

Township of Admaston/Bromley
First Monthly Meeting
Thursday, June 9, 2022 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of council meeting held:
 - [May 19, 2022](#)
 - [May 31, 2022](#)
6. Delegations and Guests
 - County of Renfrew Transportation Management Plan Presentation - Taylor Hanrath
 - Welch LLP – 2021 Audited Financial Statements
7. **Planning and Economic Development Committee** – Chair Bob Hall, Committee Member Kevin LeGris
 - 7a [B42/20 Consent Application](#)
 - i) [Application](#)
 - ii) [Planner's Report](#)
 - iii) [CBO Comments](#)
 - iv) [ZB & OP Hazards](#)
8. **Community Service Committee** – Chair Kevin LeGris, Committee Member Bob Hall
 - 8a [Library Board Minutes, Treasurer's Report & CEO's Report](#)
9. **Operations Committee** Chair Robert Dick, All of Council
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
11. **Finance and Administration Committee** - Chair Michael Donohue, All of Council
 - 11a [2021 Audited Financial Statements](#)
 - 11b [Report on Unfunded Costs – O.Reg 284/09](#)

12. **Protective Services Committee** – Chair Mike Quilty, Committee Member Robert Dick
13. **County of Renfrew** – Mayor Michael Donohue
 - 13a [County Council Summary – May 2022](#)
14. **By-Laws**
15. Old Business
 - 15a [Action Tracking List](#)
16. New Business
17. Closed Session
18. Confirmatory By-Law
 - 18a [2022-41 being a by-law to confirm proceedings of Council Meeting](#)
19. Question Period
20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday May 19th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski and Administrative Assistant Meagan Jessup.

Enbridge Gas Representatives present were Sonia Fazari and Natasha Shaffer.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 17/05/22

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council approve the agenda of May 19th, 2022, Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 18/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes as amended:

- May 5, 2022, Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

6a Enbridge Gas Representatives via Zoom.

Sonia and Natasha attended the Council Meeting to bring awareness to the Natural Gas Community Expansion Project.

Enbridge is going to begin working on the Eganville Project, which will pass through the Township of Admaston/Bromley. Councillor LeGris questioned, the properties identified in the project, will they be able to access the natural gas line. Natasha mentioned that the properties that are scoped out, may not have dwellings, but if they do, the natural gas line would be available to them. There was discussion on future projects that may become available after this one has completed. After some discussion, the following resolution was passed:

Resolution No. 19/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT representatives from Enbridge Gas appear before Council via Zoom to discuss the expansion of their services.

Carried

Enbridge Gas Representatives present were Sonia Fazari and Natasha Shaffer left the meeting at 8:20 p.m.

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – April

Councillor Bob Hall presented the report to Council, after some discussion, the following resolution was passed:

Resolution No. 20/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accepts the April Building and Sewage report as information.

Carried

7b Planning Services Agreement Report

The CAO/Clerk presented the report to Council. The County is solidifying their responsibilities with agreements with lower tier municipalities who do not have a planning department. This agreement will allow the County of Renfrew to continue assisting the Township with planning services and allow the County to work from Admaston/Bromley's office on occasion. After a brief discussion, the following resolution was passed:

Resolution No. 21/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve By-Law 2022-36 to authorize the Mayor and CAO/Clerk to enter into an agreement with the County of Renfrew Planning Division for planning services.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a April Public Works Report

The Acting Roads Superintendent presented the report to Council. It was brought up that the half-load restrictions were lifted on May 16th, 2022, as opposed to May 31st, 2022.

Our Traffic Counters were sent back to have them recalibrated as our Roads Department was concerned with the traffic counts on low travelled roads. We expect to have these units sent back to us before the end of the month.

It was also noted that the Sign Reflectivity testing was completed, and new signs are ordered, they are expected to arrive in the coming weeks and will be installed shortly thereafter. After some discussion, the following resolution was passed:

Resolution No. 22/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accept the Public Works April 2022 Report as information. Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Insurance Renewal

The Acting Treasurer/Deputy Clerk presented the report to Council. Council would like Staff to do some research regarding “Low Risk Event Policy Coverage for Alcohol and Vendor Liability”, as the Douglas Frosty Fun Event does serve alcohol. After some discussion, the following resolution was passed:

Resolution No. 23/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council approves the preliminary insurance renewal price for the period of May 1, 2022, to May 1, 2023, in the amount of \$62,203 (inclusive of taxes).

AND BE IT FURTHER RESOLVED THAT Council approves the additional purchase of Cyber Insurance in the amount of \$4,212 (inclusive of taxes).

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

12a Fire Hall Garage Report

The CAO/Clerk presented this report to Council, after some brief discussion, the following resolution was passed:

Resolution No. 24/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council award the quotation for drawings of the Fire Hall Garage to Wren Construction in the amount of \$20,304.80, inclusive of HST.

Carried

12b Fire Committee Minutes March 2022

Councillor Dick presented the report to Council. It was noted that the SCBA's were serviced and are compliant. The Acting Fire Chief and Acting Deputy Chief are creating a plan to do Smoke Alarm Checks in the Municipality. After discussions, the following resolution was passed:

Resolution No. 25/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the Fire Committee Minutes – March 2022, as information.

Carried

12c Chief's Report April 2022

Resolution No. 26/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the Acting Fire Chief's Report – April, 2022, as information.

Carried

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

14a 2022-36 – Agreement with County of Renfrew for Planning Services.

Resolution No. 27/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve the following by-law:

- Agreement with County of Renfrew for Planning Services – By-Law 2022-36

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

CAO/Clerk Charkavi presented the Action Tracking Report to Council. It was brought to Council's attention that the Township has not received any nominations for the Canada Day Event Awards, Senior, Youth and Citizen of the Year. Staff has published the advertisement several times on our Social Media Platforms. It was mentioned that volunteers are hard to find and recognizing them is important. Staff was seeking direction to post in area newspapers. After discussion, the following resolution was passed:

Resolution No. 28/05/22

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT funds from the Economic Development Fund be used to advertise in local newspapers for the Canada Day Awards, Senior, Citizen, and Youth of the Year Award.

Carried

Resolution No. 29/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – Closed Session

None.

Agenda Item 17 – New Business

17a as per section 239 2(a) – the security of the property of the municipal or local board.

Resolution No, 30/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council move into a closed session at 8:59 p.m. as per section 239 2(a) – *the security of the property of the municipal or local board*.

More specifically as it relates to unopened road allowances.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-37 being a by-law to confirm proceedings of Council Meeting

Resolution No. 31/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-Law 2022-37, being a By-law to confirm the Proceedings of Council of the Township of Admaston/Bromley at the meeting held May 19, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 32/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Thursday, May 19th, 2022, Township of
Admaston/Bromley Council meeting be adjourned at 9:30 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
Special Council Meeting

Council met for their special meeting on Tuesday May 31st, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, and Acting Roads Superintendent, Steve Visinski.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 1:00 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Council elected to move item 11a – Adoption of 2022 Budget before item 7a – Zoning By-Law Update Report. The following resolution was passed.

Resolution No. 33/05/22

Moved by: Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the agenda of May 31st, 2022, Special Council Meeting as amended.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

None.

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Adoption of 2022 Budget

Acting Treasurer/Deputy Clerk Mitchell Ferguson reviewed the 2022 Budget. The following motion was passed.

Resolution No. 34/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the Municipal Budget for the 2022 Year, which includes a Municipal Tax Levy in the amount of \$2,443,171;

AND BE IT RESOLVED that the Council of the Township of Admaston/Bromley adopt By-Law 2022-38 being a by-law to adopt the 2022 Budget;

AND THAT IT BE RESOLVED THAT Council adopt By-Law 2022-39 being a by-law to provide for the adoption of the 2022 tax rates and to further provide for penalty and

interest in default of payment thereof.

Carried

Resolution No. 35/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council receive the 2022 Budget Book and direct staff to publish on the Township’s website.

Carried

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hall, Committee Member Kevin LeGris

7a Zoning By-Law Update Report

CAO/Clerk Charkavi and Acting Treasurer/Deputy Clerk Mitchell Ferguson reviewed the report concerning the amended zoning by-law to add cannabis and their recommended changes to the original By-Law Amendment.

There was concern and discussion surrounding the reciprocal setbacks and the yard requirements. The following motion was read and a recorded vote was requested.

Resolution No. 36/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve the Zoning By-Law Amendment changes that have been recommended by staff at this meeting and direct staff to prepare the Zoning By-Law Amendment for the next Council meeting.

AND BE IT FURTHER RESOLVED THAT Council deem these changes to the Zoning By-Law amendment as minor in nature and as per Section 34(17) of the Planning Act, R.S.O. 1990, no further notice is required.

RECORDED VOTE

Councillor Robert Dick		Against
Councillor Robert Hall		Against
Councillor Kevin Legris	For	
Deputy Mayor Michael Quilty		Against
Mayor Michael Donohue	For	

Defeated

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee

Member Robert Dick

None.

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

14a 2022-38 Adoption of 2022 Budget By-Law
2022-39 Final Tax Rate By-Law

Resolution No. 37/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council approve the following by-laws:

- Adoption of 2022 Budget – By-Law 2022-38
- Final Tax Rate – By-Law 2022-39

Carried

Agenda Item 15 – Old Business

None.

Agenda Item 16 – Closed Session

None.

Agenda Item 17 – New Business

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-40 being a by-law to confirm proceedings of Council Meeting

Resolution No. 38/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that By-Law 2022-40, being a By-law to confirm the Proceedings of the Special Council of the Township of Admaston/Bromley at the meeting held May 31, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 39/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Tuesday, May 31, 2022, Township of Admaston/Bromley Special Council meeting be adjourned at 4:30 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: June 9th, 2022
To: Council
From: Mitchell Ferguson
Re: Consent Application B42/20

Background:

A Consent application was submitted to the County of Renfrew to sever land abutting Stone Road. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, the municipality is required to provide written comments regarding the severed and retained lands. The County of Renfrew development and property department have provided the Township with a consent planning report to provide Council and Staff with more information.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B42/20 submitted by James Frances & Leila Quigley Estate so long as requirements of commenting agencies are satisfied.

B42/20



Name of Approval Authority:
County of Renfrew
9 International Drive,
Pembroke, ON K8A 6W5
Tel: 613-735-3204
Fax: 613-735-2081
Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT
Under Section 53 of the Planning Act

original
amended June 20/21
Dec 21/21

JUN 03 2020

Please print and complete or (✓) appropriate box(es). Fields outlined in red are required fields to be completed
Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)			
▶ 1.1 Name of Owner(s): Estate Of Leila Quigley/estate Of James Francis Quigley/c/o Langevin Morris Smith (Hunter Graves)			
Mailing Address: 340 March Road, Suite 300	Town/City: Kanata	Province: ON	Postal Code: K2K 2E4
Telephone No.: (Home) (613) 592-0088	(Work)	(Fax)	
Email Address: kcoleman@lmslawyers.com (Kimberley Coleman); hgraves@lmslawyers.com			
▶ 1.2 Name of Owner's Authorized Agent (if applicable): Zanderplan Inc			
Mailing Address: PO Box 20148	Town/City: Perth, ON	Province: ON	Postal Code: K7H 3M6
Telephone No.: (Home)	(Work) (613)264-9600	(Fax)	
Email Address: tracy@zanderplan.com			
1.3 Please specify to whom all communications should be sent: Both			
2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)			
Complete applicable boxes in 2.1			
▶ 2.1 Municipality: Admaston/Bromley	Subdivision Lot(s) No.:		
Former Township: Admaston	Subdivision Plan No.:		
Lot(s) No.: 20	Part(s) No.:		
Concession: 6	Reference Plan No.: 49R-		
Civic Address of subject lands/Road Name: 1574 Stone Road			
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? No If Yes, describe each easement or covenant and its effect.			
3. PURPOSE OF THIS APPLICATION			
▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):			
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.3)	<input type="checkbox"/> Create Easement/Right-of-Way	<input type="checkbox"/> A Charge/Mortgage
<input type="checkbox"/> A Lease	<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other (Please Specify)	
▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: unknown. JB Dec 20/21			

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)							
▶ 4.1 Dimensions		Severed	select measure- ment	Retained	select measure- ment	Lands being added to	select measure- ment
		Road Frontage	190	m	535	m	
	Depth	138	--	354	--		--
	Area	2.89	ac	35.40	ac		--
▶ 4.2 Use of the property	Existing Use(s)	Residential with accessory buildings and barns		agriculture			
	Proposed Use(s)	Residential		same			
▶ 4.3 Buildings or Structures	Existing	Residential dwelling, accessory buildings and barns		agriculture lands			
	Proposed	Residential dwelling and accessory buildings		same			
▶ 4.4 Official Plan Designation		Agriculture		Agriculture			
4.5 Current Zoning		Agriculture (A)		Agriculture (A)			

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being added to
		Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County road	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Crown road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other public road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered right of way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):				
4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include deed).				
Will a road extension be required?		No		

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? **Yes**

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act? **No**

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land? **No**
 If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

Severed Parcel	Date of Transfer	Name of Transferee	Severed Land Use

7. OTHER CURRENT APPLICATIONS	
▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision? No	
If Yes, and if Known, specify the appropriate file number and status of the application.	
Type of Application:	File # (if known):
Number of Applications:	Status (if known):

8. SKETCH	
▶ 8.1 Please attach a sketch to the one original and seven duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.	
▶ 8.2 The sketch shall show the following information:	
<ul style="list-style-type: none"> a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land; b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing; c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained; d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land; e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are <ul style="list-style-type: none"> i. located on the subject lands and on land that is adjacent to it, and ii. in the applicant's opinion may affect the application; f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial); g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way; h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and i. the location and nature of any easement affecting the subject land. 	
* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.	

9. OTHER INFORMATION	
9.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.	
<p>A Zoning Amendment will be submitted to rezone the retained lands to an agriculture-exception zone to prohibit a dwelling in accordance with Section 6.3(6)(d)(iii) and to reduce the minimum lot area requirement in the Agriculture (A) Zone.</p> <p>The dwelling is surplus to the needs of the farm.</p>	

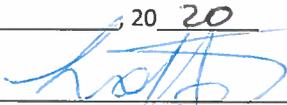
10. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT

▶ 10.1 Affidavit or Sworn Declaration for the Prescribed Information

I, R. Hunter Graves of the City of Ottawa
in the Province of Ontario solemnly declare that the information required by O. Regulation 547/06 and
all other information required in this application, including supporting documentation, are true and I make this solemn declaration
conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the
Canada Evidence Act.


Signature of Applicant

Sworn (or declared) before me at the City of Ottawa
in the Province of Ontario
this 28th day of May 20 20


A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.



11. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION

(Please complete either 11.1 or 11.2 whichever is applicable.)

▶ 11.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, R. Hunter Graves of Langevin Morris Smith, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Zanderplan Inc. to make this application and provide instruction/information on my/our behalf.

May 28, 2020

Date

James Frances Quigley Estate, by their solicitor

Date

Signature of Owner

▶ 11.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation: _____

_____ Date

_____ Signature of Corporate Representative & Title

_____ Date

_____ Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

FOR OFFICE USE ONLY

Committee File No.: B42/20

Hearing Date (if appl.): _____

Date of Receipt of Application: June 3/20

Date deemed complete: _____

Checked by: _____

Authorization of Owner Received: Yes No N/A

Date: _____

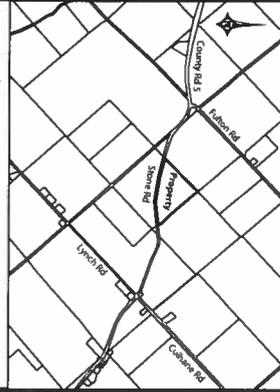
Secretary-Treasurer, Land Division Committee



Quigley Surplus Farm Dwelling Severance

1574 Stone Road
 Part Lot 20, Concession 6
 Geographic Township of Admaston
 Township of Admaston/Bromley
 COUNTY OF RENFREW

Key Map



Legend

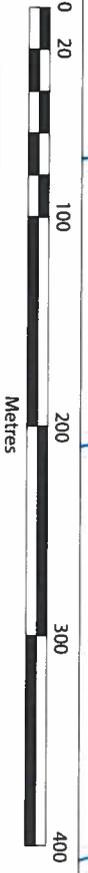
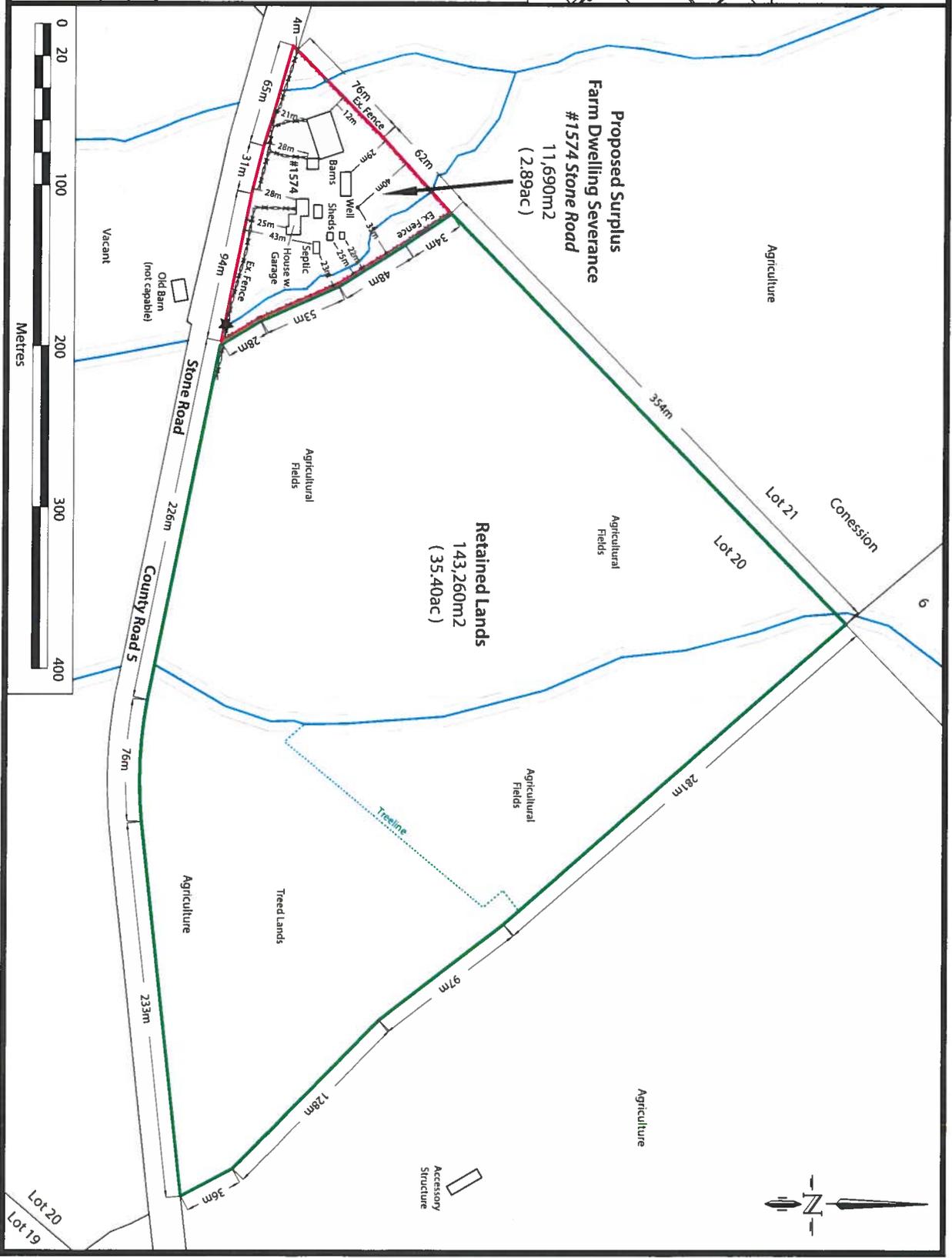
- Severed Parcel
- Retained Parcel
- Significant Valleylands
- Watercourse
- Existing Fenceline
- ★ Identified Slip Clay Location

Notes:
 1. The location of significant valleylands and slip clay hazards derived from the County of Renfrew Official Plan Schedules. The areas identified as valleylands appear to consist of relatively shallow creek beds and not areas with significant topography changes.
 2. Boundary and dimensions of the subject property are approximate and not based on a Plan of Survey. The AgMaps GIS mapping issued by OMAFRA was used to set up the base for the sketch.

Version Date: June 29, 2021

File No. 20-067 Drawn By: CC

ZONDERPLAN
 Your rural land planning experts
 40 Sunset Boulevard, Perth, ON K7H 2Y4 613-264-9600



DEC 01 2021

Kanata
340 March Road, Suite 30
Kanata, ON K2K 2E
T | 613.592.008
F | 613.592.332

November 30, 2021

County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Attention: Alana Zadow

Dear Madam:

Re: Estate of Leila Quigley
Our File No.: 5467002

Further to the correspondence that we sent to you last year in regards to the Estate of James Frances Quigley and the Application for Consent that Zanderplan Inc. had submitted, we are pleased to provide you with the enclosed letter signed by the Estate Trustee for both the Estate of James Frances Quigley and the Estate of Leila Quigley as we are now in receipt of the Certificate of Appointment of Estate Trustee with a will for the late Leila Quigley.

We understand that this letter along with the other documents that you have received from Zanderplan Inc. are sufficient to have the Application for Consent added to circulation for review and consideration.

We trust the foregoing is satisfactory. If there are any problems or questions, please feel free to contact my assistant Kimberley @ ext 601.

Yours very truly,
LMS Lawyers LLP



Robert Hunter Graves
RHG:kc

DEC 01 2021

Kanata
340 March Road, Suite 30
Kanata, ON K2K 2E
T | 613.592.008
F | 613.592.332

November 29, 2021

County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5

Attention: Alana Zadow

Dear Madam:

Re: Estate of Leila Quigley
Our File No.: 5467002

Please be advised that we are the solicitors for the Estate of James Frances Quigley and the Estate of Leila Quigley.

We have engaged the services of Zanderplan Inc. to act as our agent for the purpose of submitting an Application for Consent. We are acting for the Estate of James Frances Quigley and the Estate of Leila Quigley and have the authority to sign on their behalf as their legal representation.

Please note the estate trustee's signature at the bottom of the page as his authorization to sign on behalf of the Estate of James Frances Quigley and the Estate of Leila Quigley.

We trust the foregoing is satisfactory. If there are any problems or questions, please feel free to contact my assistant Kimberley @ ext 601.

Yours very truly,
LMS Lawyers LLP



Robert Hunter Graves
RHG:kc

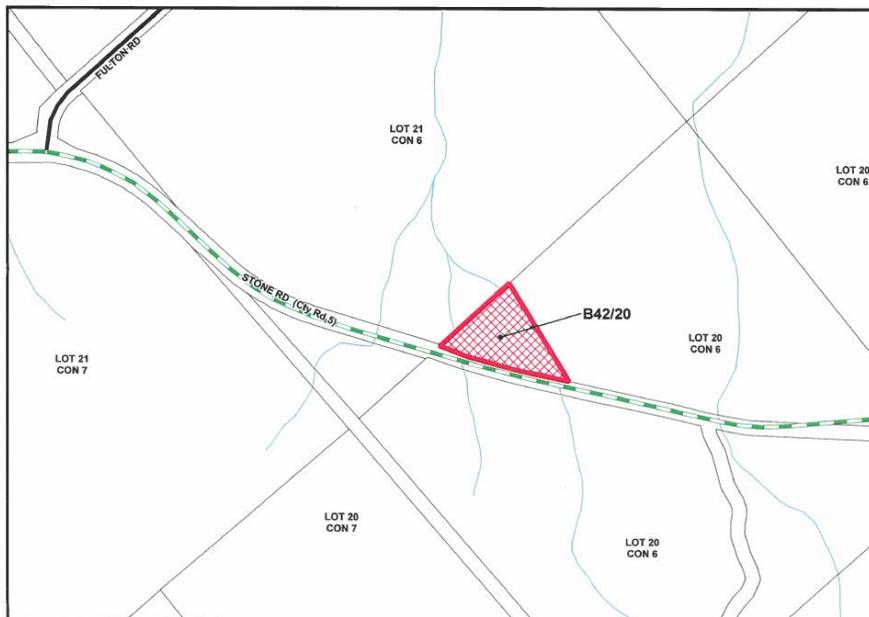
I, Justin Quigley, the authorized estate trustee for the Estate of James Frances Quigley and the Estate of Leila Quigley hereby authorize Zanderplan Inc. to proceed with the application for a consent.

Justin Quigley 

PART A - BACKGROUND

1. FILE NO.: **B42/20**
2. APPLICANTS: James Frances & Leila Quigley Estate
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lot 20 CON.: 6 STREET: 1574 Stone Road
5. PURPOSE: Creation of a new lot

6. DESCRIPTION OF APPLICATION: A surplus farm dwelling is proposed to be severed from the Quigley Estate. The severed lands are proposed to be 1.1 hectares in area with 190 metres of road frontage along Stone Road. There is an existing residential dwelling, accessory buildings and barns on the severed lands. The retained lands are vacant and are proposed to be 14.3 hectares in area with 535 metres of road frontage along Stone Road.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	725 m	15.4 Ha	Residential dwelling, accessory buildings and barns
Severed	190 m	1.1 Ha	Residential dwelling, accessory buildings and barns
Retained	535 m	14.3 Ha	None

8. SEVERANCE HISTORY

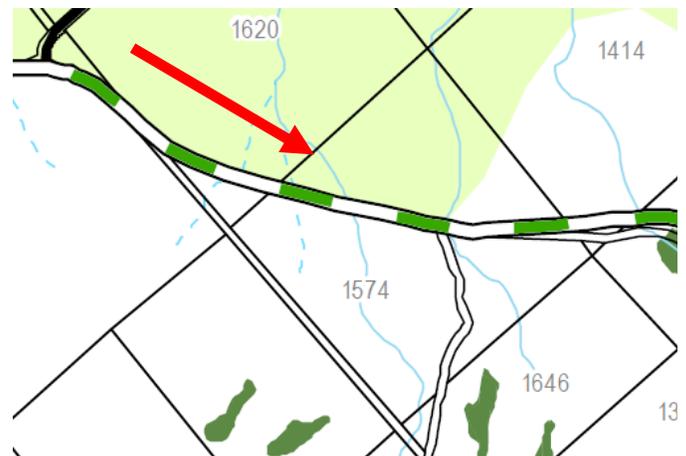
Number of new lots from original holding (1971) No previous severances

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Agriculture

Retained Rural
Agriculture

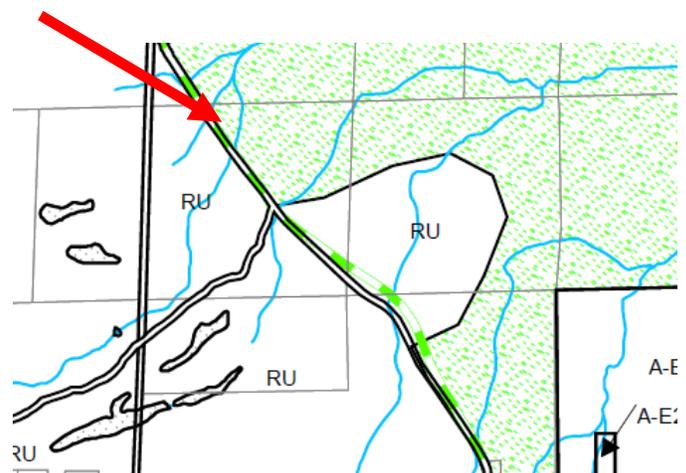


10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (#2004-13)

Zone(s):

Severed Agriculture (A)

Retained Rural (RU)
Agriculture (A)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	190 m	45 m	1.1 Ha	4047 (RU) m²
Retained	535 m	45 m	14.3 Ha	20 ha

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns Concerns

Explanation of Concerns:

Section 2.3.4.1 of the Provincial Policy Statement (PPS) discourages lot creation in prime agricultural areas. However, Section 2.3.4.1(c) allows for the severance of a residence that is surplus to a farming operation as a result of a farm consolidation, provided it meets certain criteria. Section 2.3.4.3 specifically prohibits the creation of new residential lots in prime agricultural areas, except for surplus dwellings.

2. CONFORMITY WITH OFFICIAL PLAN

(a) The proposal conforms with the Official Plan, based on the information available to this Department.

(b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)

Under Section 13.3(2), the road requirements of the County of Renfrew Public Works Department are satisfied.

(c) The proposal does not meet the intent of the Official Plan because,

3. CONFORMITY WITH ZONING BY-LAW

(a) The proposal appears to meet the requirements of the Zoning By-law.

(b) The severed/retained portion/overall proposal would contravene the By-law because,

The retained lands do not meet the minimum lot area in the Agriculture (A) Zone.

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of Admaston/Bromley	Favourable comments were received. The Building and Sewage Inspector confirmed the suitability of the severed lands for private sewage disposal. All systems must comply with the OBC and all applicable law.
County Public Works & Engineering	Favourable comments were received.

6. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 1 of this Report, the Provincial Policy Statement requires the protection of prime agricultural areas for future agricultural use. A surplus dwelling severance is permitted, provided the remaining portion of the farm is protected from future residential development.

The proposed severance conforms to the Provincial Policy Statement and the County of Renfrew Official Plan. Section 6.3(6)(d) of the Agriculture Policies of County of Renfrew's Official Plan states that consents may be given for a dwelling that is acquired through farm consolidation or enlargement and which is surplus to the needs of the farm operation based on three criteria: the building and site were used for a residence prior to the time of consolidation; only the minimum amount of land required for the dwelling unit is retained; and no new dwelling unit may be built on the retained parcel of land that is to be sold to a farmer. The owner confirmed in section 9 of the application that the dwelling is surplus to the needs of the farm.

As a condition of consent, a zoning by-law amendment is required to rezone the retained lands to an Agriculture-Exception Zone (A-Ex) to prohibit a dwelling from being built in accordance with Section 6.3(6)(d)(iii) of the Official Plan.

The severed lands would be considered a residential lot; therefore the existing buildings on the property would not be considered farm buildings, and the keeping of animals in them is not permitted in accordance with the Zoning By-law. The above noted zoning by-law amendment would also be required to rezone the severed lands to prohibit the keeping of livestock.

The severed and retained lands are zoned Agriculture (A) in the Township of Admaston/Bromley Zoning By-law. The minimum lot area requirement in the A zone is 20 hectares. The retained lands do not meet this requirement. A zoning by-law amendment is required to reduce the lot area requirement from 20 hectares to 14 hectares. This can be completed in the same zoning by-law amendment discussed above.

Section 22.2(n) of the Zoning By-law states that the applicable provisions of Section 21.2 Rural (RU Zone Provisions) shall apply to a single detached dwelling established on an existing lot and on a legally created lot. The minimum lot area requirement in the RU Zone is 4047 square metres, and the minimum lot frontage requirement is 45 metres. The severed lot meets these requirements.

The severed and retained lands have frontage on Stone Road which is a County Road. Section 13.3(2) of the Official Plan states that new development that proposes access to or fronts on a County Road must satisfy all the requirements of the County of Renfrew Public Works and Engineering Department. Favourable comments were received.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:

A zoning by-law amendment is required to rezone the severed and retained lands.

- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey:
 - Zoning By-law Amendment: As noted in the general planning comments to:
 - Address lot area
 - Address keeping on livestock on severed lands
 - Prohibit additional dwelling on retained lands
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: May 30, 2022
Prepared by: Lindsey Bennett-Farquhar, MCIP, RPP
County Planner
Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

NOV/2021

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: March 21, 2022

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B42/20

Owner: Estate of Leila Quigley & Estate of James Francis Quigley

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.

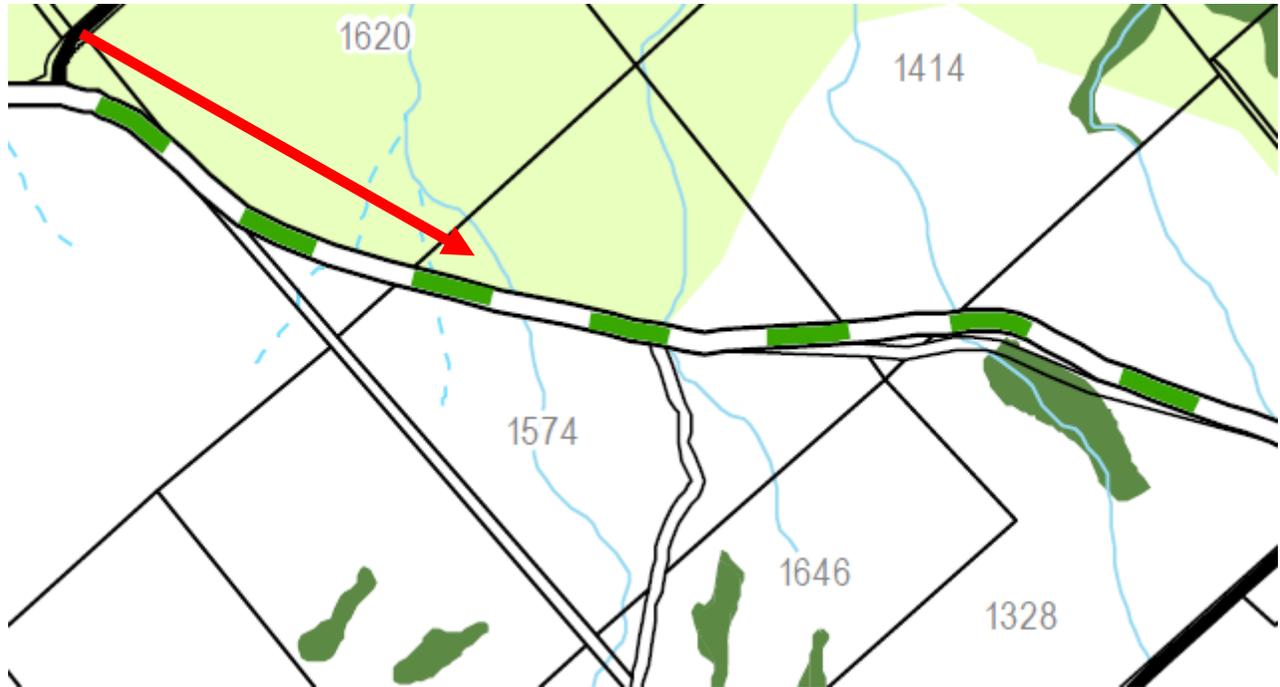


COMMENTS:

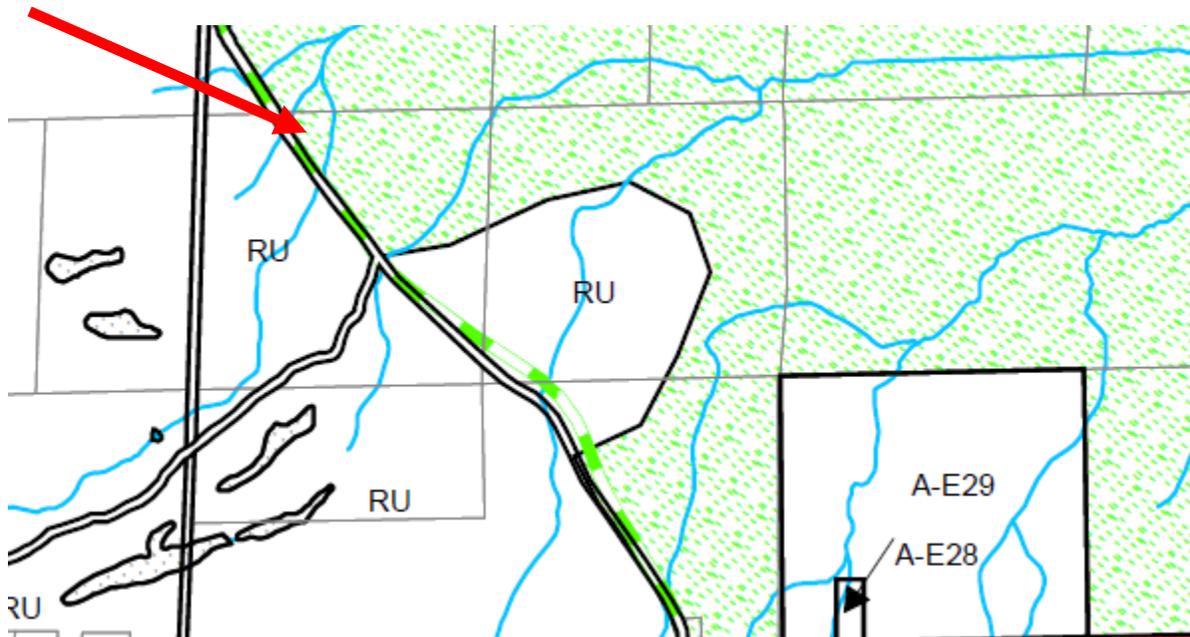
ALL SYSTEMS MUST COMPLY WITH THE OBC
+ ALL APPLICABLE LAW

Signature Building & Sewage Inspector

County of Renfrew Official Plan Schedule A (Admaston/Bromley)

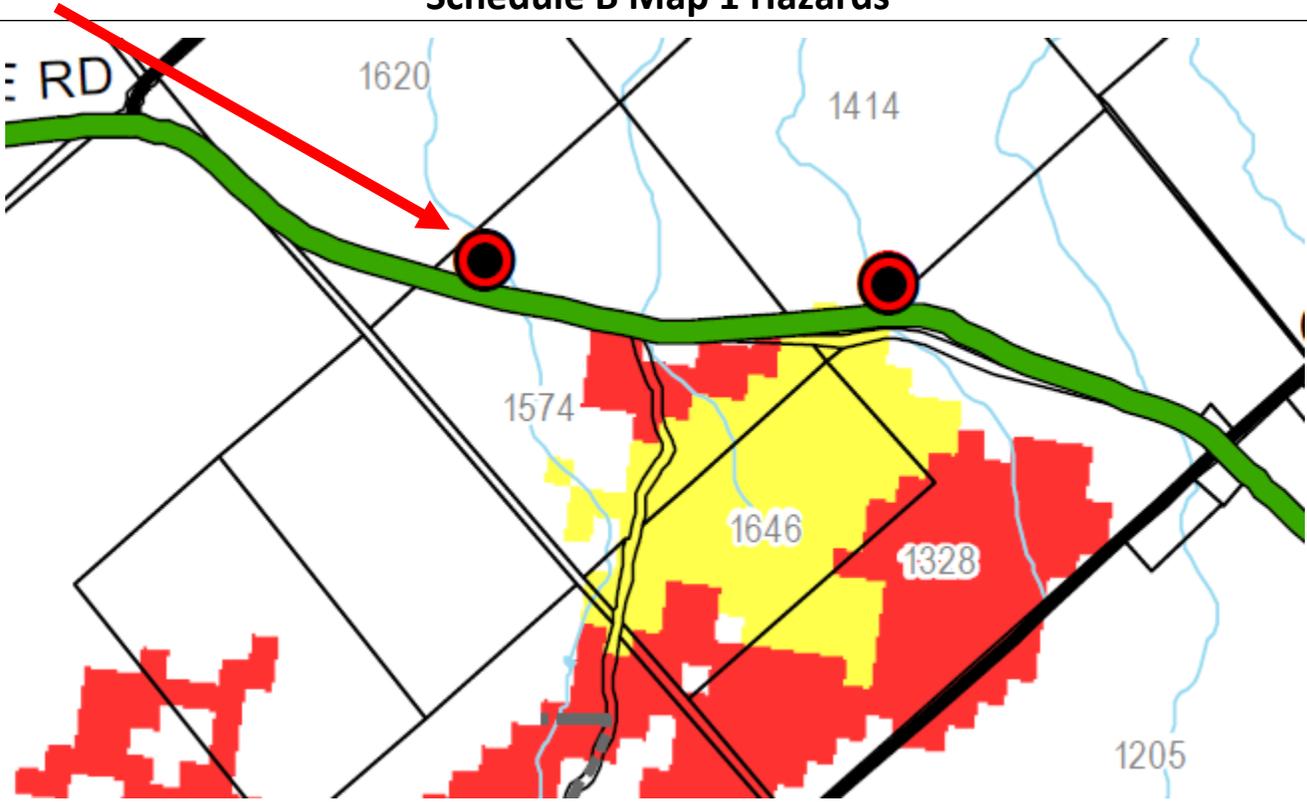


Township of Admaston - Zoning By-law Schedule



APPLICABLE County of Renfrew Official Plan Schedule B Maps

Schedule B Map 1 Hazards



Schedule B Map 4 Natural Heritage Features



COUNTY OF RENFREW OFFICIAL PLAN SCHEDULE B MAP LEGENDS

SCHEDULE "B" – Map 1 Hazards Map

	Propane Facility		Water
	Slip Clay Sites		Karst - known
	Abandoned Mine Sites		Karst - inferred
	Provincial Highway		Karst - potential
	County Road		Non County Areas
	Municipal Road		Licensed Septage Hauler Area
	Municipal Seasonal Road		Municipal Boundary
	Private Road		Active Waste Disposal Site
	Crown Road		Inactive Waste Disposal Site
	Floodline		Wellhead Protection Area
	Unstable Slope	Wildland Hazard	
	Permanent Stream/River		Extreme
			High
			Pine - Needs Evaluation

SCHEDULE "B" – Map 2 Infrastructures Map

	Highway 17 Proposed Expansion		Pipeline
	Provincial Highway		County Trail
	County Road		Permanent Stream/River
	Municipal Road		Water
	Municipal Seasonal Road		Non County Areas
	Private Road		Municipal Boundary
	Crown Road		Active Waste Disposal Site
	Hardened Shoulders		Inactive Waste Disposal Site
	Abandoned Rail Corridor		

SCHEDULE "B" – Map 3 Mining & Mineral Aggregate Resources

	Provincial Highway		Aggregate Site Authorize
	County Road		Aggregate Site Authorize
	Municipal Road		Bedrock
	Municipal Seasonal Road		Sand & Gravel
	Private Road		Mining Resource
	Crown Road		Copper & Nickel
	Permanent Stream/River		Copper & Zinc
	Water		Dolomite
	Non County Areas		Magnesium
	Municipal Boundary		Zinc & Lead

SCHEDULE "B" – Map 4 Natural Heritage Features

	Provincial Highway		ANSI, Earth Science
	County Road		ANSI, Life Science
	Municipal Road		ANSI Earth Buffer 50m
	Seasonal Road		ANSI Life Buffer 120m
	Private Road		Significant Woodlands
	Crown Road		Non County Areas
	Permanent Stream/River		Valley/Lands
	Municipal Boundary		Deer Wintering Area
	Ecoregion - 6E	Watersheds	
	Water		Petawawa-Barron Watershed and Upper Renfrew County Watershed
	At Capacity Lake		Muskrat, Indian, Westmeath Watershed
	Environmental Protection Area		Bonnechere River Watershed
	Provincially Significant Wetland		Madawaska River Watershed
	PSW 120m Buffer		



**ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
February 15, 2022
7:00 PM**

Present: Susan Patterson O'Neil, Jane Wouda (Librarian), Karen Payne, Lynn Celland, Lynn Agnew, Charlene Whattam

Regrets: Bob Hall, Karen Coulas, Beth McDonald, Angela McEachen

The meeting was called to order at 7:00 pm

1. Approval of Agenda

Motion to approve the agenda

Moved by Lynn Agnew

Seconded by Charlene Whattam

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from January 18, 2022

Moved by Karen Payne

Seconded by Lynn Clelland

Carried

4. Business arising from the minutes

- March Trivia night - this event has been canceled
- Balsam Hill Horton WI donation - two suggestions are an outdoor or enclosed indoor book return box or movable shelves. Susan and Lynn Agnew will get quotes.
- Little Caesars Pizza - the flyers are now available

5. New Business

- Performance Review - Susan is working on this

6. Treasurer's Report

Motion to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded by Charlene Whattam

Carried

7. CEO's Report as attached

8. Policy Review - BL-05

Motion to accept BL-05 Meeting of the Board

Moved by Charlene Whattam

Seconded by Lynn Clelland

Carried

9. Correspondence - none

10. Other Business

Motion that the executive of ABPL is concerned that we need to find a way to make communication between the Library and the Township staff more efficient. Changes such as a new email address or a new contact as well as replies to questions/inquiries need a transparent chain of command.

Moved by Lynn Celland

Seconded by Karen Payne

Carried

Please Note: If you are not able to attend a meeting, please notify the secretary by 3:00pm on the day of the meeting so that if there will not be quorum, she can notify the other member that there will be no meeting

11. Adjournment - 8:30 pm

Next Meeting - April 19, 2022



Chair



CEO

May 17/ 2022

ADMASTON BROMLEY LIBRARY BOARD MEETING Tuesday April 19 2022

Attending: Karen Coulas Angela McEachen Bob Hall Lynn Clelland Jane Wouda (CEO) Susan Patterson-O'Neil

1. Chair Susan called the meeting to order at 7:05 pm.
2. The Agenda was approved on a motion made by Karen and Angela. Carried
3. There was no conflict of Interest declared.
4. The minutes of the February meeting were approved on a motion made by Lynn and Bob. Carried.
5. Business from the minutes:
 - a) A Performance Review of the CEO was completed by Susan , Lynn Agnew and Karen Payne. A copy has been sent to the township office.
 - b) Quotes of \$7000 and \$6000 to purchase stand-alone Book Return boxes were presented. It was decided to do some more research into having this item custom built locally .
 - c) The Pizza fundraiser raised more than \$900.
 - d) A reply was received from the township re: our concerns about communications.
6. There was no new business.
7. The Treasurer's Report was received and bills paid on a motion made by Bob and Angela. Carried.
8. The CEO presented her report and, as usual, it shows a very busy productive library.
9. Policy BL-06 was reviewed and accepted on a motion made by Bob and Angela. Carried.
Policy GOV-03 was tabled until the next meeting because a new version had just been sent to the CEO.
A new copy of the Library Act was given to each Board member.
10. There was no correspondence.
11. As per the CEO report, discussion re: the agreement between the Library and the RCCDSB are on-going with positive progress.
12. The meeting was adjourned on a motion made by Bob and Karen. Carried.

Next meeting: May 17 2022



May 17, 2022.

Chairperson ABPL.

**ADMASTON BROMLEY PUBLIC LIBRARY
MAY 17/2022
TREASURER REPORT BY LYNN A AGNEW**

Bank balance		\$4,348.31
Bills to pay		
Wages AD/BR twp	#0962	\$1514.82
MC	#22706483	\$ 894.18
Bell phone	#22706485	\$ 90.36
Bell internet	#22706484	\$ 118.65
Total of bills paid		\$2618.01

Questions ?

Has the OPS transfer payment of \$201.45 been solved?

Let us look over MC bill, I feel that we have once again overpaid !

Have we heard back from Faught Steel regarding the book return box?

I think we need to ask the township for an advancement of money. We are operating on the donation from the Balsam Women's Institute.

Library CEO's Report – May 2022

1. **STATS:** *Overdrive for Apr. 2022 – 197; Library Checkouts for Mar. 2022, not including e-books – 528; Total April 2022 Checkouts – 955; Inter-Library Loans for Apr. 2022. – 15; FB Reach for last 28 days – 741*
2. **Programming** – I have some ideas for some programming in the next month or so. I am also thinking ahead to some the Summer Reading Club. Since we may not get the SEP, will we hire a student to do 25-30 hours of programming?
3. **Collections** – Items purchased for collection in January – \$ 652.97 approx.
4. **Policy Review** – In lieu of a policy review, we will be reviewing the draft Library/School Board Agreement.
5. **Summer Experience Program (SEP)** – I heard from Peggy that libraries receiving the SEP were contacted, so I assume that means we won't be getting it this year. We are supposed to get an official notification soon. Peggy also let me know that the number of grants being awarded is way down (about half) because minimum wage has increased significantly, but the monies allocated to the grant have not increased.
6. **Transfer Payment Ontario (TPON)** – I have been in contact with the Township Office, Susan and Peggy as we are all trying to find a way to get the TPON account sorted out. We are working on getting a business number as a long-term fix, but I will be calling TPON soon to see if that works in the short term. I have to get it fixed by August, which is when the PLOG is expected.
7. **Connecting Public Libraries Initiative (CLI)** – We have some time to discuss the grant, but I would like to make a decision soon. Capital costs for upgrades to broadband infrastructures are covered and so is the first year of internet connectivity (for 50/10 mbs speeds). We will be required to sign a 2-year agreement with our ISP. It will cost \$500.00 to cancel our Bell contract and our monthly fee will go from about \$118.65 to \$159.99. If they can't provide us with 50/10 mbs, I don't think they will move ahead with the upgrade. I am not sure what that will mean if we've already cancelled our contract. There also is no guarantee that we will have our monthly costs reimbursed by OLS as in other years after the first year of the CLI.
8. **Correspondence:**
 - Bell Phone– April
 - Bell Internet – April
 - Wages - April
9. **Miscellaneous:**
 - The mysterious money from MNR deposited in our bank account is the Township's (Thanks TPON). We will need to reimburse them for it at some point.
 - I have emailed the principal of St. Mike's to let them know that I am working on getting the lists of overdue/borrowed books to the classroom teachers by mid-May. I also let her know that books should be returned to the library by the 2nd Friday in June.
 - I completed the Agrispirit Grant and am waiting to hear back. They usually don't let you know if you were successful until the fall.
 - I completed a mini grant from the International Dyslexia Association Ontario. It is for Ontario public libraries interested in receiving a grant of \$500 to purchase decodable books. We will be notified of their approval and funds will be distributed by May 30th, 2022. Libraries will have until December 31st, 2022 to provide IDA Ontario with receipts and a list of the books purchased using the grant funds.
 - The air conditioning is not running in the evenings in the library. I will need to look into this.

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: June 9, 2022
To: Council
From: Mitchell Ferguson
Re: 2021 Audited Financial Statements

Each year there is a presentation to Council on the previous year end financial statements.

Discussion:

Welch LLP have presented the 2021 Audited Financial Statements to Council and are to be approved.

Financial Implications:

None.

People Consulted:

CAO/Clerk
Welch LLP

Recommendation for Council:

BE IT RESOLVED that Council approve the 2021 Audited Financial Statements as presented to Council on June 9th, 2022;

AND THAT IT BE RESOLVED THAT Council direct staff to place the 2021 Audited Financial Statements on the Township website.

TOWNSHIP OF ADMASTON/BROMLEY
477 Stone Road, RR # 2
Renfrew, ON K7V 3Z5

Date: June 9, 2022
To: Council
From: Mitchell Ferguson
Re: Ontario Regulation 284/09

For 2022 budget purposes, as per Ontario Regulation 284/09, a municipality may exclude from the budget, amortization expenses pertaining to tangible capital assets, post-employment benefit expenses and solid waste landfill closure and post-closure expenses.

Admaston/Bromley Council recognizes the impact on the 2022 budget of the 2021 amortization expense for our tangible capital assets. Conscious of the impact, Council has decided not to include amortization costs in the determination of the 2022 levy requirement for Municipal purposes. Unfunded post-employment benefit expenses for payout in a future year as well as the unfunded landfill closure and post closure costs will not be included in the 2022 budget documentation.

The Township of Admaston/Bromley developed and included within its 2022 budget the following:

1. The budget contained transfers from reserves for the renewal and acquisition of its current tangible capital assets.

In developing its budget for the year 2022, Admaston/Bromley excluded unfunded post-employment benefits comprised of accrued sick leave, which at the end of December 31, 2021 amounted to \$52,869.09. It is estimated that the unfunded post-employment benefits for 2021 in the amount of \$52,869.09 is representative of what the unfunded post-employment benefits will be at the end of 2022. Admaston/Bromley also excluded unfunded landfill closure and post closure costs from its budget for the year 2022. It is estimated that the unfunded landfill closure and post closure costs, which at the end of 2021 amounted to \$410,000 is representative of what the unfunded landfill closure and post closure costs will be at the end of 2022.

Any increase in post-employment expenses or landfill closure and post closure costs at the end of 2021 will reduce the accumulated surplus.

At the end of December 2021 the accumulated surplus was comprised of:

Equity in tangible capital assets	\$11,810,159
Reserves	819,197
General Surplus	229,435
Douglas Fire Department Surplus	24,808
Admaston/Bromley St. Michael`s Library Surplus	7,247
Unfunded – landfill closure & post closure costs	<u>(410,000)</u>
Total accumulated surplus	<u>\$ 12,480,846</u>

County Council Summary

May 25, 2022

Below you will find highlights of the County of Renfrew County Council meeting from May 25, 2022.

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The [full agenda](#) can be found here.

[Meeting YouTube link](#)

Warden's Address

Key highlights

During the month of May, Warden Robinson attended 18 meetings regarding County business, including but not limited to:

- On May 4, she attended a council meeting as a delegation with the Township of Brudenell, Lyndoch and Raglan. She thanked all municipalities for allowing the County to make its presentation and she thanked CAO Paul Moreau, Director of Development & Property Department Craig Kelley, Director of Corporate Services Jeff Foss and Human Resources Manager Greg Belmore for assisting with the presentations.
- On May 12 and 13, Renfrew County hosted the Eastern Ontario Wardens' Caucus. During the EOWC meeting May 13, Mayor Robin Jones, Chair of the Rural Ontario Municipal Association (ROMA) made a presentation on Affordable and Attainable Housing. The Warden noted housing is a priority across this province and lobbying by AMO, ROMA, the WOWC and EOWC is continuing in earnest in preparation for the delegation meetings at the AMO conference this August.
- While the EOWC has three priorities, the Caucus is focusing its work on Housing and preparing to offer insight to the newly elected provincial government regarding the housing needs of eastern Ontario as well as potential solutions. See the full [media release](#) on the EOWC meeting in Renfrew County.
- As requested by County Council, at the meeting Warden Robinson shared concerns regarding the regulations requiring council members to have criminal reference checks to be eligible to sit on LTC boards, provided the condensed Community Paramedic Chiefs report, and received support to send a letter to the Ministry of Transportation requesting a seat on its transportation task force.
- During the meeting, the caucus also confirmed the EOWC's nominees to the Eastern Ontario Leadership Council. The Warden congratulated Councillor Jennifer Murphy and Warden Roger Haley, from the County of Leeds and Grenville on their appointments.
- Attention was drawn to the weekend's severe storm which devastated parts of Eastern Ontario particularly in Greater Madawaska. She noted on May 22 Mayor Brian Hunt declared his municipality to be in a state of emergency. The storm caused two deaths and on behalf of County Council, she offered her condolences to the families. The hardest hit areas were

Matawatchan, Centennial Lake and Black Donald Lake. She noted Mr. Moreau has been monitoring the situation to ensure that the County is available to offer any assistance it can. The Warden also thanked public works staff, Paramedic Service and media relations coordinator Tina Peplinskie for all the work they did this weekend and continue to do in the aftermath of the storm.

- The Warden acknowledged Paramedic Services Week and thanked Paramedic Service members for the incredible work they do day in and day out to assist residents in so many ways. She said RC Paramedics are leaders amongst their peers. She highlighted paramedic contributions to the County including through RC VTAC, Clinical Assessment Centres, response to the flood of 2019 or the storm this past weekend. She added everyone is acutely aware of the lifesaving contributions of the Sierra Team; the value of Community Paramedics who support individuals to remain safely at home as they wait for long-term care admission; and simply the knowledge that when you call 911 for help a paramedic will respond. See the full [media release](#) about Paramedic Services Week.

Delegations

- Dr. Declan Rowan, co-chair, and Dr. Richard Johnson, clinical lead, of the Ottawa Valley Ontario Health Team (OVOHT) provided an update to council. Ontario Health Teams are a new way of organizing and delivering care that is more connected to patients, families and caregivers in their local communities. The OVOHT is one of 51 Ontario Health Teams approved by the Ministry of Health across the province, with the expectation it will take 5 to 10 years for the OHT to reach maturity. In this first year, the focus will include an integrated and coordinated approach to aging at home, access to quality mental health and addictions services, and attachment to primary care.
- Jim Pine, Indigenous Lead and Lisa Severson, Communications Director, Eastern Ontario Regional Network, along with Kyle McHenry, Senior Programs Manager Service Expansion with Rogers Communications Inc., provided an update on the Cell Gap Project. The goals of the project by 2025 in eastern Ontario are to achieve 99% coverage for cell phone calls, 95% coverage with standard definition for email, web browsing and social media and 85% coverage with high-definition service level which can support video conferencing, movie streaming and other more data intensive applications. The project includes an estimated 20 new tower builds in 2022 with site acquisitions continuing for additional towers. Through the Cell Gap Project, more than 300 5G towers will be built and approximately 300 existing towers will be upgraded to 5G. This is a \$300 million investment in eastern Ontario with the federal and provincial governments contributing approximately \$71 million each, in addition to \$10 million from the EOWC, approximately \$906,000 from the County of Renfrew and \$150 million from Rogers.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- The County of Renfrew will be distributing a Request for Proposal (RFP) in June to appropriate service providers for Employee and Family Assistance Program services. The last time an RFP was done for this service was in August 2016. There are currently no concerns with the services that are being provided by the current provider, LifeWorks (formerly known as Morneau

Shepell), however the current contract completion date is January 1, 2023. This RFP is open to local municipalities who are interested in partnering with the County of Renfrew on providing an EFAP before this process begins. The manager of Human Resources will be reaching out to all local municipalities to determine their interest in participating in this opportunity.

- County Council passed a resolution approving the submission of delegation requests for the AMO Conference, to be held in-person in Ottawa from August 14-17, with the appropriate ministers as follows:
 - Minister of Municipal Affairs and Housing - Affordable/Attainable Housing - Capital Project Funding;
 - Minister of Health - Public Health;
 - Minister of Health - VTAC;
 - Minister of Infrastructure - County Road 51; and
 - Minister of Transportation - County Road 51.

- County Council passed a resolution in support of Councillor Emon’s run for re-election to the Rural Caucus, and AMO Board of Directors and by extension to the ROMA Board of Directors. Councillor Emon has been a member of the AMO Board of Directors since 2016. County Council also approved the funds be included in the budget (2023 and 2024) for the term of the position for Councillor Emon’s attendance at the AMO Board meetings for the period from August 2022 to August 2024.
- County Council passed a resolution approving the reinstatement of Convention Expenses for Elected Officials to \$3,900 per member as conventions return to in-person. During the 2021 and 2022 budget workshops, the Convention Expenses were reduced to \$1,875 amidst COVID and electronic meetings/events.
- County Council passed a resolution to approve the use of funding received from the Municipal Modernization Program (Intake 2 and Intake 3) on the projects identified in the Digital Strategy Review by the Perry Group and recommended by the Senior Leadership Team. The background is within the County’s Strategic Plan 2019-2022, Council established four Strategic priorities: Strong Engagement and Relations with Federal and Provincial Government; Fiscal Sustainability; Service Delivery Review and Technology Acceleration. The Technology Acceleration priority required the development of a technology strategy in 2021 to highlight efficiencies through technology.
- County Council approved a resolution to adopt Corporate Policy E-12 Disconnect from Work. The Employment Standards Act, 2000 (ESA) was amended and Ontario received royal assent on December 2, 2021 which required all employers with 25 employees or more to have a disconnect from work policy. That policy needs to be in place by June 2, 2022 (the law states that the deadline for a policy is six months after the law receives royal assent). Employers that employ 25 or more employees are required to have a written policy on disconnecting from work in place for all employees. They are also required to provide a copy of the written policy to all employees. A copy can be obtained by contacting our HR Division.

Community Services Committee

Presented by: James Brose, Chair

- Judy Mulvihill, Manager of the Child Care and Early Years Division, will retire effective June 30 after more than 16 years with the County of Renfrew, leading the Child Care and Early Years Department through significant growth and changes.
- The Consolidated Homelessness Prevention Initiative (CHPI), originally implemented in 2013, is a 100% provincially funded, outcomes-based program that aims to prevent and end homelessness by improving access to adequate, suitable, and affordable housing and homelessness services for people experiencing homelessness and for people at-risk of homelessness. The County of Renfrew's CHPI allocation for 2021-2022 is \$1,447,608. This funding is used to deliver local programs that help with housing security: Homelessness Prevention Program (HPP), Rent Allowance, and Emergency Minor Home Repairs.
 - Homelessness Prevention Program (HPP) is an emergency program that helps people to keep their current housing or secure new housing. Details about approved expenses and eligibility requirements can be found on the County's website on the [Homelessness Prevention Program webpage](#). In the first quarter, 332 applications were approved with a first quarter expenditure of \$242,240.77.
 - The CHPI Rental Allowance Program is a monthly supplement paid to the landlord on behalf of a household in need of rental assistance; \$275/month for single people or couples with no dependents or \$375/month for families or sole support parents with children. This supplement is meant to bridge the gap between affordable rent and the actual market rent charged by the landlord. Households can remain eligible for up to three years and eligibility is verified annually.
 - Emergency Minor Home Repairs is a program which helps low-income homeowners stay safely housed within their home by covering essential minor home repairs up to \$5,000. One application was approved in the first quarter with an expenditure of \$4,972.
- Investment in Affordable Housing (IAH) was an initiative where the province cost-matched federal funding to help service managers (municipalities) in deploying affordable housing strategies. Funding was provided from 2011 to 2019 and through this the County of Renfrew was able to offer two programs: Affordable Homeownership and Ontario Renovates. Funding was provided to eligible homeowners through a forgivable loan. The County of Renfrew last offered the Affordable Homeownership and Ontario Renovates Programs during 2019. Intake to these programs was paused during 2020 and 2021 due to limited amounts within the revolving loan funds, but fund balances are now sufficient to launch the programs again. The Affordable Homeownership and Ontario Renovates programs will be offered to eligible homeowners starting June 6, 2022.
- The federal government has created a new immigration stream for Ukrainian individuals and families fleeing the conflict in Ukraine called the Canada-Ukraine Authorization for Emergency Travel (CUAET). To provide support and assistance to individuals who have come to Canada through CUAET, the Ministry of Children Community and Social Services (MCCSS) has expanded access to the Ontario Works Emergency Assistance program to enable individuals to receive emergency financial support for up to six months.
- County Council passed a resolution to renew the Action Plan under the National Housing Strategy for 2022-23 and authorized the Warden and Clerk to execute the amended Transfer

Payment Agreement for the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) between the County of Renfrew and the Ministry of Municipal Affairs and Housing.

- County Council passed a by-law authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, including a new provider in Pembroke and remove providers that are no longer operating under the County of Renfrew Licensed Home Child Care Agency.

Development & Property Committee

Presented by: Robert Sweet, Chair

- Alastair Baird, Manager of Economic Development Services, Ottawa Valley Tourist Association (OVTA) and Enterprise Renfrew County (ERC) will retire from the County of Renfrew effective June 30, 2022. Alastair has been with the County for 20 years and is recognized throughout the region for providing businesses with very professional, educated, and sage economic development advice.
- The Province of Ontario has released its plan to build a better transportation system in eastern Ontario, the [“Connecting the East: A draft transportation plan for eastern Ontario”](#) which gives the details of the current governments’ accomplishments and plans for expansion to all forms of transportation, trails, transit and cycling. No new funding opportunities have been identified, but the document will be an additional reference when applying for transportation initiatives within the County of Renfrew.
- Economic Development Services, per County Council direction, prepared and submitted an intervention document in support of the Near Surface Disposal Facility (NSDF) being proposed for Chalk River Laboratories (CRL). Nearby host communities and the Canadian Nuclear Laboratories (CNL) leadership team had requested County of Renfrew and municipal support with this project which will facilitate continued site renewal at CRL and long-term management of low-level nuclear waste materials. In this written intervention County Council also requested to participate in the public hearings on this matter and is scheduled to present on June 3, 2022 at the Best Western Pembroke Inn and Conference Centre.
- Continuing the 2022 marketing program with Ottawa Business Journal (OBJ) and Great River Media, staff has provided content for the broadly distributed [Eastern Ontario Business Journal](#) Spring issue. Staff continues to highlight career opportunities, lifestyle amenities and examples of local entrepreneurs, manufacturers, business leaders and investment opportunities.
- Taste of the Valley is returning with in-person events. Confirmed dates are Barry’s Bay on Friday, August 19; Eganville on Friday, August 26; Renfrew on Saturday, September 24; Deep River on Saturday, October 1; Arnprior on Sunday, October 2; and in Cobden on October 15. Previous and new vendors have been notified and are now invited to apply for a booth at the various Taste of the Valley events for 2022.
- On Tuesday, April 26, 2022 members of the Ottawa Valley Tourist Association (OVTA) gathered for the virtual Annual General Meeting (AGM) to take care of official business, learn about sustainable tourism and announce the winners of the Ottawa Valley [Tourism Awards](#).
- Following several requests from local municipalities, staff scheduled a planning workshop for Wednesday, May 18, 2022, and an invitation was circulated to all local municipalities. As many local municipalities have employees who are new to planning, a “Planning 101” was provided a give a broad overview. More than 50 people attended the workshop. There have been recent

changes to the Planning Act which provides an opportunity to discuss Bill 109 as well and the next steps for the County and local municipalities. The following topics were included in the workshop: Planning 101, GIS Services, Bill 109, and a Roundtable Discussion.

- The province gave Royal Assent to Bill 109 “Ontario’s More Homes for Everyone Act, 2022” on April 14, 2022 less than halfway through the consultation period provided through Environmental Registry of Ontario (ERO) platform. On April 20, 2022, Planning staff attended a Bill 109 Question and Answer session hosted by the province. As directed by County Council on April 29, 2022, the Warden submitted a response on behalf of the County of Renfrew to the provincial request for comments on Bill 109. County staff continue to review this new legislation and will be discussing implications and next steps with local municipal partners.
- At the direction of County Council, Planning staff sent a reminder to the local municipalities for which the County provides support for local planning approvals that a Planning Service Agreement is required. These agreements are intended to provide formality, stability, and predictability so that the County can manage its resources effectively and efficiently. To date the County has received agreements from two municipalities.
- The Town of Arnprior adopted Official Plan Amendment No. 3 (OPA No. 3) to the Town’s Official Plan. The County of Renfrew approved the amendment which proposed to re-designate lands from a commercial/employment designation to a “Low/Medium Density Residential Area”. The re-designation would facilitate the development of a future plan of subdivision on the property which is located off of White Lake Road and abuts the Arnprior airport and the Antrim Truck Stop. The County received an appeal to the amendment from a private resident. The Ontario Land Tribunal has scheduled a case management conference for May 30, 2022.
- County Council passed a resolution to approve a one-year contract position of a Capital Projects Administrator. The Renfrew County Housing portfolio is currently dealing with a large number of capital works projects, along with an impending capital build of new housing units in Pembroke.
- County Council passed a resolution to award the contract for the creation of the County of Renfrew Reconciliation Garden to William Sons, Petawawa, Ontario with a budget of \$100,000. County of Renfrew staff along with the Warden, have been presented with a design of the proposed Reconciliation Garden at the County Administration Building in Pembroke. The proponent is engaged with a member of the Algonquins of Pikwakanagan First Nation on the design and has shown his desire to obtain local supplies, labour, and artists wherever possible. There will be a consistent mix of stone, rock, wood, trees, and indigenous plantings, accompanied by artistic representations and interpretative signage.
- County Council passed a resolution approving the Ottawa Valley Tourist Association 2022 Budget. The OVTA, City of Pembroke and County of Renfrew are partners in the delivery of tourism marketing and tourism business development for Pembroke, Renfrew County, and the Ottawa Valley. This marketing relationship and the financial support provided by the County of Renfrew and the City of Pembroke is guided by a five-year agreement that came into force February 20, 2018.
- County Council passed a resolution approving the trail pass requirement for All-Terrain Vehicles (ATVs) on the Algonquin and K&P Recreational Trails, in principle, pending a successful negotiation. County Council further directed staff to negotiate the existing agreement with the Renfrew County ATV Club to include an annual contribution to the County of Renfrew Trails and inform the K & P Recreational Management Advisory Committee of this direction.
- Several Requests for Proposals were issued during the month of April:
 - County Council passed a resolution to approve the proposal submitted by Lair’s Construction, Pembroke, Ontario for the building envelope (exterior foundation

- insulation, membrane sealing and flashings) repairs at the County Administration Building in the amount of \$99,400 plus HST.
- County Council passed a resolution to approve the quotation from The Security Company for security system upgrades to supply and install video surveillance cameras in the amount of \$25,740 plus HST.
 - County Council passed a resolution to approve the proposal submitted by 1000187812 Ontario Inc., Petawawa, Ontario for the window sealant replacement at 450 O'Brien Road, Renfrew, Ontario in the amount of \$75,788 plus HST. Additional funds in the amount of \$29,933 will be allocated from the Building Reserve Fund to finance the project above the original budget allocation.
 - County Council passed a by-law to execute a Transfer Payment Agreement for the provision of financial support for Enterprise Renfrew County from the Province of Ontario for a two-year period from April 1, 2022 to March 31, 2024. The 2022 to 2024 Enterprise Renfrew County business plan and budget has been approved by the Ministry of Economic Development, Job Creation and Trade (MEDJCT).
 - County Council deferred the adoption of a by-law to amend By-Law 59-02 Corporate Policies and Procedures for the County of Renfrew to enact Policy GA-13 – Land Use Agreement – County of Renfrew Owned Trails pending a legal review.
 - County Council passed a resolution, following a joint Development and Property Committee and Community Services Committee meeting earlier in the day, to award a request for proposal to +VG Architects, Ottawa, Ontario at a bid price of \$24,738 for Phase 1 and at a rate of 4.24% for future phases, plus HST for the architectural and construction administration services for the construction of the community housing units at Lea Street/Douglas Street in the City of Pembroke.

Health Committee

Presented by: Michael Donohue, Chair

- County Council reviewed a number of provincial funding announcements:
 - 2022-23 Personal Protective Equipment (PPE) and COVID-19 Prevention and Containment Funding
 - 1.75% Level of Care Increases for 2022-23
 - 2022-23 Funding for Infection Prevention and Control Minor Capital, Long-Term Care Minor Capital, Clinical Decision Support Tools & Infection Prevention and Control Professionals
 - Resident Food Funding Increase of 15%
- In-person volunteer recognition events will return to Miramichi Lodge and Bonnechere Manor with garden parties being held at both homes on June 8.
- Following the expansion of Community Paramedicine for Long-Term Care throughout the Province of Ontario, the County of Renfrew, recognized as a leader in Community Paramedicine, has received requests for visits from surrounding services eager to learn more about the program.
- Clinical Assessment Centres at Pembroke/Laurentian Valley (Shady Nook) and Arnprior have now been in operation for more than one month. The centres have been welcomed to the communities as operations and services expand to full potential.

- MacLean's Magazine wrote an article entitled [Canadian Paramedics are in Crisis](#), about PTSD, burnout, and a pandemic. How COVID pushed the country's overworked first responders into emergency territory.
- Commander Amber Hultink is a co-author on a manuscript entitled "Palliative Paramedicine: Comparing Clinical Practice through Guideline Quality Appraisal and Qualitative Content Analysis" that has been successfully submitted online to be presented at the World Cancer Congress in Geneva Switzerland, October 2022. It is further being considered for publication in the Journal of Palliative Medicine.
- County Council passed a resolution requesting the warden send a letter to the Minister of Long-Term Care asking the Fixing Long-Term Care Act, 2021, new regulation pertaining to screening measure requirements be re-examined through broad consultation with the municipal sector. Of particular concern the requirement for elected officials to have police records checks in order to sit on a long-term care home's board of directors, board of management or committee of management.
- County Council passed a resolution approving that Policy G-010 Vaccination Policy for the Long-Term Care Homes remain applicable.
- County Council passed a resolution requesting the warden send a letter in support of a proposal by ConnectWell Community Health (previously known as the Whitewater Bromley Community Health Centre) in Renfrew County for a capital project to develop a Health Hub in Cobden.

Operations Committee

Presented by: Tom Peckett, Chair

- Summer operations update:
 - Street Sweeping – Urban Areas: The awarded Contractor, 535276 Ontario Inc., Hughson Fencing & Guiderail, Glenburnie, Ontario commenced work on May 12, 2022. It is anticipated the work will be completed by the end of May.
 - Street Sweeping – Intersections: Staff is proceeding with the sweeping operations throughout the County to ensure that all debris remaining from the winter season is removed from pavement surfaces as weather conditions allow.
 - Manhole and Catch Basin Cleaning: The awarded Contractor, Clean Water Works Inc., Ottawa, Ontario is anticipated to commence work prior to the end of May and have the work complete by June 24, 2022.
- WSP Canada, which completed the design for the rehabilitation of County Structure B203 (Petawawa River Bridge), has been awarded the Contract Administration and Supervision services, in the amount of \$124,309.67, plus HST.
- County Council approved the contract as submitted by Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario for the rehabilitation of County Road 62 (John Street/Combermere Road) in the amount of \$116,949 plus HST.
- County Council approved the contract as submitted by Cecil C. Elliott Farm Equipment Ltd., Pembroke, Ontario for the purchase of one tractor and attachment in the amount of \$101,444 excluding applicable taxes.
- County Council passed a resolution to update the speed limit by-law to change the posted speed limit along County Road 1 (Madawaska Boulevard) between Connifer Lane (Renfrew County Boundary) and 600 metres north of the Renfrew County Boundary to 60km/hr.

- County Council approved a contract as submitted by DW Building Restoration Services Incorporated, Ottawa, Ontario for the rehabilitation of County Structure B022 (Indian River Bridge) in the amount of \$1,145,953.30 plus HST.
- County Council approved a contract as submitted by Thomas Cavanagh Construction Limited, Ashton, Ontario for the rehabilitation of County Road 508 (Calabogie Road) in the amount of \$678,400 plus HST.
- County Council approved a contract as submitted by R.G.T. Clouthier Construction Limited, Pembroke, Ontario for the rehabilitation of County Road 67 (Simpson Pit Road) in the amount of \$788,500 plus HST.
- County Council approved a contract as submitted by Thomas Cavanagh Construction Ltd., Ashton, Ontario for the rehabilitation of County Roads 2 (White Lake Road) and 23 (Highland Road) in the amount of \$1,623,208.43 plus HST.
- County Council approved a contract as submitted by H&H Construction Inc., Petawawa, Ontario for the rehabilitation of County Road 13 (Mountain Road) in the amount of \$595,746.50 plus HST.
- County Council approved a contract as submitted by Bonnechere Excavating Inc., Renfrew, Ontario for Asphalt Patching and Scratch Coat Paving in the amount of \$690,530.44 plus HST.

Additional Information

Paul Moreau, Chief Administrative Officer/Clerk

613-735-7288

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	Acting Treasurer/Deputy Clerk	Early 2022	Staff have been involved in facility inspections with consultant.
June. 2020	Ministry appointment of PSB Member	Clerk	Nov. 2022	The new changes will not happen until after the election and a new term has begun.
September. 2020	Cannabis Growth	Clerk	Oct. 2022	Public Meeting for Amendment to Zoning By-law to include Cannabis - May 5, 2022
October. 2020	Fencing By-Law	Clerk/CBO	Dec. 2022	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	Clerk	continuing	The Clerk is provide Council with Regular updates.
October 2021	Admaston Public School - Gym Use	Acting Treasurer/Deputy Clerk	December 2022	Investigate community use of the facility. Find old agreement and contact the RCDSB to verify agreement and develop procedure for booking.
October 2021	Forced Roads	Clerk	On-Going - 2022	Staff are to investigate a policy for the assumption of forced roads.
January 2022	Canada Day	CAO/Clerk	Ongoing	Investigate Canada Day activities - extend deadline for nominations

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2022-41

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING HELD JUNE 9, 2022.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 9th day of June, 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 9th day of June 2022.

READ a third time and finally passed this 9th day of June 2022.

Mayor

CAO/Clerk