agreement with the Town of Renfrew. This charge is similar to the agreement that the Township of Admaston/Bromley has with the Township of Bonnechere Valley although Bonnechere Valley also charges an additional \$100 to the resident at the time of registry for a total of \$200 extra for non-resident users.

Financial Implication

Each Year until 2024 the Township will realize an approximate increase of \$1,700 to the agreement with the Town of Renfrew.

In 2024 the five (5) year average of number of users will be adjusted to be based off of 2019-2023, this may have a positive or negative affect on the Township as per the current numbers used have been decreasing each year. For the 2020 year the actual numbers will not be reflective or useful due to the pandemic.

Recommendation

WHEREAS the Township has been annually approving the amounts to be paid as per the Town of Renfrew Recreation agreement since the 2019 year;

NOW THEREFORE BE IT RESOLVED that the Committee provide recommendation to Council to approve the agreement as presented to be effective January 1, 2019 and terminating December 31, 2023.



January 27, 2021

Allison Vereyken, Clerk-Treasurer
Township of Admaston/Bromley
477 Stone Road
Renfrew, ON K7V 3Z5

Dear Allison:

Reference: Recreation - User Fee Agreement

Please find enclosed our Certified Copy of By-Law 6-2021 and two signed agreements respecting the User Fee Agreement for Recreation. Please keep one agreement along with the copy of the by-law for your records and return one signed agreement to the Town of Renfrew.

Thank you,

Jennifer Charkavi
Deputy Clerk

SCHEDULE "A"

AGREEMENT

Made this 27th day of January, 2020

BETWEEN:

The Corporation of the Town of Renfrew

(hereinafter called the "Town")

AND

The Corporation of the Township of Admaston Bromley

(hereinafter called the "Township")

WHEREAS the Town of Renfrew is the owner of various recreational facilities and the coordinator of a variety of recreational programs and services within the Town of Renfrew;

AND WHEREAS the Township of Admaston Bromley wishes that its residents have access to the recreational facilities, programs and services of the Town of Renfrew;

AND WHEREAS the Town of Renfrew is prepared to grant such permission to the residents of the Township of Admaston Bromley;

NOW THEREFORE, the parties hereto agree as follows:

1. Residents of the Township shall be permitted the same rights, privileges and access to participate in recreational programs and services and to use recreational facilities operated by the Town of Renfrew Parks, Recreation and Facilities Department as residents of the Town; subject to fees and premiums identified in section 3 of this agreement.
2. At the end of each calendar year the Town of Renfrew will provide a summary of recreation program and services usage by the neighbouring residents.
3. It is agreed that the Township will pay the Town the annual fee as provided for below to allow all Township residents to enjoy the same rights, privileges and access to the recreational facilities, programs and services as the residents of the Town. The Township shall pay to the Town for said services the following fees, plus applicable taxes:

2019	\$20,900
2020	\$11,300
2021	\$24,300
2022	\$26,100
2023	\$27,800

The Town will invoice the Township in June each year, with payment due upon receipt.

4. **Term: This Agreement shall be for a period of five (5) years commencing retroactively to the 1st day of January, 2019 and terminating on the 31st day of December 2023.**
5. **It is understood and agreed upon by both parties that the fees collected on an annual basis are for the previous year's usage and financial commitment to the Town of Renfrew.**
6. **The Township and the Town agree to share information on proposed capital enhancements of recreational facilities, programs and services.**
7. **It is agreed that neither party will terminate this Agreement until December 31, 2023 and that should the Town or the Township not be interested in extending the agreement, six (6) months' notice prior to December 31, 2023 must be provided in writing to the other party at its Municipal Office.**
8. **This agreement may be amended by the parties to the agreement by mutual agreement between both parties.**
9. **This agreement supersedes any previous shared services/non resident user agreements between both parties.**

IN WITNESS WHEREOF the Parties herto have herunder set their hand and the corporate seal on the date written above

Signed, Sealed and Delivered

In the Presence of

The Corporation of the Town of Renfrew

Witness



Mayor DON RIADY

Witness



Clerk Kim R. Bulman

The Corporation of the Township of Admaston Bromley

Witness

Mayor

Witness

CAO