

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday March 17, 2022. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Roads Superintendent, Steve Visinski and Administrative Assistant, Meagan Jessup.

County of Renfrew Representatives present were Bruce Howarth and Lindsay Bennett.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:34 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 14/03/22

Moved by: Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the March 17, 2022, Council Meeting Agenda.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 15/03/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes:

- March 3, 2022, Regular Council Meeting.

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee Chair Bob Hal, Committee Member Kevin LeGris

7a Building and Sewage Report

Councillor Bob Hall presented the report to Council. The following resolution was passed:

Resolution No. 16/03/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accepts the January Building and Sewage report as information.

Carried

7b Cannabis Recommendations Report

Bruce Howarth and Lindsay Bennett from the County of Renfrew, Planning Department, joined virtually to discuss the following Cannabis Recommendations Report. They went over the proposed amendments and the draft report. One of the major concerns was the odour. This is a nuisance for those ratepayers who live around cannabis operations. They also noted that there are reasonable setbacks for odor within the recommendations. Controlled nuisance would be a separate by-law, however they are difficult to enforce as everyone has different odour sensitivities. Under Health Canada, the cannabis operation must have compliance with standards regarding odour and lighting. After some discussion regarding the zoning and questions the following resolution was passed:

Resolution No. 17/03/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County of Renfrew's Cannabis Operations Study Recommendations Report;

AND BE IT FURTHER RESOLVED THAT Council direct the County of Renfrew Planning Division and Township staff to incorporate the Cannabis Operations recommendations into the Township of Admaston/Bromley's Zoning By-Law and begin the process of notification of such.

Carried

Lindsay Bennett and Bruce Howarth left the meeting at 8:22 p.m.

7c Site Plan Control By-Law Report

Resolution No. 18/03/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive and review the draft Site Plan Control By-Law to be returned to the April 7, 2022, Council meeting for approval.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a February Public Works Report

The Acting Public Works Superintendent, presented the report to Council. It was brought up that with the unusual weather, the Public Works Department has been steaming more culverts than usual. After some brief discussion, the following resolution was passed:

Resolution No. 19/03/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accept the Public Works February 2022 Report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

10a Update on Osceola Expansion Report

Mayor Donohue presented the report to Council. It was noted that the Waste Management By-Law needs to be reviewed as Admaston/Bromley has no limit on garbage disposal (not controlled). The idea of bag tags or bags from the municipality would be made available to residents. Perhaps the idea of fees and penalties for non-compliance – to make sure only Admaston/Bromley residents are using the landfills.

If the Township is unsuccessful in receiving the expansion at the Osceola Landfill, an alternate plan will have to be discussed. After some discussion the following resolution was passed:

Resolution No. 20/03/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council receive this update on the Osceola Expansion Application as information;

AND BE IT FURTHER RESOLVED THAT Council direct staff to bring back a draft Waste Management By-Law to a future Waste Management Committee meeting that will have measures in place to ensure the longevity of the Osceola Landfill including fees for garbage over and above the allotted amount and penalties for non-compliances.

Carried

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Municipal Government Wayfinders Ltd. Agreement Report

The Acting Treasurer/Deputy Clerk presented the report to Council. The following resolution was passed.

Resolution No. 21/03/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve By-Law 2022-23, being a by-law to authorize the Mayor and CAO/Clerk to enter into an agreement with Municipal Wayfinders Ltd. for consulting services for an organizational review.

Carried

11b Employee Assistance Program

The Acting Treasurer/Deputy Clerk presented the report to Council. It was noted that after the last few years it is good for employees to focus on their mental health. This would be a great program to have. After some discussions the following resolution was passed:

Resolution No. 22/03/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve adding the Cowan Employee Assistance Program through Homewood Health to the existing benefits provided for Township of Admaston/Bromley employees and Council members.

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee

Member Robert Dick

12a Email from Renfrew OPP – Freedom Convoy Costs

Resolution No. 23/03/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council accept the Email from Renfrew OPP – Freedom Convoy Costs as information.

Carried

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

13a County Council Summary - February

Resolution No. 24/03/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council accept the County of Renfrew – County Council Summary Report for February as information.

Carried

Agenda Item 14 – By-Laws

Resolution No. 25/03/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT the Council approve the following by-laws:

- Agreement with Municipal Government Wayfinders Ltd. 2022-23

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

CAO/Clerk Charkavi presented the Action Tracking Report to Council. There were no new updates. The following resolution was passed:

Resolution No. 26/03/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

Agenda Item 16 – Closed Session

16a Employee Negotiations

Administrative Assistant, Meagan Jessup, left the Council Chambers at 9:02 p.m. The following resolution was passed:

Resolution No. 27/03/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council move into a Closed Session at 9:06 p.m. as per section 239(b) of the Municipal Act - *personal matters about an identifiable individual, including municipal or local board employees.*

More specifically to discuss employee negotiations.

Carried

Resolution No. 28/03/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the steps increase recommended by the CAO/Clerk and the Acting Public Works Superintendent for a Machine Operator, effective March 4, 2022.

Carried

Agenda Item 17 – New Business

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-24 being a by-law to confirm proceedings of Council Meeting

Resolution No. 29/03/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that By-Law 2022-24, being a By-law to confirm the Proceedings of Council of the Township of Admaston/Bromley at the meeting held March 17, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 30/03/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Thursday, March 17, 2022, Township of Admaston/Bromley Council meeting be adjourned at 9:12 p.m.

Carried

Mayor

CAO/Clerk