

Township of Admaston/Bromley
Second Monthly Meeting
Thursday, February 17, 2022 @ 7:30 p.m.

Are you interested in attending a council meeting?

Please contact the CAO/Clerk in advance of a meeting. Provincial Public Health Measures and Regulations only permit a limited amount of people in the Council Chambers.

Join Zoom Meeting

<https://us02web.zoom.us/j/82883095444?pwd=TmJhdnNOMnJHaHJ0MDZwcnFIRHVZz09>

Meeting ID: 828 8309 5444

Passcode: 721524

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of council meeting held [February 3, 2022](#)
6. Delegations and Guests
 - 6a County of Renfrew Representatives – Services Update – Virtual Attendance
7. **Planning and Economic Development Committee** – Chair Bob Hall, Committee Member Kevin LeGris
 - 7a [Consent Application – B128/21](#)
 - i) [Planner's Notice](#)
 - ii) [Planning Report](#)
 - iii) [PW & CBO Comments](#)
 - iv) [Application](#)
 - v) [OP & ZBL Schedules](#)
 - 7b [Consent Application – B129/21](#)
 - i) [Planner's Notice](#)
 - ii) [Planning Report](#)

- iii) [PW & CBO Comments](#)
- iv) [Application](#)
- v) [OP & ZBL Schedules](#)

8. **Community Service Committee** – Chair Kevin LeGris, Committee Member Bob Hall

8a None

9. **Operations Committee** Chair Robert Dick, All of Council

9a [January Public Works Report](#)

10. **Waste Management Committee** – Chair Michael Donohue, All of Council

10a None

11. **Finance and Administration Committee** - Chair Michael Donohue, All of Council

11a [Property Tax Decisions](#)

11b [Review Vaccine Policy](#)

11c [Asset Management Plan - Required Community Survey](#)

12. **Protective Services Committee** – Chair Mike Quilty, Committee Member Robert Dick

12a

13. **County of Renfrew** – Mayor Michael Donohue

13a [County of Renfrew Report](#)

13b [Year End Planning Activity Tracker](#)

14. **By-Laws**

14a 2022-16 [Borrowing By-Law](#)

2022-17 [Interim Tax Levy 2022](#)

2022-18 [Vaccine Policy - Repeal](#)

15. Old Business

15a [Action Tracking List](#)

16. Closed Session

16a None

17. New Business

18. Confirmatory By-Law

18a 2022-19 being a by-law to [confirm proceedings of Council Meeting](#)

19. Question Period

20. Adjournment

PLEASE NOTE "Submissions received by the public, either orally or in writing may become part of the public record/package".

Council Information

[Prince Edward County Letter - Cemeteries](#)

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday February 3, 2022. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson and Administrative Assistant, Meagan Jessup.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:31 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/02/22

Moved by: Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council approve the February 3, 2022, Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 02/02/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council adopt the following meeting Minutes:

- January 20, 2022, Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee

Chair Bob Hall, Committee Member Kevin LeGris

7a Consent Application – B105/21

The Acting Treasurer/Deputy Clerk presented the report to Council highlighting areas throughout the report. After some discussion the following resolution was passed:

Resolution No. 03/02/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B105-21 submitted by Mr. & Mrs. Byers so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris,
Committee Member Bob Hall

8a Library Minutes and Reports – November 17, 2021, Board Meeting Minutes
January 2022 Treasurer & CEO's Report

Councillor Hall presented the report to Council. Councillor Hall pointed that the Cheese Fundraiser was successful grossing a profit just under \$800.00. The Douglas Frosty Fun weekend is also coming up with many points of interest for community members (Bingo, Colouring Contests, etc.). The committee is also partnering with The Renfrew Fair Board to host a Trivia Night as their St. Patrick's Day party, dependant on restrictions and gathering limitations. Councillor Hall also noted that the library will be having a Little Caesars pizza fundraiser in the coming months.

Resolution No. 04/02/22

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED Council receive the following Library Board information:

- November 17, 2021, Board Minutes
- CEO's Report – January 2022

Carried

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Modernization Funding – Review Stream – Intake 3

The Acting Treasurer/Deputy Clerk presented the report to Council. After some discussions the following resolution was passed:

Resolution No. 05/02/22

Moved by Bob Hall, seconded by Kevin Legris

WHEREAS subsection 302(2) of the Municipal Act, 2001 empowers the Minister, upon such conditions as may be considered advisable, to make grants and loans and provide other financial assistance to a municipality.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley approve the Draft RFP for an organizational review, as presented, to be issued and advertised on social media and in local newspapers.

AND BE IT FURTHER RESOLVED THAT the Council of the Township of Admaston/Bromley approve the Treasurer to sign the Modernization Intake 3 Transfer Payment Agreement on behalf of the Township of Admaston/Bromley.

AND BE IT FURTHER RESOLVED THAT the Council of the Township of Admaston/Bromley authorize the CAO/Clerk, Acting Treasurer/Deputy Clerk, and the Acting Public Works Superintendent to receive and score the RFP for an Organizational Review, bringing results back to the March 3, 2022, Council meeting for approval.

AND BE IT FURTHER RESOLVED that the Council of the Township of Admaston/Bromley adopts By-Law 2022-13 being a by-law authorizing the Corporation of the Township of Admaston/Bromley to enter into an agreement with Her Majesty the Queen in Right of Ontario, represented by the Minister of Municipal Affairs and Housing.

Carried

Agenda Item 12 – Protective Services Committee

12a Appointment of CEMC and Alternate

CAO/Clerk Charkavi presented the report to Council. The report stated that the CAO/Clerk and the Acting Treasurer/Deputy Clerk are going to be taking the steps to complete the CEMC Course. Reasons were identified as to why staff should fill these roles. Planning will soon begin for the required annual exercise. Mayor Donohue noted that there were and still are members on board with significant experience. It is appropriate risk mitigation to have these individuals on the board. After discussions, the following resolution was passed:

Resolution No. 06/02/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council repeal By-Law 2018-03, by passing By-Law 2022-14, being a by-law to appoint a Community Emergency Management Coordinator and Alternate for the Township of Admaston/Bromley.

Carried

12b Fire Protection Agreement – Greater Madawaska – Amendment

CAO/Clerk Charkavi presented the Fire Protection Amending Agreement report to Council. Greater Madawaska requested an annual 2% increase rather than the use of COLA. It was noted that the current agreement in place has been used a couple times per year. After the discussions, the following resolution was passed:

Resolution No. 07/02/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council amend By-Law 2022-05, being a by-law to authorize the execution of a Fire Protection Agreement between the Corporation of the Township of Admaston/Bromley and the Township of Greater Madawaska, replacing the service costs to reflect a 2% annual increase for 2022, 2023 and 2024.

Carried

Agenda Item 13 – County of Renfrew

None.

Agenda Item 14 – By-Laws

Resolution No. 08/02/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council approves the following By-laws:

- Amended Fire Protection Agreement with Greater Madawaska 2022-12
- MMAH Agreement for Organizational Review 2022-13
- Appointment of CEMC and Alternate 2022-14.

Carried

Agenda Item 15 – Notice of Motion

15a Action Tracking List

CAO/Clerk Charkavi presented the Action Tracking Report to Council. The following resolution was passed:

Resolution No. 09/02/22

Moved by Kevin Legris, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – Closed Session

None.

Agenda Item 17 – New Business

Deputy Mayor Mike Quilty noted that there was to be a Police Service Board Meeting in the coming week.

Councillor Bob Hall also mentioned that the Little Caesars Fundraiser for the Library Board would be taking place in the coming weeks with the option to order online. Once more information becomes available the Administrative Assistant at the Township will share the advertisement on social media.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-15 being a by-law to confirm proceedings of Council Meeting

Resolution No. 10/02/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that By-Law 2022-15, being a By-law to confirm the Proceedings of Council of the Township of Admaston/Bromley at the meeting held February 3, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 11/02/22

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, February 3, 2022, Township of Admaston/Bromley Council meeting be adjourned at 8:18 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: February 17th, 2022
To: Council
From: Meagan Jessup
Re: Consent Application B128/21(1) –Martin

Background:

A Consent application was submitted to the County of Renfrew to sever land two new lots for residential purposes. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, the municipality is required to provide written comments regarding the severed and retained lands. The County of Renfrew development and property department have provided the Township with a consent planning report to provide Council and Staff with more information.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Acting Treasurer/Deputy Clerk
Road Superintendent
Chief Building Official

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B128/21 (1) submitted by Leon Martin so long as requirements of commenting agencies are satisfied.



NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number: **B128/21(1) & B129/21(2)**
Location of Subject Lands: **Part Lot 23, Concession 11, Admaston**
Municipality: **Township of Admaston/Bromley**
Name of Applicant: **Leon Martin**

PURPOSE AND EFFECT:

The purpose and effect of the applications is to sever two new lots for residential purposes. Both lots are proposed to be 1.21 ha. (2.98 acre) in size.. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

~~The land which is the subject of this lot application is also the subject of an application for minor variance/ZB/OPA *.~~

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.

NOTICE OF DECISION:

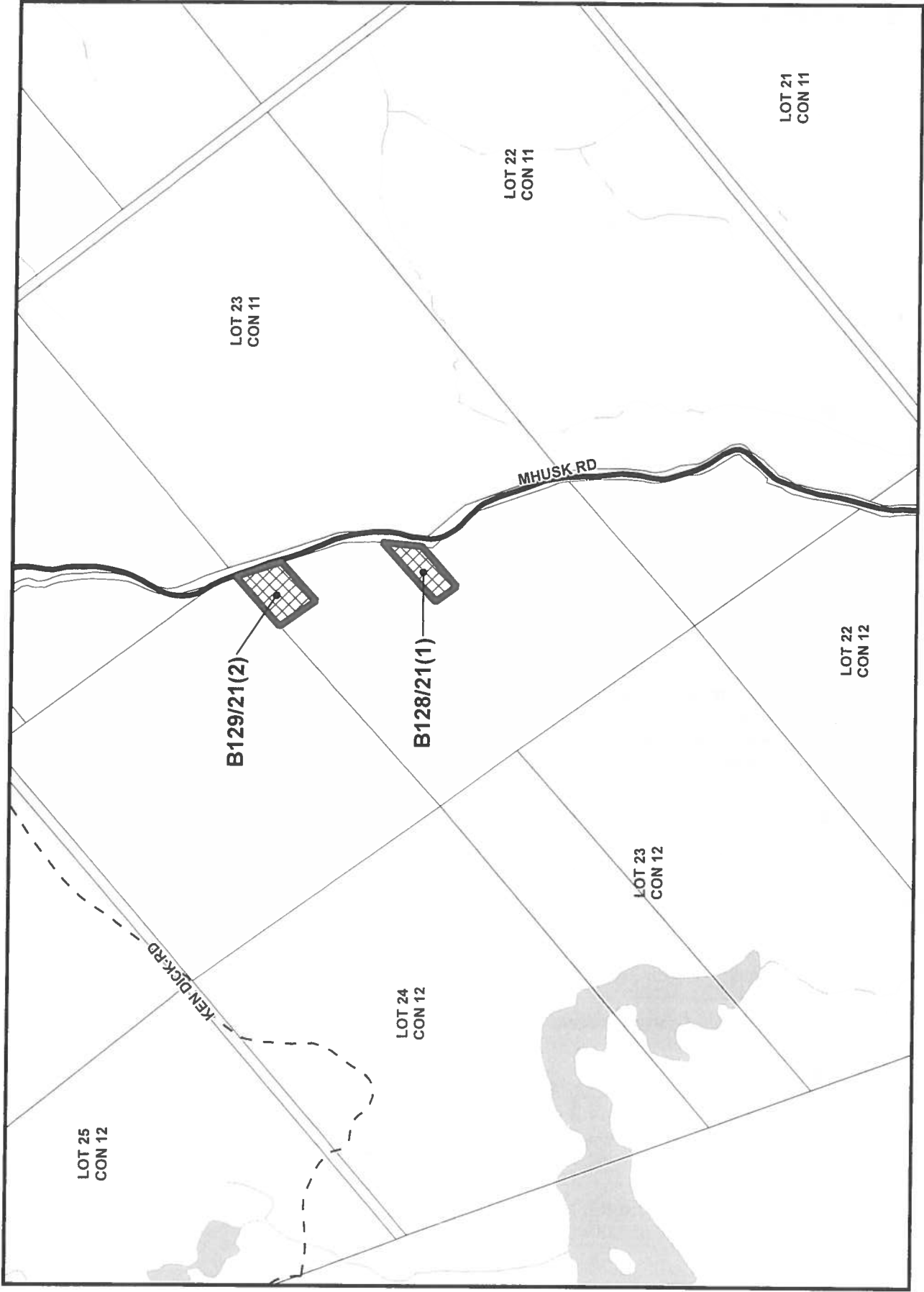
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 14th day of October, 2021.



KEY MAP
 Township of ADMASTON/BROMLEY
 (geographic Township of Admaston)

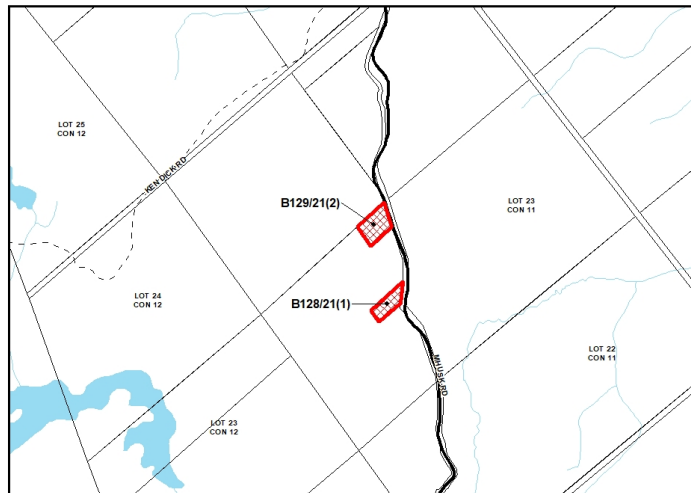
1 centimeter = 100 meters



PART A - BACKGROUND

- 1. FILE NO.: **B128/21(1)**
- 2. APPLICANT: Leon Martin
- 3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Twp of Admaston)
- 4. LOT: Part Lot 23 CON.: 11 STREET: 747 Mhusk Road
- 5. PURPOSE: Creation of a new lot

6. DESCRIPTION OF APPLICATION: The owner is proposing to sever two residential lots from the property. The first new lot is 1.21 hectares in area with 76 metres of road frontage and will contain the existing dwelling and garage. The second new lot is 1.21 hectares in area with 91.44 metres of road frontage and is currently vacant. Residential use is proposed. The final retained lands will be 29.6 hectares in area and will have 555 metres of road frontage. The retained lands will be vacant.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	675 m	32 Ha	Dwelling and garage
Severed	76 m	1.21 Ha	Dwelling and garage
Retained	599 m	30.79 Ha	None

8. SEVERANCE HISTORY

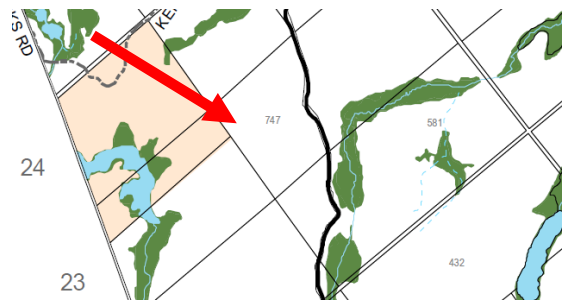
Number of new lots from original holding (1971) No previous severances

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural

Retained Rural



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY

Zone(s):

Severed Rural (RU)

Retained Rural (RU)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	76 m	45 m	1.21 Ha	4047 m²
Retained	559 m	45 m	30.79 Ha	4047 m²

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

No Concerns

Concerns

Explanation of Concerns:

3.1.8 *Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.*

Development may however be permitted in lands with hazardous forest types for wildland fire where the risk is mitigated in accordance with wildland fire assessment and mitigation standards.

2. CONFORMITY WITH OFFICIAL PLAN

(a) The proposal conforms with the Official Plan, based on the information available to this Department.

(b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)

- Under Section 2.2(9)(d), the wildland fire hazards requirements have been met.
- Under Section 13.3(3), the road requirements of the Township of Admaston/Bromley Public Works Department are satisfied.

(c) The proposal does not meet the intent of the Official Plan because,

3. CONFORMITY WITH ZONING BY-LAW

(a) The proposal appears to meet the requirements of the Zoning By-law.

(b) The severed/retained portion/overall proposal would contravene the By-law because,

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of Admaston/Bromley	Favourable comments were received from the Township. The Building and Sewage Inspector has stated that the severed and retained lands have been approved for the suitability of the lands for private sewage disposal.
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6. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 1 of this Report, the only Provincial land use planning issue to be addressed is wildland fire.

Wildland Fire

The severed lots fall within an area of pine which poses a wildland fire risk, as identified on Schedule B-Map 1-Hazards, to the Official Plan. Under Section 2.2(9)(d) development should take place outside of these risk areas, but may be permitted in them provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry (MNR) assessment and standards.

A completed Wildland Fire Risk Assessment Form is required as a condition of consent. This form is available on the County of Renfrew Website, alongside a short guide on mitigating wildland fire risks. <https://www.countyofrenfrew.on.ca/en/business-and-development/wildland-fire.aspx>

Transportation

The severed and retained lands have road frontage on Mhusk Road which is a Municipal Road. Section 13.3(3) of the Official Plan states that any development that proposes access to or frontage on Municipal Roads shall satisfy the requirements of the local municipality. The Township Public Works Department has provided favourable comments.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey:
- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other: A completed Wildland Fire Risk Assessment Form

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: January 31, 2021
Prepared by: Lindsey Bennett-Farquhar, MCIP, RPP
County Planner
Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

NOV/2021

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: October 28, 2021

To: Admaston/Bromley Township

From: Steve Visinski, Acting Road Superintendent

Re: Municipal Public Road – 747 Mhusk Road, Part of Lot 23, Concession 11, Admaston

Severance Application No. B128/21 & B129/21

Owner: Leon Martin

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes No

Would approval of this severance create any civic addressing conflicts? Yes No

Does a school bus service the area at the present time? Yes No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance? Yes No

Comments:


Steve Visinski
Acting Road Superintendent

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: October 28, 2021

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

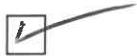
From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B128/21 & B129/21

Owner: Leon Martin

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

ALL SYSTEMS MUST COMPLY WITH THE
ORCA + ALL APPLICABLE LAW

Signature Building & Sewage Inspector

1

B128/21(1)



Name of Approval Authority:
County of Renfrew
 9 International Drive,
 Pembroke, ON K8A 6W5
 Tel: 613-735-3204
 Fax: 613-735-2081
 Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT
 Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es). Fields outlined in red are required fields to be completed
 Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

AUG 10 2021

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)			
▶ 1.1 Name of Owner(s): LEON MARTIN			
Mailing Address:	Town/City:	Province:	Postal Code:
747 M HUSK RD.	DOUGLAS	ON	K0J1S0
Telephone No.: (Home) 613 649 2948	(Work) NA		(Fax) NA
Email Address: NA			
▶ 1.2 Name of Owner's Authorized Agent (if applicable):			
Mailing Address:	Town/City:	Province:	Postal Code:
		ON	
Telephone No.: (Home)	(Work)		(Fax)
Email Address:			
1.3 Please specify to whom all communications should be sent: - Select Option - LEON MARTIN			
2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)			
Complete applicable boxes in 2.1			
▶ 2.1 Municipality: - Select One - Admaston/Bromley	Subdivision Lot(s) No.:		
Former Township: ADMASTON	Subdivision Plan No.:		
Lot(s) No.: P 23	Part(s) No.:		
Concession: II	Reference Plan No.: 49R-		
Civic Address of subject lands/Road Name: 747 M HUSK RD.			
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? - Select - NO If Yes, describe each easement or covenant and its effect.			
3. PURPOSE OF THIS APPLICATION			
▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):			
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.3)	<input type="checkbox"/> Create Easement/Right-of-Way	<input type="checkbox"/> A Charge/Mortgage
<input type="checkbox"/> A Lease	<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other (Please Specify)	
▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:			
LEON MARTIN			

①

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)							
▶ 4.1 Dimensions		Severed	select measurement	Retained	select measurement	Lands being added to	select measurement
		Road Frontage	76 M	--	555 M	--	
	Depth	152.5 M	--	290	--		--
	Area	1.21 HA	--	28.6 HA	--		--
▶ 4.2 Use of the property	Existing Use(s)	HOUSE		VACANT			
	Proposed Use(s)	HOUSE		VACANT			
▶ 4.3 Buildings or Structures	Existing	HOUSE GARAGE		VACANT			
	Proposed	SAME	"	"VACANT"			
▶ 4.4 Official Plan Designation				RURAL		RURAL	
4.5 Current Zoning		RU		RU		RU	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being added to
		Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal road, maintained all year <i>FORCE</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other public road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered right of way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include deed).	
Will a road extension be required?	- Select - <i>NO</i>

▶ 4.8 Water Supply		Severed	Retained	Lands being added to
(✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means <i>NOT PLANNED</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal				
(✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services				
(✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?

- Select - *YES*

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?

- Select - *NO*

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land? - Select - *NO*
If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

Severed Parcel	Date of Transfer	Name of Transferee	Severed Land Use

7. OTHER CURRENT APPLICATIONS	
▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision? - Select - YES	
If Yes, and if Known, specify the appropriate file number and status of the application.	
Type of Application: SEVERANCE	File # (if known):
Number of Applications: SEVERANCE ONE	Status (if known):

8. SKETCH	
▶ 8.1 Please attach a sketch to the one original and seven duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.	
▶ 8.2 The sketch shall show the following information:	
<ul style="list-style-type: none"> a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land; b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing; c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained; d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land; e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are <ul style="list-style-type: none"> i. located on the subject lands and on land that is adjacent to it, and ii. in the applicant's opinion may affect the application; f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial); g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way; h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and i. the location and nature of any easement affecting the subject land. 	
* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.	

9. OTHER INFORMATION	
9.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.	

10. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT

▶ 10.1 Affidavit or Sworn Declaration for the Prescribed Information

I, LEON MARTIN of the - Select One - TWP of ADMASTON
in the - Select One CITY of RENFREW solemnly declare that the information required by O. Regulation 547/06 and
all other information required in this application, including supporting documentation, are true and I make this solemn declaration
conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the
Canada Evidence Act.

Leon Martin Signature of Applicant

Sworn (or declared) before me at the CITY OF PEMBROKE
in the PROVINCE OF ONTARIO
this 10 day of AUGUST, 20 21

Alana Leigh Zadow, a Commissioner, etc.,
County of Renfrew, for the Corporation of the
County of Renfrew. Expires November 17, 2023. Alana Zadow
A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.



11. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION

(Please complete either 11.1 or 11.2 whichever is applicable.)

▶ 11.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application and provide instruction/information on my/our behalf.

_____ Date _____ Signature of Owner

_____ Date _____ Signature of Owner

▶ 11.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation: _____

_____ Date _____ Signature of Corporate Representative & Title

_____ Date _____ Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

FOR OFFICE USE ONLY

Committee File No.: B128/21 (1)

Hearing Date (if appl.): _____

Date of Receipt of Application: Aug 10/21

Date deemed complete: Aug 10/21

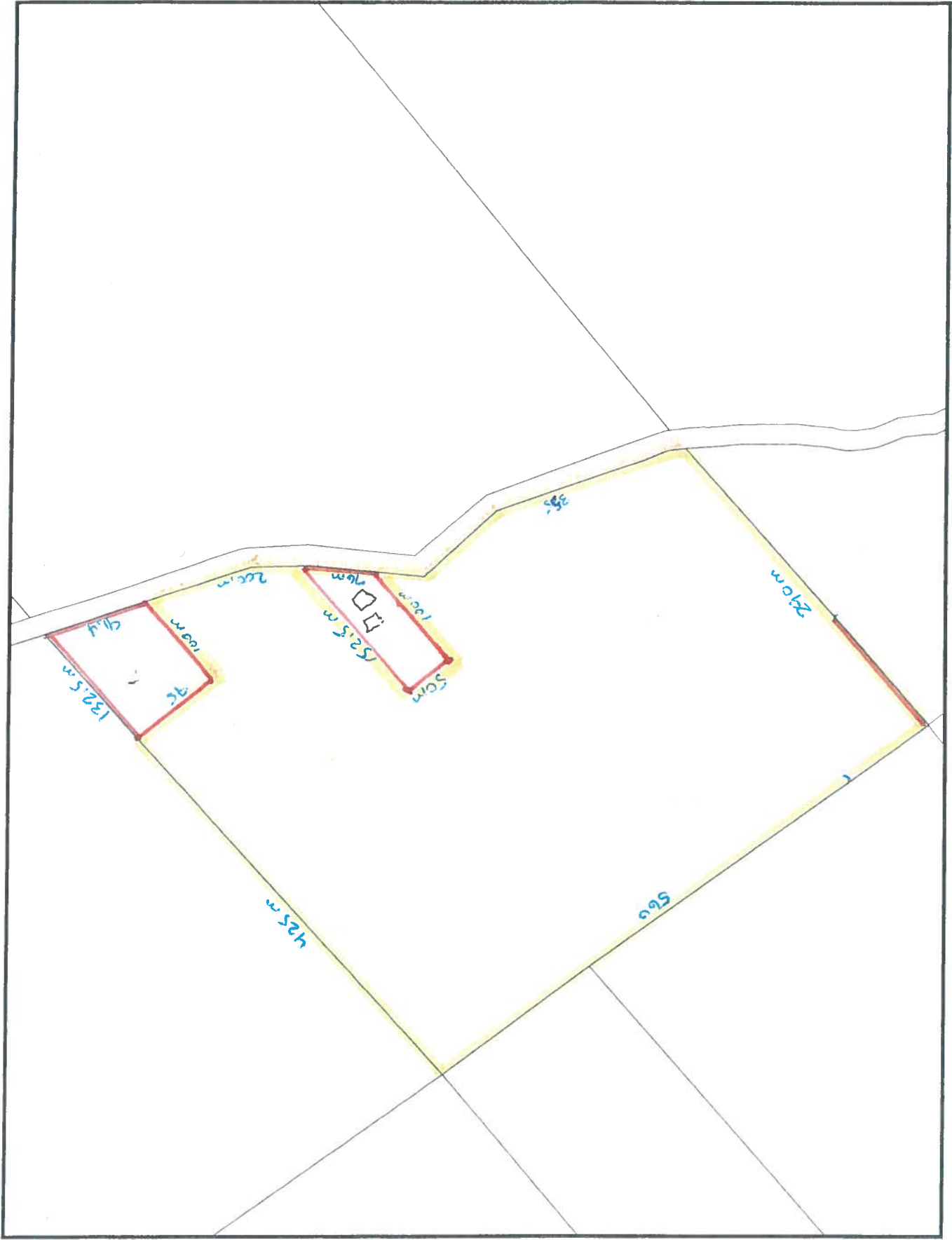
Checked by: [Signature]

Authorization of Owner Received: Yes No N/A

Date: Oct 13/21 Alana Zadow

Secretary-Treasurer, Land Division Committee





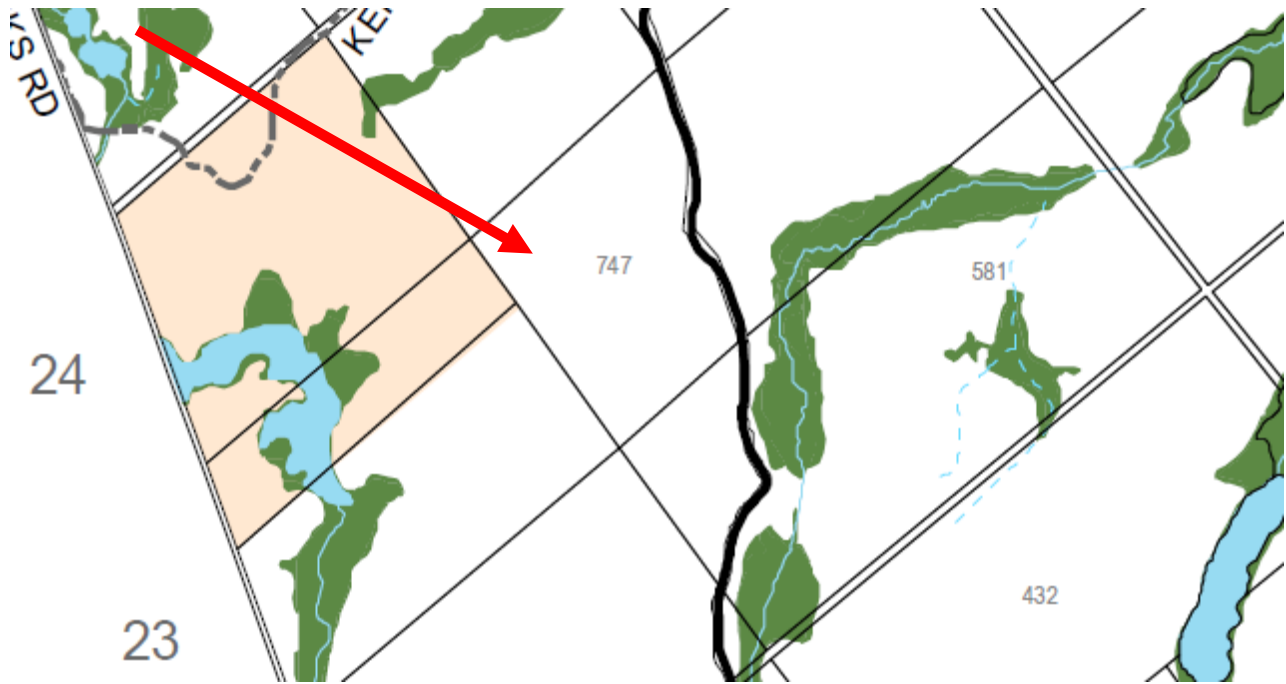
1 centimeter = 50 meters



①



County of Renfrew Official Plan Schedule A (Admaston & Bromley)

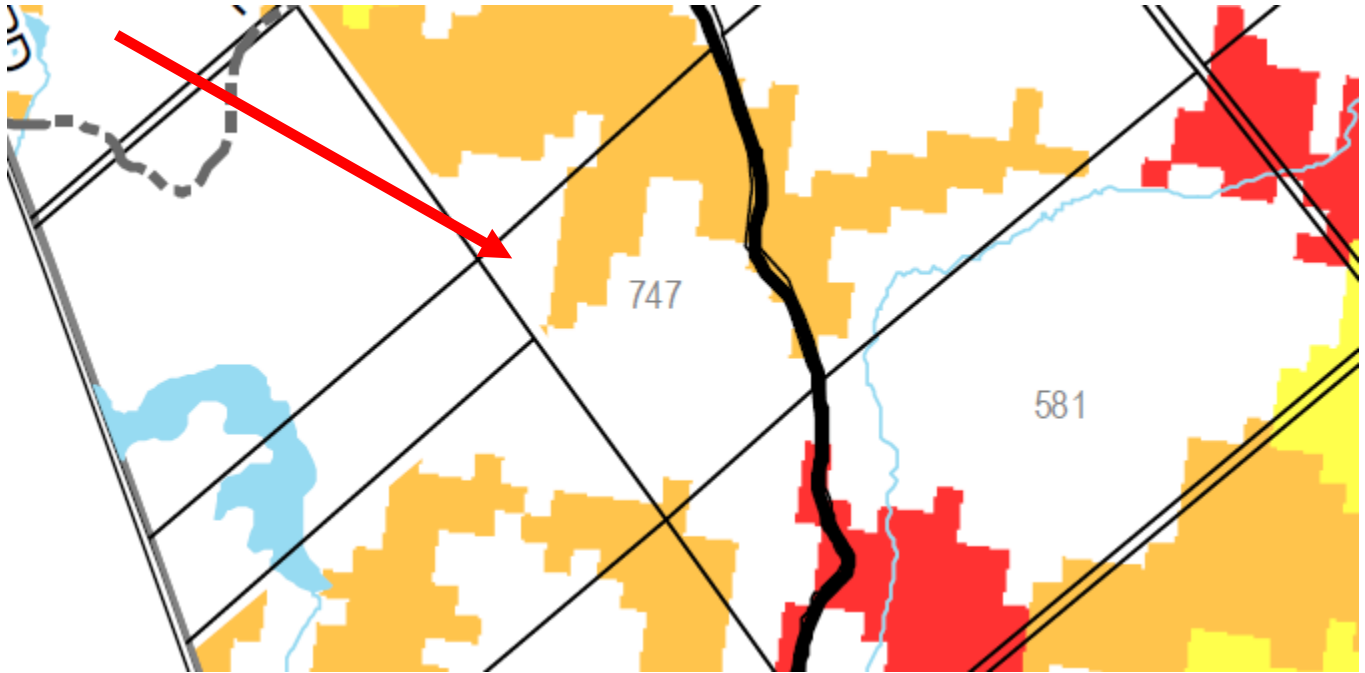


Township of Admaston - Zoning By-law Schedule



APPLICABLE County of Renfrew Official Plan Schedule B Maps

Schedule B Map 1 Hazards



Schedule B Map 4 Natural Heritage Features



COUNTY OF RENFREW OFFICIAL PLAN SCHEDULE B MAP LEGENDS

SCHEDULE "B" – Map 1 Hazards Map

	Propane Facility		Water
	Slip Clay Sites		Karst - known
	Abandoned Mine Sites		Karst - inferred
	Provincial Highway		Karst - potential
	County Road		Non County Areas
	Municipal Road		Licensed Septage Hauler Area
	Municipal Seasonal Road		Municipal Boundary
	Private Road		Active Waste Disposal Site
	Crown Road		Inactive Waste Disposal Site
	Floodline		Wellhead Protection Area
	Unstable Slope	Wildland Hazard	
	Permanent Stream/River		Extreme
			High
			Pine - Needs Evaluation

SCHEDULE "B" – Map 2 Infrastructures Map

	Highway 17 Proposed Expansion		Pipeline
	Provincial Highway		County Trail
	County Road		Permanent Stream/River
	Municipal Road		Water
	Municipal Seasonal Road		Non County Areas
	Private Road		Municipal Boundary
	Crown Road		Active Waste Disposal Site
	Hardened Shoulders		Inactive Waste Disposal Site
	Abandoned Rail Corridor		

SCHEDULE "B" – Map 3 Mining & Mineral Aggregate Resources

	Provincial Highway		Aggregate Site Authorize
	County Road		Aggregate Site Authorize
	Municipal Road		Bedrock
	Municipal Seasonal Road		Sand & Gravel
	Private Road		Mining Resource
	Crown Road		Copper & Nickel
	Permanent Stream/River		Copper & Zinc
	Water		Dolomite
	Non County Areas		Magnesium
	Municipal Boundary		Zinc & Lead

SCHEDULE "B" – Map 4 Natural Heritage Features

	Provincial Highway		ANSI, Earth Science
	County Road		ANSI, Life Science
	Municipal Road		ANSI Earth Buffer 50m
	Seasonal Road		ANSI Life Buffer 120m
	Private Road		Significant Woodlands
	Crown Road		Non County Areas
	Permanent Stream/River		Valley/Lands
	Municipal Boundary		Deer Wintering Area
	Ecoregion - 6E	Watersheds	
	Water		Petawawa-Barron Watershed and Upper Renfrew County Watershed
	At Capacity Lake		Muskrat, Indian, Westmeath Watershed
	Environmental Protection Area		Bonnechere River Watershed
	Provincially Significant Wetland		Madawaska River Watershed
	PSW 120m Buffer		



Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: February 17th, 2022
To: Council
From: Meagan Jessup
Re: Consent Application B129/21 (2) –Martin

Background:

A Consent application was submitted to the County of Renfrew to sever land two new lots for residential purposes. In accordance with Sections 53(11) and 53(5)(a) of the Planning Act, the municipality is required to provide written comments regarding the severed and retained lands. The County of Renfrew development and property department have provided the Township with a consent planning report to provide Council and Staff with more information.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Acting Treasurer/Deputy Clerk
Road Superintendent
Chief Building Official

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B129/21 (2) submitted by Leon Martin so long as requirements of commenting agencies are satisfied.



NOTICE OF AN APPLICATION FOR CONSENT
(Land Severance)
Section 53(5)(a) of the Planning Act and O. Reg. 197/96

TAKE NOTICE that the County of Renfrew has received an application for consent under Section 53(1) of the Planning Act for the following lands:

Application Number: **B128/21(1) & B129/21(2)**
Location of Subject Lands: **Part Lot 23, Concession 11, Admaston**
Municipality: **Township of Admaston/Bromley**
Name of Applicant: **Leon Martin**

PURPOSE AND EFFECT:

The purpose and effect of the applications is to sever two new lots for residential purposes. Both lots are proposed to be 1.21 ha. (2.98 acre) in size.. A key map showing the approximate location of the proposed consent is on the reverse of this notice.

OTHER RELATED INFORMATION:

Pursuant to the Planning Act, this Notice of Application for Consent shall be given to every landowner within 60 metres of the subject land and to prescribed persons and public bodies.

~~The land which is the subject of this lot application is also the subject of an application for minor variance/ZB/OPA *.~~

TO MAKE SUBMISSIONS:

If you wish to make a written submission, please ensure that your letter/email contains your name, address, telephone number/email address and planning concerns/objections, and that it is addressed to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew, 9 International Drive, Pembroke, Ontario K8A 6W5.

NOTE: *One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.*

If a person or public body that files an appeal of a decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent does not make written submissions to the Land Division Committee of the County of Renfrew before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.

NOTICE OF DECISION:

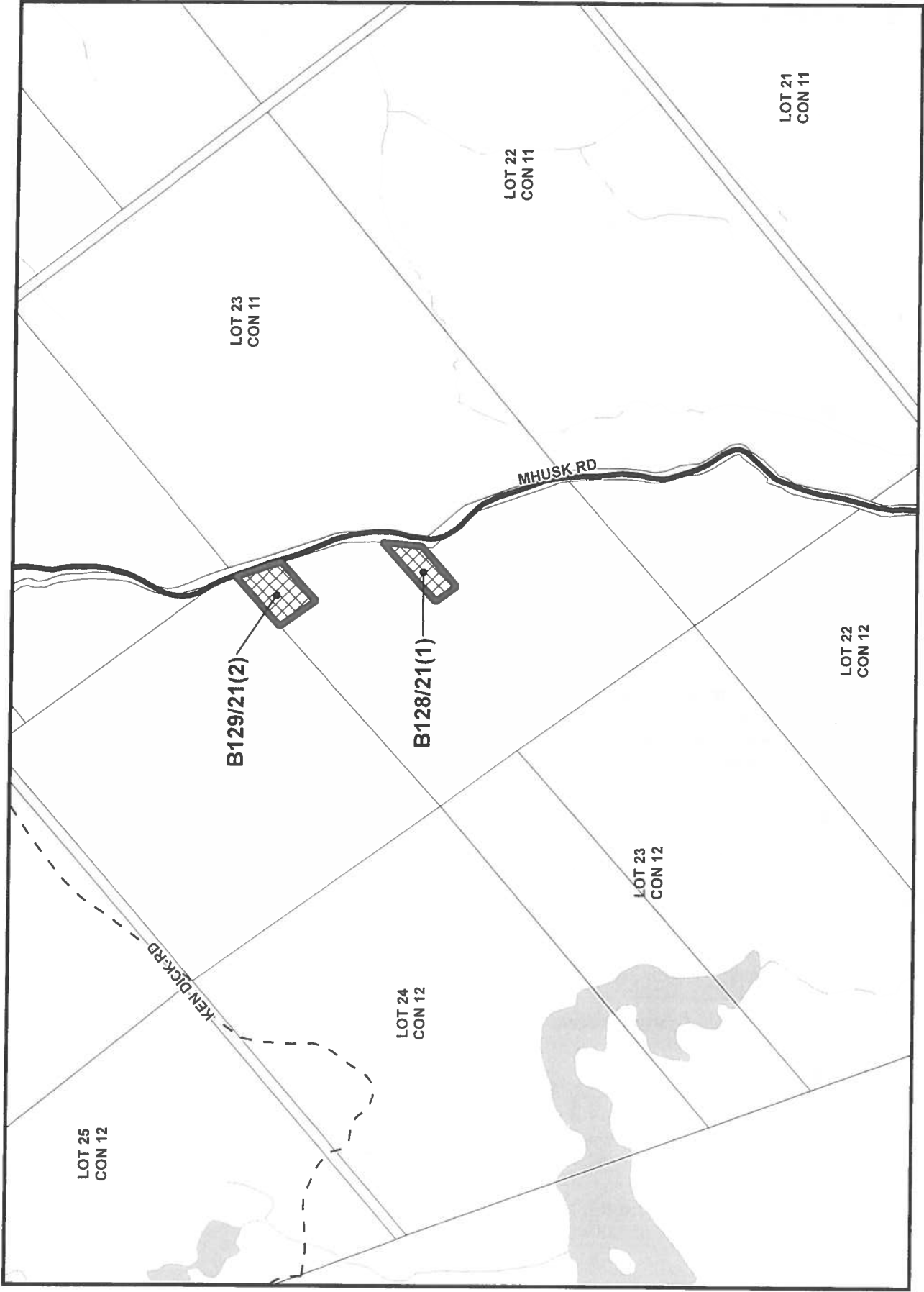
If you wish to be notified of the decision of the Land Division Committee of the County of Renfrew in respect of the proposed consent, you must make a written request to the Secretary-Treasurer of the Land Division Committee of the County of Renfrew. Such request should contain your name, address, telephone number/email address.

Please refer to the application number in all correspondence and communications.

ADDITIONAL INFORMATION:

Additional information concerning this consent application is available for public inspection during office hours at the offices of the Development and Property Department of the County of Renfrew, 9 International Drive, Pembroke, Ontario or you may contact the Secretary-Treasurer of Land Division by telephone at (613) 735-3204 or toll-free 1-800-273-0183. Office Hours are Monday to Friday 8:00 a.m. to 4:00 p.m.

Dated at the County of Renfrew this 14th day of October, 2021.



KEY MAP
 Township of ADMASTON/BROMLEY
 (geographic Township of Admaston)

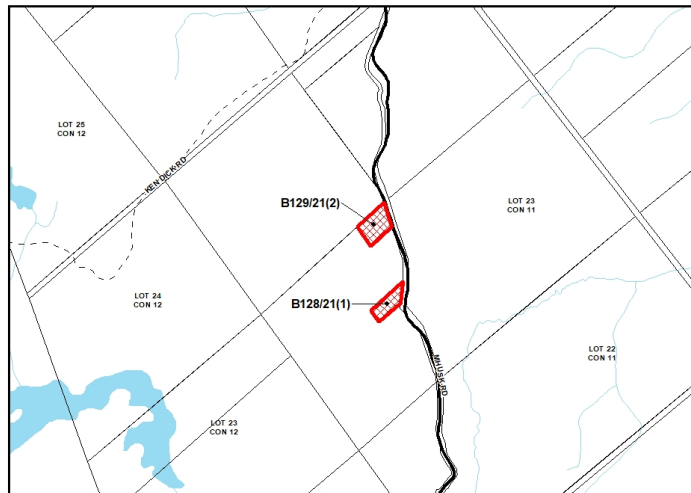
1 centimeter = 100 meters



PART A - BACKGROUND

- 1. FILE NO.: **B129/21(2)**
- 2. APPLICANT: Leon Martin
- 3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Twp of Admaston)
- 4. LOT: Part Lot 23 CON.: 11 STREET: 747 Mhusk Road
- 5. PURPOSE: Creation of a new lot

6. DESCRIPTION OF APPLICATION: The owner is proposing to sever two residential lots from the property. The first new lot is 1.21 hectares in area with 76 metres of road frontage and will contain the existing dwelling and garage. The second new lot is 1.21 hectares in area with 91.44 metres of road frontage and is currently vacant. Residential use is proposed. The final retained lands will be 29.6 hectares in area and will have 555 metres of road frontage. The retained lands will be vacant.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	675 m	32 Ha	Dwelling and garage
Severed	91.4 m	1.21 Ha	None
Retained	583.56 m	30.79 Ha	None

8. SEVERANCE HISTORY

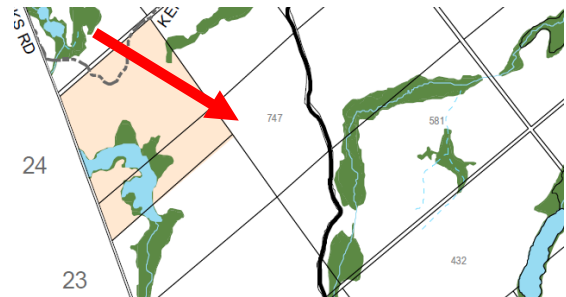
Number of new lots from original holding (1971) No previous severances

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural

Retained Rural



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY

Zone(s):

Severed Rural (RU)

Retained Rural (RU)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	91.44 m	45 m	1.21 Ha	4047 m²
Retained	583.56 m	45 m	30.79 Ha	4047 m²

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**No Concerns Concerns Explanation of Concerns:

3.1.8 *Development* shall generally be directed to areas outside of lands that are unsafe for *development* due to the presence of *hazardous forest types for wildland fire*.

Development may however be permitted in lands with *hazardous forest types for wildland fire* where the risk is mitigated in accordance with *wildland fire assessment and mitigation standards*.

2. CONFORMITY WITH OFFICIAL PLAN

- (a) The proposal conforms with the Official Plan, based on the information available to this Department.
- (b) The proposal will conform with the Official Plan if/when, (Sec. Nos.)
- Under Section 2.2(9)(d), the wildland fire hazards requirements have been met.
 - Under Section 13.3(3), the road requirements of the Township of Admaston/Bromley Public Works Department are satisfied.
- (c) The proposal does not meet the intent of the Official Plan because,

3. CONFORMITY WITH ZONING BY-LAW

- (a) The proposal appears to meet the requirements of the Zoning By-law.
- (b) The severed/retained portion/overall proposal would contravene the By-law because,

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of Admaston/Bromley	Favourable comments were received from the Township. The Building and Sewage Inspector has stated that the severed and retained lands have been approved for the suitability of the lands for private sewage disposal.
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6. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 1 of this Report, the only Provincial land use planning issue to be addressed is wildland fire.

Wildland Fire

The severed lots fall within an area of pine which poses a wildland fire risk, as identified on Schedule B-Map 1-Hazards, to the Official Plan. Under Section 2.2(9)(d) development should take place outside of these risk areas, but may be permitted in them provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry (MNR) assessment and standards.

A completed Wildland Fire Risk Assessment Form is required as a condition of consent. This form is available on the County of Renfrew Website, alongside a short guide on mitigating wildland fire risks. <https://www.countyofrenfrew.on.ca/en/business-and-development/wildland-fire.aspx>

Transportation

The severed and retained lands have road frontage on Mhusk Road which is a Municipal Road. Section 13.3(3) of the Official Plan states that any development that proposes access to or frontage on Municipal Roads shall satisfy the requirements of the local municipality. The Township Public Works Department has provided favourable comments.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey:
- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other: A completed Wildland Fire Risk Assessment Form

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: January 31, 2021

Prepared by: Lindsey Bennett-Farquhar, MCIP, RPP
County Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

NOV/2021

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: October 28, 2021

To: Admaston/Bromley Township

From: Steve Visinski, Acting Road Superintendent

Re: Municipal Public Road – 747 Mhusk Road, Part of Lot 23, Concession 11, Admaston

Severance Application No. B128/21 & B129/21

Owner: Leon Martin

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes No

Would approval of this severance create any civic addressing conflicts? Yes No

Does a school bus service the area at the present time? Yes No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance? Yes No

Comments:


Steve Visinski
Acting Road Superintendent

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: October 28, 2021

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

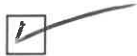
From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B128/21 & B129/21

Owner: Leon Martin

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

ALL SYSTEMS MUST COMPLY WITH THE
ORCA + ALL APPLICABLE LAW

Signature Building & Sewage Inspector

2

B129/21(2)



Name of Approval Authority:
County of Renfrew
9 International Drive,
Pembroke, ON K8A 6W5
Tel: 613-735-3204
Fax: 613-735-2081
Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT
Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es). Fields outlined in red are required fields to be completed
Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

AUG 10 2021

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)
▶ 1.1 Name of Owner(s): LEON MARTIN
Mailing Address: 747 M HUSK RD Town/City: DOUGLAS Province: ON Postal Code: K0J1S0
Telephone No.: (Home) 613 6492948 (Work) (Fax)
Email Address:
▶ 1.2 Name of Owner's Authorized Agent (if applicable):
Mailing Address: Town/City: Province: ON Postal Code:
Telephone No.: (Home) (Work) (Fax)
Email Address:
1.3 Please specify to whom all communications should be sent: - Select Option -
2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)
Complete applicable boxes in 2.1
▶ 2.1 Municipality: - Select One - ADMASTON Former Township: ADMASTON BROMLEY
Subdivision Lot(s) No.: Subdivision Plan No.: Part(s) No.: Reference Plan No.: 49R-
Lot(s) No.: 23 Concession: IT
Civic Address of subject lands/Road Name: 747 M HUSK RD
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land?
- Select - NO If Yes, describe each easement or covenant and its effect.
3. PURPOSE OF THIS APPLICATION
▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):
[✓] Creation of a New Lot [] Lot Addition/Lot Line Adjustment (see also 3.3) [] Create Easement/Right-of-Way [] A Charge/Mortgage
[] A Lease [] A Correction of Title [] Other (Please Specify)
▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:
LEON MARTIN

2

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)								
▶ 4.1	Dimensions		Severed	select measure- ment	Retained	select measure- ment	Lands being added to	select measure- ment
			Road Frontage	91.44M	--	555M	--	
	Depth	132.5M	--	2500	--		--	
	Area	621M	--	28.6	--		--	
▶ 4.2	Use of the property	Existing Use(s)	VACANT		VACANT			
		Proposed Use(s)	HUNT CAMP		VACANT			
▶ 4.3	Buildings or Structures	Existing	VACANT		VACANT			
		Proposed	WOODSHED HUNT CAMP		VACANT			
▶ 4.4		Official Plan Designation	RURAL		RURAL			
4.5		Current Zoning	RU		RU			

▶ 4.6	Access (✓ appropriate space)	Severed	Retained	Lands being added to
		Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal road, maintained all year (FORCED)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other public road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered right of way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include deed).		
Will a road extension be required?	- Select -	NO

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act?

- Select -

YES

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?

- Select - NO

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land? - Select - NO
If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

Severed Parcel	Date of Transfer	Name of Transferee	Severed Land Use

7. OTHER CURRENT APPLICATIONS	
▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision? - Select - NO YES	
If Yes, and if Known, specify the appropriate file number and status of the application.	
Type of Application: SEVERANCE	File # (if known):
Number of Applications: ONE	Status (if known):

8. SKETCH	
▶ 8.1 Please attach a sketch to the one original and seven duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.	
▶ 8.2 The sketch shall show the following information:	
<ul style="list-style-type: none"> a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land; b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing; c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained; d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land; e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are <ul style="list-style-type: none"> i. located on the subject lands and on land that is adjacent to it, and ii. in the applicant's opinion may affect the application; f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial); g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way; h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and i. the location and nature of any easement affecting the subject land. 	
* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.	

9. OTHER INFORMATION	
9.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.	

10. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT	
▶ 10.1 Affidavit or Sworn Declaration for the Prescribed Information	
I, <u>LEON MARTIN</u> of the - Select One - <u>TWP</u> of <u>ADMASTON</u> in the - Select One - <u>CM</u> of <u>RENFREW</u> solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.	
<u>Leon Martin</u> Signature of Applicant	
Sworn (or declared) before me at the <u>CITY OF PEMBROKE</u> in the <u>PROVINCE OF ONTARIO</u> this <u>10</u> day of <u>AUGUST</u> , 20 <u>21</u>	
<u>Alana Judow</u> A Commissioner for Taking Affidavits, etc.	

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.



11. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either 11.1 or 11.2 whichever is applicable.)

▶ 11.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application and provide instruction/information on my/our behalf.

Date Signature of Owner

Date Signature of Owner

▶ 11.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation: _____

Date Signature of Corporate Representative & Title

Date Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

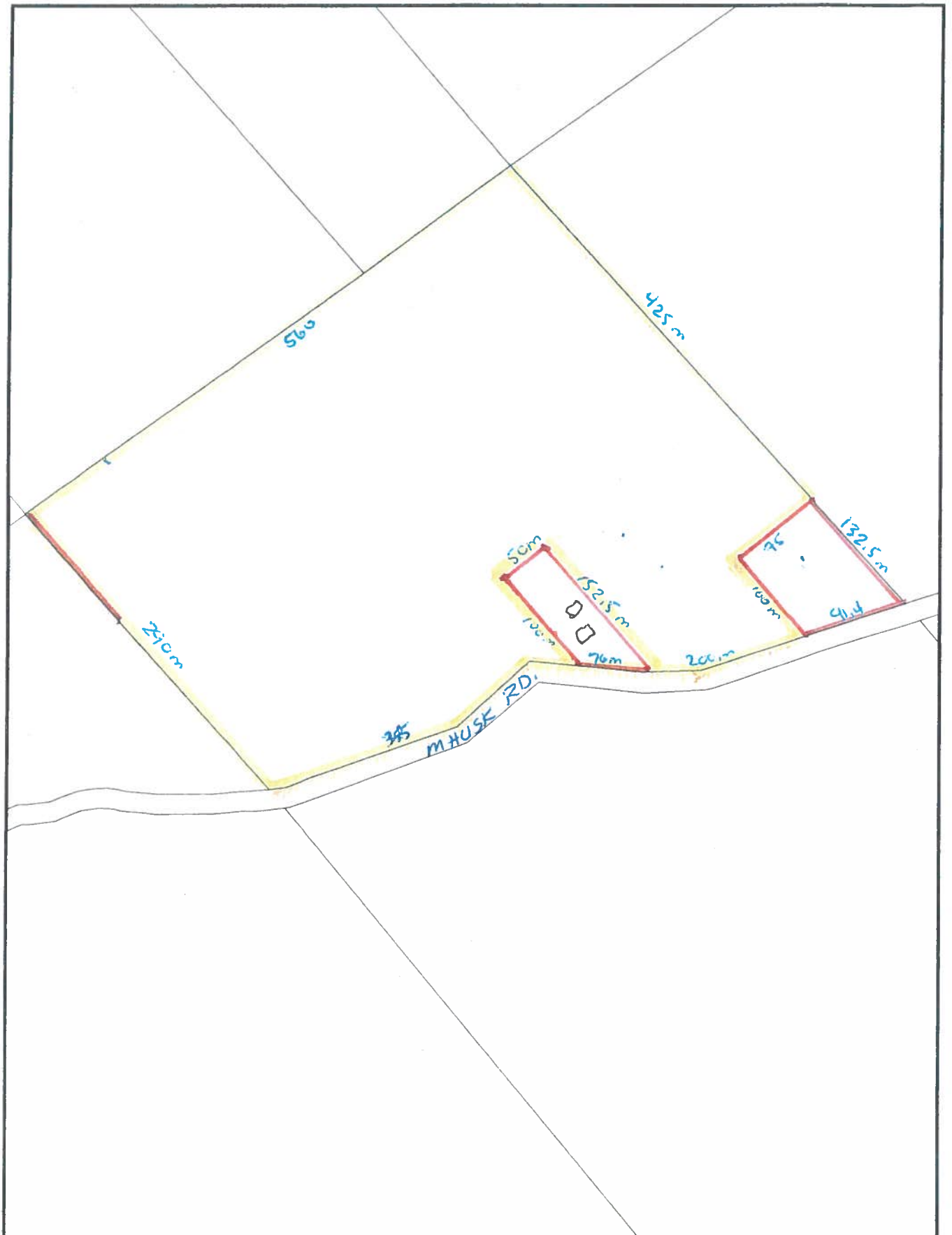
FOR OFFICE USE ONLY

Committee File No.: B129/21(2)
Hearing Date (if appl.):
Date of Receipt of Application: Aug 10/21
Date deemed complete: Aug 10/21
Checked by: [Signature]
Authorization of Owner Received: Yes No N/A
Date: Oct 13/21 Alana Zador
Secretary-Treasurer, Land Division Committee

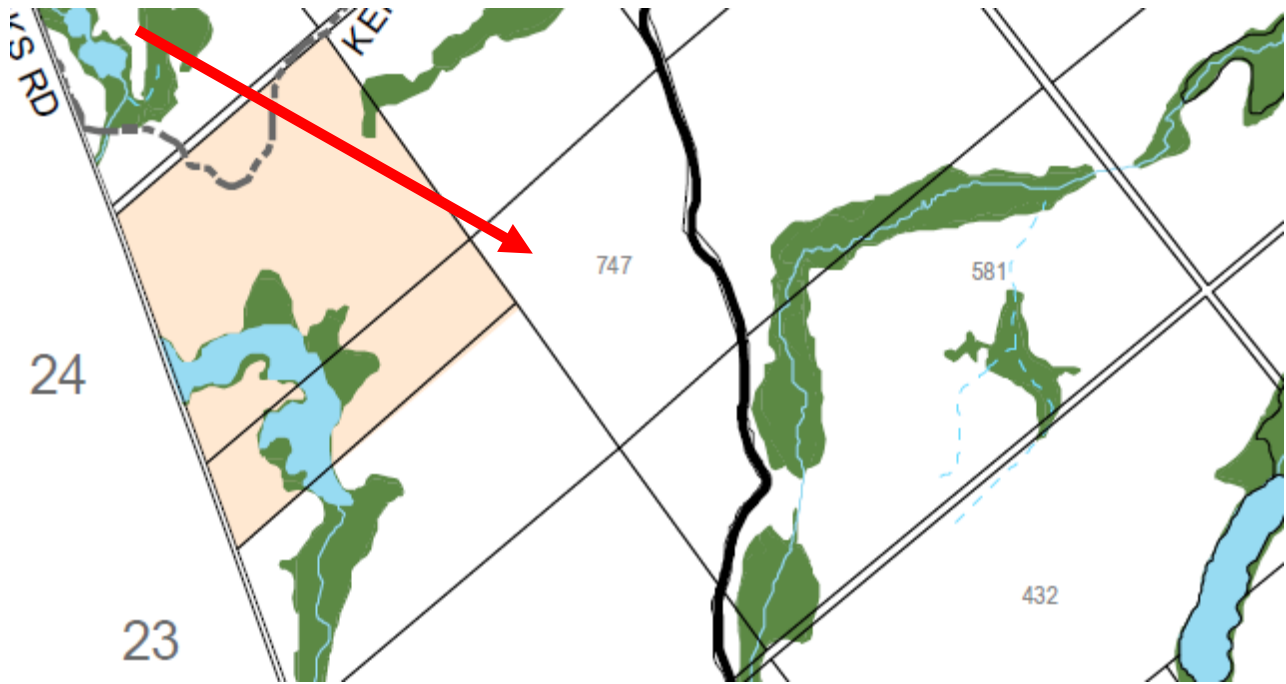




1 centimeter = 50 meters



County of Renfrew Official Plan Schedule A (Admaston & Bromley)

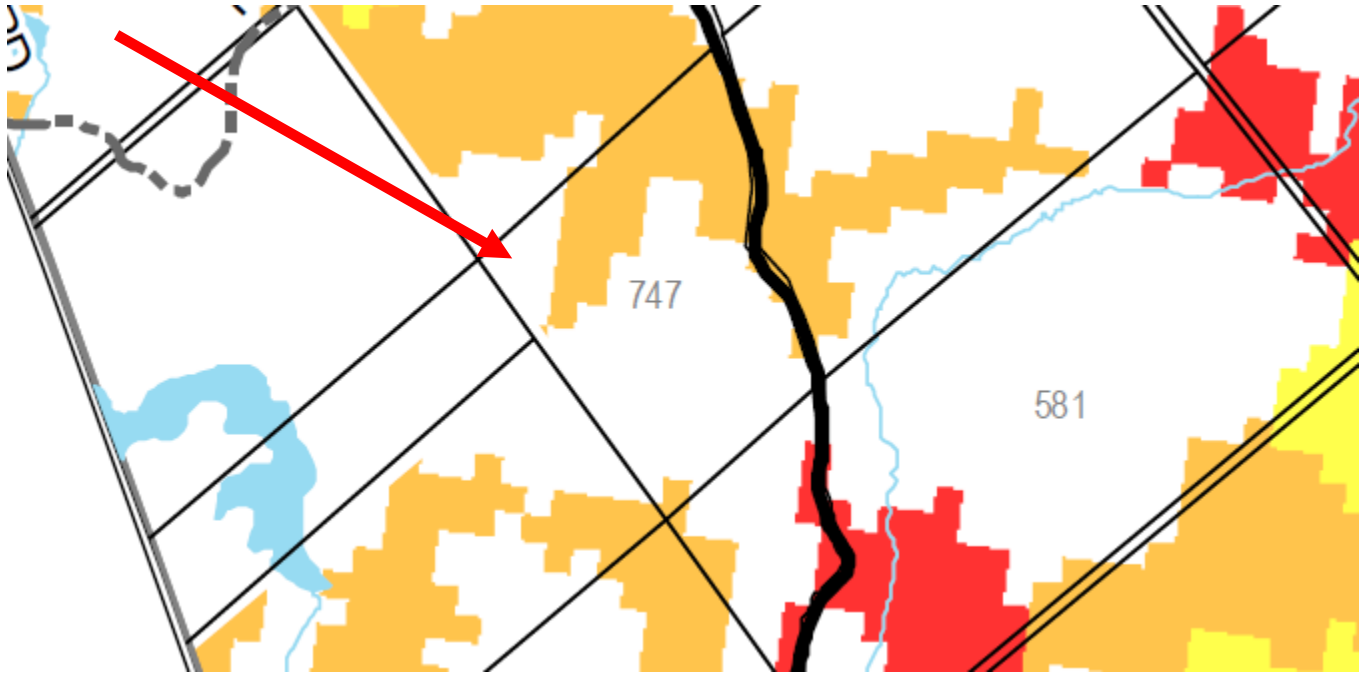


Township of Admaston - Zoning By-law Schedule



APPLICABLE County of Renfrew Official Plan Schedule B Maps

Schedule B Map 1 Hazards



Schedule B Map 4 Natural Heritage Features



COUNTY OF RENFREW OFFICIAL PLAN SCHEDULE B MAP LEGENDS

SCHEDULE "B" – Map 1 Hazards Map

	Propane Facility		Water
	Slip Clay Sites		Karst - known
	Abandoned Mine Sites		Karst - inferred
	Provincial Highway		Karst - potential
	County Road		Non County Areas
	Municipal Road		Licensed Septage Hauler Area
	Municipal Seasonal Road		Municipal Boundary
	Private Road		Active Waste Disposal Site
	Crown Road		Inactive Waste Disposal Site
	Floodline		Wellhead Protection Area
	Unstable Slope	Wildland Hazard	
	Permanent Stream/River		Extreme
			High
			Pine - Needs Evaluation

SCHEDULE "B" – Map 2 Infrastructures Map

	Highway 17 Proposed Expansion		Pipeline
	Provincial Highway		County Trail
	County Road		Permanent Stream/River
	Municipal Road		Water
	Municipal Seasonal Road		Non County Areas
	Private Road		Municipal Boundary
	Crown Road		Active Waste Disposal Site
	Hardened Shoulders		Inactive Waste Disposal Site
	Abandoned Rail Corridor		

SCHEDULE "B" – Map 3 Mining & Mineral Aggregate Resources

	Provincial Highway		Aggregate Site Authorize
	County Road		Aggregate Site Authorize
	Municipal Road		Bedrock
	Municipal Seasonal Road		Sand & Gravel
	Private Road		Mining Resource
	Crown Road		Copper & Nickel
	Permanent Stream/River		Copper & Zinc
	Water		Dolomite
	Non County Areas		Magnesium
	Municipal Boundary		Zinc & Lead

SCHEDULE "B" – Map 4 Natural Heritage Features

	Provincial Highway		ANSI, Earth Science
	County Road		ANSI, Life Science
	Municipal Road		ANSI Earth Buffer 50m
	Seasonal Road		ANSI Life Buffer 120m
	Private Road		Significant Woodlands
	Crown Road		Non County Areas
	Permanent Stream/River		Valley/Lands
	Municipal Boundary		Deer Wintering Area
	Ecoregion - 6E	Watersheds	
	Water		Petawawa-Barron Watershed and Upper Renfrew County Watershed
	At Capacity Lake		Muskrat, Indian, Westmeath Watershed
	Environmental Protection Area		Bonnechere River Watershed
	Provincially Significant Wetland		Madawaska River Watershed
	PSW 120m Buffer		



**Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5**

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: February 17, 2022
To: Council
From: Steve Visinski/Meagan Jessup
Re: Public Works January 2022 Report

On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This monthly report is for the month of January 2022.

Township

Cardboard was delivered to the Emterra Recycling Plant in Renfrew by Township staff, normally twice per month. Recycling was picked up twice this month from the Stone Road Transfer site by the contractor. The recycling at the Osceola Landfill and Douglas Transfer stations are normally picked up once per month by the contractor.

Staff completed and documented monthly road inspections to ensure roads are meeting the Minimum Maintenance Standards. There were five (5) events in the month of January.

Current Projects

- Snow plowing and sanding operations have been on going over the month of January.
- Road bump signs have been placed in areas with frost heaves.
- The 6 (six) month Machine Operator Contract Position has been filled with the start date of February 7, 2022.

Upcoming Events

- Small brushing jobs are ongoing with weather permitting.
- Snowplowing and sanding operations will continue for the winter months.
- Maintenance of Equipment is ongoing.

Ministry of FinanceProvincial-Local
Finance DivisionFrost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7Tel.: 416 327-0264
Fax.: 416 325-7644**Ministère des Finances**Division des relations provinciales-
municipales en matière de financesÉdifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7Tél. : 416 327-0264
Télééc. : 416 325-7644

Le français suit l'anglais.

January 18, 2022

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to advise you of a number of important property tax decisions for the 2022 taxation year. Regulations implementing the property tax policy decisions have been enacted and will be available on the e-laws website at www.ontario.ca/laws.

Reassessment

As announced in the *2021 Ontario Economic Outlook and Fiscal Review*, property assessments for the 2022 and 2023 tax years will continue to be based on the same valuation date that was used for 2021. This will maintain stability for municipalities and taxpayers.

The input that has been received during the Property Assessment and Taxation Review will help to inform decisions regarding future reassessments. The government remains open to receiving further advice related to property assessment accuracy and stability.

Education Property Tax Rates

Education property tax rates for 2022 will remain unchanged from the previous year as assessments continue to be based on the same valuation date used for 2021. This means that the residential education tax rate will remain at 0.153 per cent and the business education tax (BET) rate reductions implemented in 2021 will be maintained. BET rates have been reduced to 0.88 for 95 per cent of Ontario municipalities. The 2022 BET rates for your municipality are attached.

BET rates for certain properties where municipalities are permitted to retain the education portion of payment in lieu of taxes (PILs) will also remain at the rates set for 2021. The government is aware of municipal concerns that the federal government may no longer make PIL payments at the BET rates prescribed in provincial regulation. The Province continues to encourage the federal government to make its payments at the prescribed rates, and has issued a [technical bulletin](#) and corresponding amendment to the *Education Act* that provide the legislative clarity for the federal government to pay at the regulated rates. The Province also continues to support municipalities as they work together to ensure the federal government is fully aware that failure to make payments at the

regulated PIL rate would have a very negative financial impact on local Ontario communities.

Small Business Property Subclass

Municipalities currently have the flexibility to target tax relief for small businesses through the adoption of the small business property subclass. As announced in the *2020 Budget*, the government will also consider matching municipal property tax reductions with education property tax reductions to provide further support for small businesses.

Municipalities may submit a request to the Minister for matching municipal reductions for 2022, with a copy to info.propertytax@ontario.ca, by **March 31, 2022**. The submission may include the by-law outlining the program requirements; the estimated municipal tax relief to small businesses; a summary of the consultations held with business stakeholders; and the registry of eligible properties, if available.

Measures announced in the *2021 Ontario Economic Outlook and Fiscal Review*

Small-Scale On-Farm Business Subclass

To enhance property tax programs that support farm businesses and to encourage their growth, the Province is increasing the assessment threshold for the small-scale on-farm business subclass. Currently, municipalities have the option of adopting this subclass which provides a reduced tax rate on the first \$50,000 of eligible assessment.

Starting in 2022, municipalities that adopt the small-scale on-farm business subclass will have the option to maintain the current assessment threshold of \$50,000 for municipal tax purposes, and they may also adopt a second subclass that would increase the amount of eligible assessment to \$100,000. The Province will apply a reduced business education tax rate to this increased \$100,000 threshold for all eligible properties, regardless of whether municipalities adopt the subclass.

It is anticipated that the Municipal Property Assessment Corporation will be identifying eligible properties and notifying affected property owners and municipalities by March 2022.

Brownfields Financial Tax Incentive Program

The Brownfields Financial Tax Incentive Program (BFTIP) incents the redevelopment of unproductive contaminated lands by providing for the reduction of municipal and education property taxes on brownfield sites that undergo rehabilitation.

To increase the incentive provided under this program, the Province will extend the period for offering matching education property tax assistance from the current three-year period to up to six years for business developments and up to ten years for residential developments.

These enhancements also support the objectives of *More Homes, More Choice: Ontario's Housing Supply Action Plan*.

OPTA's Education Property Tax Reports and Financial Information Returns

In 2020, the Ministry of Municipal Affairs and Housing (MMAH) updated the municipal Financial Information Return (FIR). The *Education Property Tax Reports (EPT Reports)* in the Online Property Tax Analysis (OPTA) system was updated accordingly with a new report reflecting the changes in the FIR.

Information from OPTA's new report is uploaded each spring to MMAH, when it is complete, to automatically update the FIR template for those municipalities that enter their EPT information, including payments and rebates and write-offs, in OPTA. This simplifies and streamlines the task of reporting in-year changes in the FIR.

For the 2021 FIR, eligible municipalities that enter the required information by April 4, 2022, will have their 2021 FIR template updated and available for download from MMAH, by May 2022. Municipalities can benefit from this option as this simplifies the completion of the FIR for municipalities and helps reduce the reporting burden.

Other Property Tax Decisions

Municipal Property Tax Flexibility – Levy Restriction

Municipalities with property classes subject to the levy restriction will continue to have the flexibility to apply a municipal tax increase to those classes of up to 50 per cent of any increase applied to the residential class. For instance, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent. A full levy restriction applies to multi-residential properties with a tax ratio greater than 2.0 in 2021.

New Construction Classes for Education Property Tax Purposes

As a result of the 2021 BET rate reduction, which lowered rates below the previous new construction BET rates, the new construction property classes implemented for education tax purposes (properties with RTC codes of X, Y, Z and K) are no longer differentiated from the main business properties classes. To simplify and streamline the property tax system, properties in these classes will be returned to their respective main property classes. To ensure a smooth transition, this roll over will be reflected in the December 2022 Property Assessment Roll for the 2023 taxation year. This change would have no impact on property taxes paid by businesses.

If you have any questions related to these decisions, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister

Provincial-Local Finance Division

County of Renfrew
2022 Business Education Tax (BET) Rates

BET Rate - Broad Classes

Business Property Class	2022 BET Rate	2022 New Construction BET Rate	2022 Payment-in-Lieu of Taxation (PILT) BET Rate	2022 New Construction PILT BET Rate
Commercial	0.880000%	0.880000%	1.250000%	0.980000%
Industrial	0.880000%	0.880000%	1.250000%	0.980000%
Pipeline	0.880000%	n/a	0.980000%	n/a
Landfill	0.880000%	n/a	0.980000%	n/a
Small-Scale On-Farm (Commercial & Industrial)	0.220000%	n/a	n/a	n/a

BET Rate - Optional Classes

Business Property Class	2022 BET Rate	2022 New Construction BET Rate	2022 Payment-in-Lieu of Taxation (PILT) BET Rate	2022 New Construction PILT BET Rate
Commercial Residual	n/a	n/a	n/a	n/a
Office Building	n/a	n/a	n/a	n/a
Shopping Centre	n/a	n/a	n/a	n/a
Parking Lot	n/a	n/a	n/a	n/a
Industrial Residual	0.880000%	0.880000%	1.250000%	0.980000%
Large Industrial	0.880000%	0.880000%	1.250000%	0.980000%

Ministry of FinanceProvincial-Local
Finance DivisionFrost Building North
95 Grosvenor Street
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municipales en matière de financesÉdifice Frost nord
95 rue Grosvenor
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Télééc. : 416 325-7644

Le 18 janvier 2022

À l'attention du trésorier/secrétaire trésorier municipal ou de la trésorière/secrétaire trésorière municipale

Je vous écris pour vous informer d'un nombre de décisions importantes à l'égard des impôts fonciers pour l'année d'imposition 2022. Des règlements ont été adoptés qui mettent en œuvre les décisions stratégiques relatives aux impôts fonciers. Vous pourrez les consulter dans le site Web des Lois-en-ligne à <https://www.ontario.ca/fr/lois>.

Nouvelles évaluations

Comme l'annonçait *Perspectives économiques et revue financière de l'Ontario 2021*, les évaluations foncières pour les années d'imposition 2022 et 2023 continueront d'être basées sur la même date d'évaluation que celle qui a été utilisée en 2021 afin d'offrir une certaine stabilité aux municipalités et aux contribuables.

Les commentaires reçus au cours de l'examen de l'évaluation foncière et de l'impôt foncier contribueront à éclairer les décisions concernant les nouvelles évaluations à l'avenir. Le gouvernement reste disposé à recevoir d'autres conseils concernant l'exactitude et la stabilité des évaluations foncières.

Taux utilisés pour calculer les impôts fonciers scolaires

Les taux utilisés pour calculer les impôts fonciers scolaires en 2022 demeureront les mêmes que pour l'année précédente puisque la date d'évaluation sera la même qu'en 2021. Ainsi, le taux utilisé pour le calcul des impôts fonciers scolaires résidentiels demeure à 0,153 %, et la réduction des taux utilisés pour le calcul des impôts fonciers scolaires applicables aux entreprises mise en œuvre en 2021 sera maintenue. Le taux pour le calcul des impôts fonciers scolaires applicables aux entreprises a été réduit à 0,88 pour 95 % des municipalités ontariennes. Les taux d'imposition scolaire de 2022 pour les entreprises de votre municipalité sont joints.

Les taux d'imposition scolaire applicables aux entreprises pour certains biens dans des municipalités où il est permis de retenir la partie scolaire du paiement en remplacement d'impôt (PERI) demeureront aussi aux mêmes taux qu'en 2021. La province est consciente que les municipalités s'inquiètent du fait que le gouvernement fédéral pourrait ne plus faire des PERI aux taux prescrits par les règlements provinciaux. La province

continue d'encourager le gouvernement fédéral à faire ses paiements aux taux prescrits, et a publié un [bulletin d'information](#) et apporté des modifications connexes à la Loi sur l'éducation afin d'éclaircir les dispositions législatives précisant les taux réglementés que devrait payer le gouvernement fédéral. La province continue aussi à soutenir les municipalités qui travaillent ensemble pour s'assurer que le gouvernement fédéral est conscient que le défaut de payer les PERI aux taux réglementés aurait un effet financier négatif sur les collectivités ontariennes.

Sous-catégorie de biens des petites entreprises

Les municipalités ont actuellement la souplesse de cibler des allègements fiscaux pour les petites entreprises grâce à l'adoption d'une sous-catégorie de biens pour les petites entreprises. Comme l'annonçait le budget de 2020, le gouvernement envisagera aussi d'accorder des réductions des impôts fonciers municipaux équivalentes aux réductions des impôts fonciers scolaires pour aider davantage les petites entreprises.

Les municipalités peuvent demander au ministre de leur accorder des réductions municipales équivalentes en 2022 et envoyer une copie de la demande à info.propertytax@ontario.ca au plus tard le **31 mars 2022**. La demande peut inclure un règlement municipal qui décrit les exigences du programme; l'allègement approximatif des impôts fonciers municipaux qui sera accordé aux petites entreprises; un résumé des consultations avec des intervenants du milieu des affaires et le registre des biens admissibles, le cas échéant.

Mesures annoncées dans *Perspectives économiques et revue financière de l'Ontario 2021*

Sous-catégorie de petites entreprises agricoles

Afin d'améliorer les programmes d'impôts fonciers qui soutiennent les exploitations agricoles et encouragent leur expansion, la province augmente le seuil d'évaluation pour la sous-catégorie des petites entreprises agricoles. Actuellement, les municipalités ont la possibilité d'adopter cette sous-catégorie qui offre un taux d'imposition réduit sur la première tranche de 50 000 \$ d'évaluation admissible.

À partir de 2022, les municipalités qui adoptent la sous-catégorie des petites entreprises agricoles auront la possibilité de maintenir le seuil d'évaluation actuel de 50 000 \$ aux fins de l'impôt municipal et auront aussi la possibilité d'adopter une seconde sous-catégorie qui augmenterait le montant d'évaluation admissible à 100 000 \$. La province appliquera un taux réduit d'imposition scolaire applicable aux entreprises à ce nouveau seuil de 100 000 \$ pour tous les biens admissibles, peu importe si la municipalité adopte la sous-catégorie ou non.

On s'attend à ce que la Société d'évaluation foncière des sociétés détermine les biens admissibles et avise les propriétaires et municipalités touchés d'ici mars 2022.

Programme d'encouragement fiscal et financier pour le nettoyage des friches contaminées

Le Programme d'encouragement fiscal et financier pour le nettoyage des friches contaminées favorise le réaménagement des terrains contaminés improductifs en accordant une réduction de l'impôt foncier municipal et scolaire sur les friches industrielles en cours de revitalisation.

Afin d'accroître l'incitatif offert dans le cadre de ce programme, la province prolongera la période d'aide de contrepartie au titre des impôts fonciers prélevés aux fins scolaires de trois à six ans pour les développements commerciaux et de dix ans pour les ensembles résidentiels.

Ces mesures viendront également appuyer les objectifs énoncés dans le document *Plus d'habitations, plus de choix : Plan d'action pour l'offre de logements de l'Ontario*.

Rapports d'information financière et rapports sur les impôts fonciers scolaires du Service en ligne de l'impôt foncier

En 2020, le ministère des Affaires municipales et du Logement (MAML) a mis à jour le rapport d'information financière (RIF) municipal. Les rapports sur les impôts fonciers du Service en ligne de l'impôt foncier ont été mis à jour en conséquence avec un nouveau rapport qui tient compte des changements au RIF.

Les renseignements relatifs au nouveau rapport du Service en ligne de l'impôt foncier sont téléchargés chaque printemps lorsque le travail est terminé pour permettre au MAML d'automatiquement mettre à jour le modèle du RIF pour les municipalités qui entrent dans le Service en ligne de l'impôt foncier leurs informations relatives aux impôts fonciers scolaires, y compris les paiements, remises et radiations. Cette initiative simplifie et rationalise la tâche de déclarer les changements annuels dans le RIF.

Les municipalités admissibles qui entrent les informations requises pour le RIF de 2021 avant le 4 avril 2022 pourront télécharger leur modèle à jour du MAML au mois de mai 2022 au plus tard. Cette option est avantageuse pour les municipalités, car elle les aide à remplir leur RIF et réduit le fardeau de déclaration.

Autres décisions relatives aux impôts fonciers

Souplesse relative aux impôts fonciers municipaux – seuils applicables aux restrictions

Les municipalités ayant des catégories de biens assujetties à des seuils applicables aux restrictions continueront d'avoir la souplesse d'appliquer une augmentation fiscale municipale à ces catégories qui équivaut à jusqu'à 50 % de toute augmentation appliquée à la catégorie résidentielle. Par exemple, une municipalité qui augmente les impôts résidentiels de 2 % pourrait augmenter les impôts par une maximum de 1 % pour toutes les catégories assujetties à des seuils applicables. Une restriction complète s'applique aux immeubles à logements multiples dont le ratio fiscal est supérieur à 2,0 en 2021.

Catégories des nouvelles constructions aux fins des impôts fonciers scolaires

Comme résultat de la réduction du taux des impôts fonciers scolaires applicable aux entreprises en 2021 qui réduisait les taux en dessous des taux antérieurement applicables aux impôts fonciers scolaires pour les nouvelles constructions, les catégories des nouvelles constructions mises en œuvre à des fins d'impôts scolaires (les biens immobiliers portants les codes de catégorie d'impôt X, Y, Z et K) ne sont plus distinguées des principales catégories de biens commerciaux. Afin de simplifier et de rationaliser le régime des impôts fonciers, les biens inclus dans ces catégories seront remis dans leur catégorie principale respective. Afin d'assurer une transition harmonieuse, le rôle des évaluations foncières de décembre 2022 tiendra compte de ce transfert pour l'année d'imposition 2023. Ce changement n'aura aucun effet sur les impôts fonciers payés par les entreprises.

Si vous avez des questions au sujet de ces décisions, veuillez communiquer avec Chris Broughton, directeur de la Direction des politiques en matière d'impôt foncier à Chris.Broughton@ontario.ca ou au 416 455-6307.

Recevez mes sincères salutations.

Original signé par

Allan Doheny
Sous-ministre adjoint
Division des relations provinciales-municipales en matière de finances

Le comté de Renfrew

Taux d'impôt scolaire applicable aux entreprises (ISE) en 2022

Taux d'ISE - Grandes catégories

Catégorie des biens d'entreprises	Taux ISE 2022	Taux ISE 2022 pour nouvelles constructions	Taux ISE 2022 – paiement tenant lieu d'impôt	Taux ISE 2022 – paiement tenant lieu d'impôt – nouvelles constructions
Biens commerciaux	0,880000%	0,880000%	1,250000%	0,980000%
Biens industriels	0,880000%	0,880000%	1,250000%	0,980000%
Pipelines	0,880000%	s.o.	0,980000%	s.o.
Lieux d'enfouissement	0,880000%	s.o.	0,980000%	s.o.
Petites entreprises exploitées à la ferme (Biens commerciaux et industriels)	0,220000%	s.o.	s.o.	s.o.

Taux d'ISE - Catégories facultatives

Catégorie des biens d'entreprises	Taux ISE 2022	Taux ISE 2022 pour nouvelles constructions	Taux ISE 2022 – paiement tenant lieu d'impôt	Taux ISE 2022 – paiement tenant lieu d'impôt – nouvelles constructions
Biens commerciaux résiduels	s.o.	s.o.	s.o.	s.o.
Immeubles à bureaux	s.o.	s.o.	s.o.	s.o.
Centres commerciaux	s.o.	s.o.	s.o.	s.o.
Terrains de stationnement	s.o.	s.o.	s.o.	s.o.
Biens industriels résiduels	0,880000%	0,880000%	1,250000%	0,980000%

Grands ensembles industriels	0,880000%	0,880000%	1,250000%	0,980000%
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FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Admaston-Bromley Tp

Date Prepared:	02-Nov-21
MSO Office:	Eastern
Prepared By:	Meredith Staveley-Watson
Tier	LT

2020 Households:	1,413
2020 Population	2,935
2021 MFCI Index	4.5

Median Household Income:	70,144
Taxable Residential Assessment as a % of Total Taxable Assessment:	75.7%
Own Purpose Taxation:	2,232,070

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - LT - Counties - Rural		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2016	7.3%	9.2%	10.3%	LOW
		2017	8.0%	8.6%	9.8%	LOW
		2018	6.3%	7.6%	8.9%	LOW
		2019	6.6%	7.4%	8.4%	LOW
		2020	5.1%	7.0%	8.3%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2016	-40.5%	38.6%	36.3%	LOW
		2017	-35.6%	47.2%	40.1%	LOW
		2018	-28.4%	42.7%	41.6%	LOW
		2019	-0.6%	45.1%	49.8%	LOW
		2020	9.6%	56.5%	55.6%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2016	7.8%	58.9%	65.2%	HIGH
		2017	9.9%	61.9%	68.6%	HIGH
		2018	10.4%	64.0%	71.5%	MODERATE
		2019	16.1%	73.0%	78.6%	MODERATE
		2020	20.2%	82.4%	87.1%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2016	0.68:1	3.25:1	4.25:1	LOW
		2017	0.85:1	3.24:1	4.59:1	LOW
		2018	1.75:1	3.44:1	4.76:1	LOW
		2019	1.34:1	4.2:1	5.43:1	LOW
		2020	0.62:1	4.7:1	5.58:1	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2016	5.1%	2.6%	3.3%	MODERATE
		2017	5.7%	2.7%	3.3%	MODERATE
		2018	4.4%	2.5%	3.1%	LOW
		2019	3.2%	2.6%	3.1%	LOW
		2020	9.7%	2.2%	3.2%	MODERATE
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2016	74.2%	42.3%	44.7%	MODERATE
		2017	76.2%	43.8%	45.5%	HIGH
		2018	78.2%	43.7%	46.0%	HIGH
		2019	79.5%	43.8%	46.2%	HIGH
		2020	79.4%	45.2%	46.7%	HIGH
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2016	-46.6%	8.4%	9.4%	HIGH
		2017	-45.9%	11.4%	12.8%	HIGH
		2018	-44.3%	12.5%	13.9%	HIGH
		2019	13.3%	18.5%	23.1%	LOW
		2020	11.4%	17.9%	17.9%	LOW

 The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Admaston-Bromley Tp

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - Shows how much of the taxes billed are not collected.

Net Financial Assets or Net Debt as % of Own Source Revenues - Indicates how much property tax and user fee revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses - Indicates how much money is set aside for future needs and contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Indicates how much cash and liquid investments could be available to cover current obligations.

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Indicates how much of the assets' life expectancy has been consumed.

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFCI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. (Note: the MFCI index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2020 Financial Information Return)

Admaston-Bromley Tp

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Total Reserves and Reserve Funds as a % of Municipal Expenses	(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: February 17th, 2022

To: Council

From: Jennifer E. Charkavi

Re: Vaccine Policy

Background:

In November 2021, Council passed the Township's COVID-19 Vaccination Policy. The policy has taken effect January 1, 2022. As per the policy, it is to be reviewed at the end of February 2022.

Discussion:

On February 14, the Provincial government released that it is cautiously and gradually easing public health measures sooner, with the next phase of measures being eased on February 17, 2022 at 12:01 a.m.

Effective February 17, 2022

Ontario will further ease public health measures, including, but not limited to:

- Increasing social gathering limits to 50 people indoors and 100 people outdoors
- Increasing organized public event limits to 50 people indoors, with no limit outdoors
- Removing capacity limits in the following indoor public settings where proof of vaccination is required, including but not limited to:
 - Restaurants, bars and other food or drink establishments without dance facilities
 - Non-spectator areas of sports and recreational fitness facilities, including gyms
 - Cinemas
 - Meeting and event spaces, including conference centres or convention centres

- Casinos, bingo halls and other gaming establishments
- Indoor areas of settings that choose to opt-in to proof of vaccination requirements.
- Allowing 50 per cent of the usual seating capacity at sports arenas
- Allowing 50 percent of the usual seating capacity for concert venues and theatres
- Increasing indoor capacity limits to 25 per cent in the remaining higher-risk settings where proof of vaccination is required, including nightclubs, restaurants where there is dancing, as well as bathhouses and sex clubs
- Increasing capacity limits for indoor weddings, funerals or religious services, rites, or ceremonies to the number of people who can maintain two metres physical distance. Capacity limits are removed if the location opts-in to use proof of vaccination or if the service, rite, or ceremony is occurring outdoors.

Capacity limits in other indoor public settings, such as grocery stores, pharmacies, retail and shopping malls, will be maintained at, or increased to, the number of people who can maintain two metres physical distance.

Effective March 1, 2022

Ontario intends to take additional steps to ease public health measures if public health and health system indicators continue to improve. This includes lifting capacity limits in all remaining indoor public settings.

Ontario will also lift proof of vaccination requirements for all settings at this time. Businesses and other settings may choose to continue to require proof of vaccination. Masking requirements will remain in place at this time, with a specific timeline to lift this measure to be communicated at a later date.

To manage COVID-19 over the long-term, public health units can deploy local and regional responses based on local context and conditions.

With this effective date of proofs of vaccination requirements no longer required, it is recommended that the Township pause the Vaccine Policy on March 1, 2022, if the Province does lift the proof of vaccine requirements on March 1. However, Should the province not lift the proof of vaccination requirements on March 1, 2022, the Township's Vaccination Policy will remain in effect until the Province lifts this health measure.

Financial Implications:

There are no financial implications at this time.

People Consulted:

Recommendation for Council:

WHEREAS The Township of Admaston/Bromley, in response to a direct request from Dr. Robert Cushman, the Acting Medical Officer of Health for Renfrew County and District, deemed it desirable to adopt a COVID-19 Vaccination Policy and did adopt By-law 2021-55 to effect such policy;

AND WHEREAS the Vaccine Policy required the Township to review this policy no later than February 28, 2022 and extend it, revise it or terminate it reasonably as required to mirror the evolving nature of the pandemic, vaccine availability and government and public health authority direction;

AND WHEREAS in a letter dated February 11, 2020, Dr. Cushman recommended that vaccination policies remain in place until such time as the Province of Ontario provides further guidance in order to maintain symmetry with the rest of Ontario as to when vaccine policies can be effectively and safely amended or lifted;

AND WHEREAS the Province of Ontario provided such guidance on February 14, 2022 in announcing its intention to lift proof of vaccination requirements effective March 1, 2022;

NOW THEREFORE BE IT RESOLVED THAT should the Province of Ontario lift the public health measure of proof of vaccination requirements effective March 1, 2022, Council terminate the Township's Vaccine Policy and that By-law 2021-55 be revoked effective March 1, 2022;

AND BE IT FURTHER RESOLVED that should the Province of Ontario fail to lift the public health measure of proof of vaccination requirements on March 1, 2022, the Township defer termination of the Vaccine Policy and revocation of By-law 2021-55 until such time as the Province does lift that public health measure.

Township of Admaston/Bromley Survey: Asset Management Level of Service

The Township of Admaston/Bromley is currently updating its Asset Management Plan (AMP). Asset management helps the Township make decisions about the service delivery of infrastructure and assets, such as roads, drainage and facilities. **This survey is part of meeting the Township's obligations with the provincial regulation.**

An important step in developing the AMP is gathering the community's feedback to ensure that the Plan reflects the desires, needs and values of the community. In order to gather community feedback, a survey has been developed to help understand how to manage infrastructure assets to meet current and future needs of the community. The results of the survey will be used to inform the development of the Asset Management Plan and your input is valuable to us. The services and public assets included in this survey are:

- Streets / Roads
- Stormwater / Drainage (ditches and culverts)
- Garbage / Recycling
- Snow Removal
- Recreation Facilities

The survey asks you for your input on:

- Your overall satisfaction with municipal services;
- Your suggestions for service improvements;
- Your expectations for levels of municipal services;
- Your willingness to pay to maintain or increase services; and
- Your service priorities for funding allocation.

This survey should take 10 minutes or less to complete. Your responses will remain anonymous. The survey can be completed using this form, and submitted in-person or mailed to the Township at: 477 Stone Road, Renfrew ON, K7V 3Z5 or can be completed online at the following web address: <https://----->

The survey closes on March 11, 2022.

Your participation in this survey is voluntary. All individual responses will be kept confidential and will be used only for the purposes of helping to develop a better understanding of the Levels of Service in the Township of Admaston/Bromley. Non-identifiable summaries of responses may be developed and shared publicly. Personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2001, and in accordance with the provisions of the MFIPPA. For questions regarding the collection, use and disclosure of this information please contact Jennifer Charkavi, CAO/Clerk Admaston/Bromley Township at [555-555-5555](tel:555-555-5555), or by email at info@admastonbromley.com. Accessible formats of this survey are available using the same contact information.

1. What services do you use in the Township of Admaston/Bromley? Please select all that apply.

- Street/Road Maintenance
- Drainage/Stormwater (ditches and culverts)
- Garbage/Recycling
- Snow Removal
- Recreation Facilities

2. Overall, how satisfied are you with the programs and services provided to you by the Township?

- 6: Very satisfied
- 5: Satisfied
- 4: Neither satisfied or dissatisfied
- 3: Dissatisfied
- 2: Very dissatisfied
- 1: Not at all satisfied
- Unsure

3. How satisfied are you with each of the following services and facilities in the Township? If you do not use the service, please select "do not use".

	Very Dissatisfied	1	2	3	4	5	Very Satisfied	Do not use
Street/Road Maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drainage/Stormwater	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Garbage/Recycling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Snow Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Which specific services, if any, would you say are the MOST in need of improvement at this time? If more than one service needs improvement, rank their order using 1, 2, 3.

Most in need of Improvement (1, 2, 3)	Provide comments for services that need improvement
Street/Road Maintenance	
Drainage/Stormwater	
Garbage/Recycling	
Snow Removal	
Recreation Facilities	

5. Thinking about delivery of municipal services like a restaurant, which of the following best describes how you would prefer to receive services from the Township?

- White table cloth (fine dining) restaurant style of service (Cost \$\$\$)
- Family diner service (Cost \$\$)
- Fast food restaurant service (Cost \$)
- Drive-through service (Cost \$)

6. The Township uses funding from taxes (and fees) to maintain infrastructure assets and services that it provides. It is expected that more funding will be needed through increased taxes (and fees) to maintain the current level of service. Which of the following options would you most like the Township to pursue to pay for services? (Select one option.)

- Increase taxes (and fees)
- Increase taxes (and fees) slightly
- Maintain taxes (and fees) at the same level
- Decrease taxes (and fees)
- Unsure

7. One scenario under consideration in our Asset Management Plan is to fund our infrastructure on a lifecycle approach. To meet the funding requirements of our aging infrastructure, it is estimated that an increase in tax rate will be required. Which of the following options for tax rates would you be willing to pay? (Select one option.)

- \$10 per month more to maintain current service
- \$20 per month more to slightly increase service
- \$30 per month more to increase service
- No additional amount
- Unsure

SCENARIOS: Consider the following scenarios which require a change in level of service or increases in taxes. Thinking about each scenario, select option which reflects (or best reflects) your willingness to pay and accept change.

8. Scenario 1: Roads.

The road network is deteriorating, and there is insufficient funding to maintain all the paved roads in good condition. Which of the following would you prefer?

- Pay an increase in tax to be able to maintain paved roads in good condition.
- Continue to use poor condition road surface, with potentially lower speed posted.
- Change the paved road to a gravel road surface.

9. Scenario 2: Garbage and Recycling.

Thinking about garbage and recycling in the Township, which of the following options would you prefer?

- Pay an increase in taxes to extend the life of the landfill. (Everyone contributes).
- Pay user fees to extend the life of the landfill. (When you use the service you pay fees).
- Explore alternative garbage and recycling solutions to extend the life of the landfill.

10. Based on the possible funding and service level outcomes, please indicate your preference for maintaining, increasing or decreasing the service levels for each of the service areas/

	Decrease Service (pay same \$ or less)	Maintain Service (pay more \$\$)	Improve Service (pay more \$\$\$)	Do not use
Street/Road Maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drainage/Stormwater	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Garbage/Recycling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Snow Removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. There may be circumstances where the Township needs to make decisions on where to allocate funding with limited resources. Which services should be prioritized for funding? Pick the 2 most important and 2 least important services for spending priority.

	Most Important Spending Priority (Pick 2)	Least Important Spending Priority (Pick 2)
Street/Road Maintenance	<input type="radio"/>	<input type="radio"/>
Drainage/Stormwater	<input type="radio"/>	<input type="radio"/>
Garbage/Recycling	<input type="radio"/>	<input type="radio"/>
Snow Removal	<input type="radio"/>	<input type="radio"/>
Recreation Facilities	<input type="radio"/>	<input type="radio"/>

12. Please indicate your age range:

- Under 18
- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65+

13. Please select your residence type:

- Full-time resident (property owner)
- Full-time resident (tenant)
- Other (please specify): _____
- Seasonal resident
- Business owner

14. How many residents are within your household?

- 1
- 2
- 3
- 4
- 5
- More than 5
- Prefer not to answer

15. Do you have any additional comments about level of service of infrastructure assets or the Asset Management Plan?

Thank you for your participation in the survey.

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: February 17, 2022
To: Council
From: Michael Donohue
Re: County of Renfrew Report – January 2022

This report is to provide Council with information relevant to the Township from the County Council meeting held January 26, 2022.

13(a) Comprehensive Zoning By-law Update Schedules

Nine municipalities have requested that the County prepare the update to their local comprehensive zoning by-laws. Updates are required under the Planning Act within three years of the passing of the County Official Plan update. Three projects would be scheduled per cohort (estimated one year time frame) in accordance with a work plan that was circulated to the municipalities. Staff have already started working with the first cohort to update the by-laws.

Cohort 1

Bonnechere Valley
Killaloe, Hagarty and Richards
North Algona Wilberforce

Cohort 2

Madawaska Valley
Laurentian Hills
Admaston/Bromley

Cohort 3

Horton
Brudenell, Lyndoch and Raglan
McNab/Braeside

13(b) Prince Edward County – Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11

Attached in Council Information is a letter the County received dated December 6, 2021 from Prince Edward County expressing their concerns regarding the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulation 30/11 that requires municipalities to take over and maintain pioneer (closed) and abandoned operating cemeteries when volunteers or owners can no longer manage them. Prince Edward County is asking ROMA to act on municipalities collective behalf to find a solution to this growing financial obligation.



DEVELOPMENT AND PROPERTY DEPARTMENT PLANNING DIVISION ACTIVITY TRACKER

TIME PERIOD - 2021 YEAR END up to and including December 16th)

	Arnprior	Deep River	Laurentian Hills	Petawawa	Renfrew	Admaston/Bromley	Bonnechere Valley	Brudenell, Lyndoch & Baglan	Greater Madawaska	Head, Clara & Maria	Horton	Killoe, Hagarty & Richards	Laurentian Valley	Madawaska Valley	McNab / Braeside	North Algona Wilberforce	Whitewater Region	County-wide	2021 YEAR-END TOTAL	2020 YEAR-END TOTAL	
APPROVALS																					
County Official Plan Amd.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	(2)	(0)	
Local Official Plan Amd.	0	0	0	0	1	0	0	0	0	0	0	0	3	0	0	0	0	0	(4)	(2)	
Subdivision Draft Approval	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	(3)	(0)	
No. of Draft Approved Units	88	0	0	0	0	0	0	0	8	0	0	0	0	1	0	0	0	0	97	0	
Subdivision Final Approval	3	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	(5)	(6)	
No. of Final Approved Units	431	0	0	63	0	0	0	0	0	0	0	0	0	1	0	0	0	0	495	140	
Part Lot Control By-laws	12	0	0	2	2	0	0	0	0	0	0	0	0	1	0	0	4	0	(21)	(8)	
No. of Part Lot Control Units	108	0	0	10	9	0	0	0	0	0	0	0	0	44	0	0	20	0	191	163	
Severances	0	1	2	5	0	11	15	12	16	2	7	7	6	9	0	11	13	0	(117)	(88)	
TOTAL FINAL & DRAFT APPROVED LOTS	627	0	0	73	9	0	0	0	8	0	0	0	0	46	0	0	20	0	783	391	
APPLICATIONS (Review & Preparation of Documents)																					
Official Plans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(0)	(0)
OPAs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	(1)	(0)	
Comprehensive Zoning By-laws	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(1)	(0)	
Zoning By-law Amend.	0	0	2	6	0	1	6	0	0	0	3	0	0	14	9	1	0	0	(42)	(49)	
New Severance Apps (Cty)	0	1	5	23	0	19	16	13	28	3	33	8	17	16	0	12	6	0	(200)	(106)	
Severance Rpts to Mun.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26	0	0	0	(26)	(22)	
Minor Variance Rpts to Mun.	0	1	0	0	0	1	0	0	0	0	0	0	0	0	6	0	0	0	(8)	(6)	
Plan of Subdivision Apps.	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	(2)	(4)	
No. of Subd Units	272	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0	322	80	
Site Plans/Agreements	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	(2)	(5)	
LPAT Hearings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(0)	(0)	
PRELIMINARY REVIEW																					
Planning Checklists	1	2	3	16	0	30	25	6	19	8	17	14	6	34	52	14	7	0	(254)	(215)	
Other Inquiries	1	1	3	16	0	27	22	5	16	8	17	14	6	28	46	12	7	0	(229)	(768)	
TOTAL ACTIVITY	18	6	15	70	3	90	84	36	80	21	77	43	38	104	141	51	38	1	917		
2020 YEAR END ACTIVITY	30	16	26	59	14	80	110	43	134	14	71	83	63	118	244	73	100	1		1279	

200 severances received January-December 2021 versus 106 severances received January-December 2020

117 severance decisions January-December 2021 versus 88 severance decisions January-December 2020

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2022-16

A BY-LAW TO AUTHORIZE THE BORROWING OF FUNDS NECESSARY TO MEET CURRENT EXPENDITURES UNTIL THE TAXES ARE COLLECTED

WHEREAS Council deems it necessary to borrow the sum of Five Hundred Thousand Dollars (\$500,000) to meet, until the taxes are collected, the current expenditures of the Corporation for the year;

AND WHEREAS the amount to be borrowed under this by law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation.

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. The Mayor and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or bankers' acceptance, from Bank of Montreal, a sum of sums not exceeding in the aggregate Five Hundred Thousand Dollars (\$500,000) to meet, until the taxes are collected, the current expenditures of the Corporation for the year, including the amounts required for the purposes mentioned in subsection (1) of the said Section 407, as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefore, with interest not exceeding prime.
2. All sums borrowed from the said Bank, for any or all the purposes mentioned in the said Section 407 as amended from time to time, shall with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407, as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.

READ a first and second time this 17th day of February 2022.

READ a third time and finally passed this 17th day of February 2022.

Mayor

CAO/Clerk

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NUMBER 2022-17

**A BY-LAW TO PROVIDE FOR INTERIM TAX LEVIES FOR THE YEAR 2022
FOR THE TOWNSHIP OF ADMASTON/BROMLEY**

WHEREAS section 317 of the *Municipal Act*, S.O. 2001, provides that the Council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS Council of this municipality deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

THEREFORE the Council of Township of Admaston/Bromley enacts as follows:

In this by-law the following words shall be defined as:

“Collector” shall mean Township of Admaston/Bromley;

“Minister” shall mean the Minister of Finance;

“MPAC” shall mean the Municipal Property Assessment Corporation;

1. The amounts levied shall be as follows:

1.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of:

(a) the percentage prescribed by the Minister under section 317(3) of the *Municipal Act*; or, 50%, if no percentage is prescribed,

of the total taxes for municipal and school purposes levied in the year 2021.

1.2 For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:

(c) the percentage prescribed by the Minister under section 317(3) of the *Municipal Act*; or, 50% if no percentage is prescribed,

of the total taxes for municipal and school purposes levied in the year 2021.

2. For the purposes of calculating the total amount of taxes for the year 2022, if any taxes for municipal and school purposes were levied on a property for only part of 2021 because assessment was added to the collector’s roll during 2021, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.

3. The provisions of this by-law apply in the event that assessment is added for the year 2022 to the collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected.

4. All taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law.

5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the instalment dates set out below. The penalty shall be one and one-quarter percent (1 1/4%) of the amount in default on the first day of each calendar month during which the default continues, but not after the end of 2022.
6. The interim tax levy imposed by this by-law shall be paid in one instalment due on March 31, 2022.
7. The Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable.
8. The notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under section 340 of the *Municipal Act 2001*.
9. The subsequent levy for the year 2022 to be made under the *Municipal Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.
10. The provisions of s.317 of the *Municipal Act*, apply to this by-law with necessary modifications.
11. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 5 of this by-law in respect of non-payment or late payment of any taxes or any instalment of taxes.
12. Nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.
13. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
14. This by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 17th day of February 2022.

Read a third and final time this 17th day of February 2022.

Mayor

CAO/Clerk

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2022-18

**Being a By-Law to Repeal By-Law No. 2021-55,
being a By-Law to adopt a COVID-19 Vaccination
Policy for the Township of Admaston/Bromley**

WHEREAS the Council of the Corporation of the Township of Admaston/Bromley passed By-Law No. 2021-55 on December 2nd, 2021 adoption of a COVID-19 Vaccination Policy;

AND WHEREAS the Council deems it necessary to repeal said by-law;

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley hereby enacts as follows:

1. That By-Law No. 2021-55 is hereby repealed on March 1, 2022.

Read a First and Second Time this 17th day of February 2022.

Read a Third Time this 17th day of February 2022.

Mayor

CAO/Clerk

ACTION TRACKING LIST

	Updated Information
	NEW

Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	Acting Treasurer/Deputy Clerk	Early 2022	Staff have been involved in facility inspections with consultant.
June. 2020	Ministry appointment of PSB Member	Clerk	Nov. 2022	The new changes will not happen until after the election and a new term has begun.
September. 2020	Cannabis Growth	Clerk	Oct. 2022	County of Renfrew Cannabis Study is almost done. Township implemented an Interim Control By-Law extension.
September. 2020	Speed Radar Sign	Deputy Clerk/Treasurer	TBD	Staff is waiting for the availability of Radar equipment
October. 2020	Fencing By-Law	Clerk/CBO	Dec. 2022	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	Clerk	continuing	The Clerk is provide Council with Regular updates.
October 2021	Admaston Public School - Gym Use	Acting Treasurer/Deputy Clerk	December 2021	Investigate community use of the facility. Find old agreement and contact the RCDSB to verify agreement and develop procedure for booking.
October 2021	Community Facility	Acting Treasurer/Deputy Clerk	December 2021	ARC requested that community facilities be opened for committee uses. Staff are to investigate procedures for reopening.
October 2021	Forced Roads	Clerk	On-Going - 2022	Staff are to investigate a policy for the assumption of forced roads.
October 2021	ICIP Applcation - Extension	Acting Treasurer/Deputy Clerk	December 2021	Acting Treasurer/Deputy Clerk has extension documentation and is going to apply for the use of the remainder of the funds to extend the project.
January 2022	Boundary Roads	CAO/Clerk Acting PW Superintendent	December 2022	Continue work on Boundary Road Agreements
January 2022	Canada Day	CAO/Clerk	Ongoing	Investigate Canada Day activities

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2022-19

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING HELD FEBRUARY 17, 2022.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 17th day of February 2022 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 17th day of February 2022.

READ a third time and finally passed this 17th day of February 2022.

Mayor

CAO/Clerk



December 6, 2021

Mayor Robin Jones
ROMA Chair
30 Bedford Street
P.O. Box 68
Westport, ON K0G 1X0

Sent by Email: rjones@villageofwestport.ca

Dear Mayor Jones:

RE: Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulations 30/11

I am writing you on behalf of the County of Prince Edward (PEC) to express our concerns about the current legislation and regulations that require municipalities to take over and maintain pioneer (closed) and abandoned operating cemeteries when volunteers or owners can no longer manage them. As with other rural communities in Ontario, PEC is facing increasing financial and operational pressures due to obligations the current legislation, the Funeral, Burial and Cremation Services Act, 2002 and Ontario Regulations 30/11, and believe that the magnitude of the problem warrants action.

We are asking that ROMA act on our collective behalf to find some solution to this growing financial obligation.

When municipalities take over the management of abandoned, closed or neglected cemeteries they must deal with the following:

- acquiring ownership of the cemetery land;
- there is no care and maintenance trust fund, or it is too small to generate the interest needed to cover annual maintenance costs (grass cutting, brushing, tree removal);
- the cemetery is full or closed so there is no revenue from sales of interments rights;
- the property has been neglected and needs extensive maintenance to bring into compliance with the legislative requirement of making a safe environment for visitors and workers – Trees & brush removed, monuments stabilized etc.; and
- the records of burials are incomplete or even nonexistent so if there is still room in the cemetery the selling of interment rights will be problematic.

The initial costs of assuming the cemeteries will vary on the size and condition of the cemetery being turned over however they can be quite substantial. Annual costs of maintaining a closed

or active cemetery, grass cutting, weed wiping, brushing repair of sunken graves, fencing, tree removal, monuments will also vary from cemetery to cemetery.

While we acknowledge there is some history and cultural significance to pioneer cemeteries, the care and maintenance costs are increasingly hard to justify to the tax-paying public who have little or no personal or emotional attachment to these abandoned properties. Many are small parcels of land in out of the way rural settings which are not easy to access. At a time when municipalities are recognizing and declaring a climate emergency, the energy and resources that are required for ongoing grass cutting and tree/vegetation maintenance and the resultant CO2 emissions is hard to justify to the public.

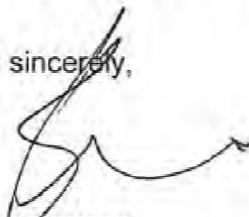
To use our current situation as an example, a list of cemeteries in Prince Edward County completed in the mid 1980's identified 76 cemeteries. Currently, PEC manages and operates 53 of those cemeteries; 46 are designated as pioneer (no longer open for sales) and 7 are active (open for sales and interment) and one for interment but no sales. Of the remaining 15 cemeteries, 3 have already inquired about the process for turning the cemetery over to the municipality.

We would like the government to consider the following:

- Develop a grant program that:
 - Provides seed money to properly fund the initial costs of taking over a cemetery; and
 - Annually helps cover the ongoing costs of maintenance and care that the legislation and regulations require.
- Change the legislation to provide relief to rural municipalities that cannot bear the costs downloaded to overburdened taxpayers. A consideration in this regard would be:
 - To allow municipalities the opportunity to choose whether there is any historical /cultural significance justifying taking it over.

We hope that action is taken to address the increasing financial and operational pressures due to obligations in the current legislation. We welcome the opportunity to discuss the matter further in a meeting with the goal of resolving these concerns.

Yours sincerely,



Steve Ferguson
Mayor

c.c. Members of Council
M. Wallace, CAO
Hon. Ross Romano, Ministry of Government & Consumer Services
Hon. Todd Smith MPP, Bay of Quinte
Eastern Ontario Warden's Caucus
Cemetery Advisory Committee