

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday May 19th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski and Administrative Assistant Meagan Jessup.

Enbridge Gas Representatives present were Sonia Fazari and Natasha Shaffer.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 17/05/22

Moved by: Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council approve the agenda of May 19th, 2022, Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 18/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes as amended:

- May 5, 2022, Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

6a Enbridge Gas Representatives via Zoom.

Sonia Fazari and Natasha Shaffer attended the Council Meeting to bring awareness to the Natural Gas Community Expansion Project.

Enbridge is going to begin working on the Eganville Project, which will pass through the Township of Admaston/Bromley. (*Presentation attached to these minutes*). Councillor LeGris questioned, the properties identified in the project, will they be able to access the natural gas line. Natasha mentioned that the properties that are scoped out, may not have dwellings, but if they do, the natural gas line would be available to them. There was discussion on future projects that may become available after this one has completed. After some discussion, the following resolution was passed:

Resolution No. 19/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT representatives from Enbridge Gas appear before Council via Zoom to discuss the expansion of their services.

Carried

Enbridge Gas Representatives present were Sonia Fazari and Natasha Shaffer left the meeting at 8:20 p.m.

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – April

Councillor Bob Hall presented the report to Council, after some discussion, the following resolution was passed:

Resolution No. 20/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accepts the April Building and Sewage report as information.

Carried

7b Planning Services Agreement Report

The CAO/Clerk presented the report to Council. The County is solidifying their responsibilities with agreements with lower tier municipalities who do not have a planning department. This agreement will allow the County of Renfrew to continue assisting the Township with planning services and allow the County to work from Admaston/Bromley's office on occasion. After a brief discussion, the following resolution was passed:

Resolution No. 21/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve By-Law 2022-36 to authorize the Mayor and CAO/Clerk to enter into an agreement with the County of Renfrew Planning Division for planning services.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a April Public Works Report

The Acting Roads Superintendent presented the report to Council. It was brought up that the half-load restrictions were lifted on May 16th, 2022, as opposed to May 31st, 2022.

Our Traffic Counters were sent back to have them recalibrated as our Roads Department was concerned with the traffic counts on low travelled roads. We expect to have these units sent back to us before the end of the month.

It was also noted that the Sign Reflectivity testing was completed, and new signs are ordered, they are expected to arrive in the coming weeks and will be installed shortly thereafter. After some discussion, the following resolution was passed:

Resolution No. 22/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accept the Public Works April 2022 Report as information. Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Insurance Renewal

The Acting Treasurer/Deputy Clerk presented the report to Council. Council would like Staff to do some research regarding “Low Risk Event Policy Coverage for Alcohol and Vendor Liability”, as the Douglas Frosty Fun Event does serve alcohol. Council would like to see comparative prices regarding one time license fees or if the amount would be minimal enough to add to our Insurance Renewal. After some discussion, the following resolution was passed:

Resolution No. 23/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council approves the preliminary insurance renewal price for the period of May 1, 2022, to May 1, 2023, in the amount of \$62,203 (inclusive of taxes).

AND BE IT FURTHER RESOLVED THAT Council approves the additional purchase of Cyber Insurance in the amount of \$4,212 (inclusive of taxes).

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

12a Fire Hall Garage Report

The CAO/Clerk presented this report to Council, after some brief discussion, the following resolution was passed:

Resolution No. 24/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council award the quotation for drawings of the Fire Hall Garage to Wren Construction in the amount of \$20,304.80, inclusive of HST.

Carried

12b Fire Committee Minutes March 2022

Councillor Dick presented the report to Council. It was noted that the SCBA's were serviced and are compliant. The Acting Fire Chief and Acting Deputy Chief are creating a plan to do Smoke Alarm Checks in the Municipality. After discussions, the following resolution was passed:

Resolution No. 25/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the Fire Committee Minutes – March 2022, as information.

Carried

12c Chief's Report April 2022

Resolution No. 26/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council accept the Acting Fire Chief's Report – April, 2022, as information.

Carried

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

14a 2022-36 – Agreement with County of Renfrew for Planning Services.

Resolution No. 27/05/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve the following by-law:

- Agreement with County of Renfrew for Planning Services – By-Law 2022-36

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

CAO/Clerk Charkavi presented the Action Tracking Report to Council. It was brought to Council's attention that the Township has not received any nominations for the Canada Day Event Awards, Senior, Youth and Citizen of the Year. Staff has published the advertisement several times on our Social Media Platforms. It was mentioned that volunteers are hard to find and recognizing them is important. Staff was seeking direction to post in area newspapers. After discussion, the following resolution was passed:

Resolution No. 28/05/22

Moved by Kevin LeGris, seconded by Robert Dick

BE IT RESOLVED THAT funds from the Economic Development Fund be used to advertise in local newspapers for the Canada Day Awards, Senior, Citizen, and Youth of the Year Award.

Carried

Resolution No. 29/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – Closed Session

None.

Agenda Item 17 – New Business

17a as per section 239 2(a) – the security of the property of the municipal or local board.

Resolution No. 30/05/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council move into a closed session at 8:59 p.m. as per section 239 2(a) – *the security of the property of the municipal or local board.*

More specifically as it relates to unopened road allowances.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-37 being a by-law to confirm proceedings of Council Meeting

Resolution No. 31/05/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-Law 2022-37, being a By-law to confirm the Proceedings of Council of the Township of Admaston/Bromley at the meeting held May 19, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 32/05/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that the Thursday, May 19th, 2022, Township of
Admaston/Bromley Council meeting be adjourned at 9:30 p.m.

Carried

Mayor

CAO/Clerk