

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

FIRST MONTHLY MEETING

Council met for their first monthly meeting at the Municipal Council Chambers and via electronic participation on Thursday, September 3rd, 2020 at 7:30 pm. Present was Mayor Michael Donohue, Deputy Mayor Mike Quilty, Councillors Robert Dick, Bob Hall and Kevin Legris.

Staff members present were Clerk/Treasurer Allison Vereyken and Public Works Superintendent Chris Kunopaski.

There were eight (8) members of the public present and some additional members of the public outside the building.

Agenda Items 1 and 2 – Call Meeting to Order and Moment of Silence:

Mayor Donohue then called the meeting to order at 7:32 pm followed with a moment of silence.

Agenda Item 3 – Approval of Agenda:

Resolution No. 01/09/20

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the amended agenda to move Item 15 to be directly followed by Item 6 and that Item 18 be moved to follow Item 20.

“Carried”

Agenda Item 4 – Disclosure of Pecuniary Interest

Mayor Donohue declared a pecuniary interest on item 9c for the gravel tender extension only, not on the winter sand portion of the report.

Agenda Item 5 – Minutes:

The August 20th, 2020 minutes were provided to Council for approval and the following resolution was passed:

Resolution No. 02/09/20

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accept the minutes of the meeting held on August 20th, 2020 as presented this date.

“Carried”

Resolution No. 03/09/20

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accept the Public Planning minutes of the meeting held on July 16th, 2020 as amended this date.

“Carried”

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 15 (moved) – Motion and Notice of Motion

Councillor Legris read the motion that was originally put forward as a notice of motion at the Council meeting of July 16th, 2020. Council members noted that staff would be investigating what authority the Township has for By-Laws and/or site plans to control the grow operations for both indoor and outdoor grow operations. The following motion was passed:

Resolution No. 04/09/20

Moved by: Kevin Legris, seconded by Robert Hall

WHEREAS there has been notification from residents along the Whelan and English Roads that are concerned with the potential of a Cannabis Farm;

AND WHEREAS discussions with others who are not along said roads have also expressed concerns with a potential Cannabis Farm;

BE IT RESOLVED that Council direct staff to investigate the ability of the Township to create a By-Law to prohibit the growth of Cannabis for commercial purposes within the Township of Admaston/Bromley.

“Carried”

Agenda Item 7- Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

Councillor Hall presented the County Planning Tracker report and noted that the numbers for the planning activity have been lower than anticipated for the summer months with a note from other Councillors that there is a shortage in builders and building products.

Agenda Item 8 - Community Service Committee Chair Kevin LeGris, Committee Member Bob Hall

None.

Agenda Item 9 - Operations Committee Chair Robert Dick, All of Council

9a) 1 Tonne Truck Tender

Councillor Dick presented the report for the 1 Tonne Truck Tender and the updated information that staff reached out to the successful bidder Mack Mackenzie Motors to attend the Council meeting of September 3, 2020 to present the background behind the reason for not contacting staff until August 2020 about their inability to provide a 2020 1 tonne truck, although they were notified as the successful bidder in April 2020 and the proposal to offer a 2021 model for an additional \$1,770. The Mayor presented information in relation to the tender that was awarded to Mack Mackenzie Motors from the County of Renfrew for the purchase of three trucks for 2020 and noted that when the County was notified by Mack Mackenzie of their inability to supply the 2020 model vehicles the County re-released the tender.

The following motion was defeated:

Resolution No. 05/09/20

Moved by: Robert Dick, seconded by Mike Quilty

WHEREAS the lack of availability is not due to any fault of the dealership but rather the COVID19 pandemic and other dealerships were contacted to verify the availability of a year 2020 model that would meet the requirements without success;

NOW THEREFORE BE IT RESOLVED THAT Council accepts the adjusted tendered price of \$ 61,342.05 (including taxes) for the 2021 model 1-Ton Truck

submitted by Mack Mackenzie Motors with the stipulation of a deadline to receive the truck no later than January 20th, 2021, if the truck is delivered beyond that date the dealership will be accountable to the Township for a late payment fee of \$200 per day until the truck is received and/or in the event that the dealership cannot supply the 2021 model they must provide a newer model of equal or greater value for the price provided in this report or Council will put the request back out for tender;

AND BE IT RESOLVED THAT Council approves the full truck amount be debentured as per the June 18, 2020 Council meeting.

“Defeated”

The Mayor requested a recorded vote and the below noted are the results of the recorded vote:

	For	Against
Councillor Dick	X	
Councillor Hall		X
Councillor Legris		X
Councillor Quilty		X
Mayor Donohue		X

9b) Purchase of a New Snow Blower

Councillor Dick presented the report to Council and the following motion was passed:

Resolution No. 06/09/20

Moved by: Robert, seconded by Mike Quilty

WHEREAS the 2020 Budget included \$22,000 for the purchase of a snow blower;

AND WHEREAS at the June 18th, 2020 Council meeting, Council approved the purchase be funded by debenture;

THEREFORE BE IT RESOLVED that Council approves the sole source purchase of the snow blower from Bromley Farm Supply in the amount of \$22,000 plus applicable taxes not withstanding By-Law 2007-49.

“Carried”

9c) Tender Extension – Gravel and Winter Sand

The Mayor declared a pecuniary interest and vacated the meeting at 8:30 p.m. for the discussion of the gravel portion of the tender. Deputy Mayor Quilty assumed the chair.

Councillor Dick provided a brief summary of the gravel tender extension pricing that was extended for 2020.

The Mayor returned to the meeting at 8:34 p.m. for the discussion of the sand tender extension pricing.

The Mayor noted that it has been five (5) years since the last tender for sand and gravel and requested that staff release a tender for new pricing for the 2021 year. The following resolution was presented:

Resolution No. 07/09/20

Moved by: Bob Hall, seconded by Kevin Legris

WHEREAS staff received a quoted price of \$10.45 per tonne delivered for the 2020 year for Granular 'M' from Cavanagh Construction;

AND WHEREAS staff received a quoted price of \$7.85 per tonne delivered for the 2020 year for Winter Sand from Barr's Sand and Gravel;

THEREFORE BE IT RESOLVED that Council approves the extension of the 2016 Tender for the 2020 year as per the quoted prices provided.

“Carried”

9d) Roads Voucher at July 31, 2020

The Public Works Superintendent presented the voucher to Council and the following resolution was passed:

Resolution No. 08/09/20

Moved by: Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Council approves the Roads Payment Voucher to July 31, 2020 in the amount of \$143,738.31.

“Carried”

9e) Roads Job Cost Expenditure Report to July 31, 2020 and 9f) Roads Capital Cost Report to July 31, 2020

The Public Works Superintendent presented the expenditure report and the capital report to Council. The Mayor asked about the funding for the McGaghran Road and the Public Works Superintendent reported that it would be funded from the remediation budget amount of \$85,000. The Public Works Superintendent reported to Council that he has received a recommendation from a supplier that re-lining the Cahill Road Culvert would not be suffice due to the condition of the culvert. It was noted that the Public Works Superintendent is pricing an 8' culvert for the replacement of the culvert rather than re-lining. The following resolution was passed:

Resolution No. 09/09/20

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council accepts the Roads Job Cost Expenditure Report and the Capital Costs Report to July 31, 2020 as information.

“Carried”

9g) Traffic Count Report

The Public Works Superintendent provided a brief presentation of the traffic count report to Council. It was noted the sign is moved every two weeks by the public works department. The Police Service Board has previously requested that the radar sign be placed on an MTO road and it was noted that there should be follow up on this request. The following resolution was presented:

Resolution No. 10/09/20

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council accepts the Traffic Count Report to August 26, 2020 as information.

“Carried”

9h) Roads July Report

The Public Works Superintendent presented the monthly report to Council. The following resolution was presented:

Resolution No. 11/09/20

Moved by: Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accepts the Roads Monthly Report for the month of July as information.

“Carried”

Agenda Item 10 - Waste Management Committee - Chair Kevin LeGris, All of Council

None.

Agenda Item 11 - Finance and Administration Committee - Chair Michael Donohue, All of Council

11a) Appointment of Deputy Clerk/Treasurer

The Clerk/Treasurer presented the report to Council noting this was a housekeeping item.

Resolution No. 12/09/20

Moved by Mike Quilty, seconded by Robert Dick

WHEREAS the current Deputy Clerk/Treasurer was hired by resolution on October 19, 2017;

THEREFORE BE IT RESOLVED that Council approves By-Law 2020-41 being a By-law to appoint a Deputy Clerk/Treasurer for the Township of Admaston/Bromley.

“Carried”

11b) Ontario Infrastructure Debenture

The Clerk/Treasurer presented a brief background on the report and the following resolution was passed:

Resolution No. 13/09/20

Moved by Robert Dick, seconded by Mike Quilty

WHEREAS Council approved staff to debenture the items on the application to Infrastructure Ontario (Schedule B of By-Law 2020-42);

THEREFORE BE IT RESOLVED that Council approves a by-law to approve the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the Township of Admaston/Bromley (the “Municipality”); and to authorize the entering into of a rate offer letter agreement pursuant to which the municipality will issue debentures to OILC.

“Carried”

11c) Use of Modernization Funds

The Clerk/Treasurer provided a detailed presentation of the report noting that the potential savings for the already implemented process would be approximately \$6,500 per year and substantially reduced staff time. The Clerk/Treasurer also noted that the requested changes requiring funding would translate to substantial savings of staff time and approximately \$4,500 in savings per year.

Resolution No. 14/09/20

Moved by Bob Hall, seconded by Kevin Legris

WHEREAS it is deemed beneficial for staff to recommend efficiencies and modernized methods of completing business to Council;

AND WHEREAS staff is recommending improving processes and reducing staff time and costs;

BE IT RESOLVED that Council approves the use of up to \$8,800 from the Modernization Reserve to fund items presented this date.

“Carried”

11d) Donation to the Township

Council acknowledged and verbalized the appreciation for the donation from the donor that wishes to remain confidential. Council discussed where the funds should be allocated, and the following resolution was passed:

Resolution No. 15/09/20

Moved by Kevin Legris, seconded by Bob Hall

WHEREAS staff received a letter and a cheque as a donation in the amount of \$500; AND WHEREAS the donor has requested that the amount be directed to the Fire Service and/or the Police Services costs of the municipality;

THEREFORE BE IT RESOLVED that Council approves staff to allocate the funds to the Fire Service.

“Carried”

Agenda Item 12 - Protective Services - Chair Mike Quilty, Committee Member Robert Dick

None.

Agenda Item 13 - County of Renfrew - Mayor Michael Donohue

13a) County of Renfrew Report and 13b) Housing and Homelessness Report Card

The Mayor informed Council that the County financial statements would be presented once the signed copies are received. The Mayor provided a brief background on the Official Plan and the response from the Ministry stating that the Official Plan that was approved will not be up for discussion to be changed. The following resolution was passed:

Resolution No. 16/09/20

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accepts the County of Renfrew Report and the Housing and Homelessness Report Card as information.

“Carried”

Agenda Item 14 - By-Laws

The following resolution was passed:

Resolution No. 17/09/20

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED That the By-Laws listed below dated September 3, 2020 be enacted and passed:

- By-Law 2020-41 being a By-Law to appoint a Deputy Clerk/Treasurer of the Township of Admaston/Bromley
- By-Law 2020-42 being a By-Law to approve the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for the long-term financing of certain Capital work(s) of the Corporation of the Township of Admaston/Bromley and to authorize the entering into of a rate offer letter agreement pursuant to which the Municipality will issue debentures to OILC

“Carried”

Agenda Item 16 - Old Business

The Clerk/Treasurer presented to Council the action tracking list and updated Council on new items that have risen in the last week such as that there was an application to the Ontario Trillium Fund with the Library Board. The drilling for the Osceola Waste Site was noted to begin the week of September 21, 2020.

The Action Tracking List was presented to Council and the following resolution was passed:

Resolution No. 18/09/20

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accepts the Action Tracking List presented this date as information.

Agenda Item 17 - New Business

None.

Agenda Item 19 – Question Period

Councillor Hall noted that the Bacon on a Bun for the Rotary Club in Renfrew is happening on September 12th.

Councillor Legris requested that the html version of the agenda be presented to Councillors on an on-going basis.

Agenda Item 20 - In-Camera Session

The Public Works Superintendent, Chris Kunopaski left the meeting.

Resolution No 19/09/20

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council move into an in-camera session at 10:05 p.m.

“Carried”

The Clerk/Treasurer remained in the room.

Council rose and reported the following at 10:30 p.m.:

The Mayor provided Council with a verbal update on the Renfrew and Area Health Services Village on potential litigation.

Agenda Item 18 - Confirmatory By-Law

Resolution No 20/09/20

Moved by Bob Hall, seconded by Kevin Legris

THAT By-Law No 2020-43, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 3rd, 2020 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 21/09/20

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED THAT the Thursday, September 3rd, 2020 Township of Admaston/Bromley Council meeting be adjourned at 10:32 p.m.

“Carried”

Mayor

Clerk-Treasurer