

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday March 3, 2022. Present were Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Roads Superintendent, Steve Visinski and Administrative Assistant, Meagan Jessup.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/03/22**

Moved by: Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council approve the March 3, 2022, Council Meeting Agenda.  
Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**Resolution No. 02/03/22**

Moved by Kevin Legris, seconded by Bob Hall

BE IT RESOLVED that Council adopt the following meeting Minutes:

- February 17, 2022, Regular Council Meeting.

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** Chair Bob Hall, Committee Member Kevin LeGris

None.

**Agenda Item 8 – Community Services Committee** – Chair Kevin Legris, Committee Member Bob Hall

8a Library Minutes and Reports – January 18, 2022, Board Meeting Minutes  
February 2022 Treasurer & CEO's Report

Councillor Hall presented the report to Council. Councillor Hall pointed out that the March Trivia Night has been cancelled. He also noted that the Balsam Hill Horton Women's Institute has come to an end and have sold the building, from the proceeds they have made a donation. The Election of Officers for the Board was chosen, and Mayor Donohue noted that it is very nice to have continuity. After some discussion, the following resolution was passed:

**Resolution No. 03/03/22**

Moved by Bob Hall, seconded by Kevin Legris

BE IT RESOLVED Council receive the following Library Board information:

- January 18, 2022, Board Minutes
- Treasurer and CEO's Report – February 2022

Carried

**Agenda Item 9 – Operations Committee** – Chair Robert Dick, all of Council

None.

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, all of Council.

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, all of Council.

11a Organizational Review Report

The Acting Treasurer/Deputy Clerk presented the report to Council. It was noted that Consilium Public Sector Services lacked municipal experience. After some discussions the following resolution was passed:

**Resolution No. 04/03/22**

Moved by Kevin LeGris, seconded by Bob Hall.

BE IT RESOLVED that Council award the Request for Proposal to Municipal Government Wayfinders Ltd. for the Township's organizational review.

AND BE IT FURTHER RESOLVED that Council approve the awarded price of \$59,925 plus HST, totaling \$67,715.25.

Carried

11b Financial Indicator Review

The Acting Treasurer/Deputy Clerk presented the report to Council. After some discussions the following resolution was passed:

**Resolution No. 05/03/22**

Moved by Mike Quilty, seconded by Robert Dick.

BE IT RESOLVED that Admaston/Bromley Council accept the Ministry of Municipal Affairs and Housing – 2021 Financial Indicator Review, as information.

Carried

11c Ontario Infrastructure Debentures

The Acting Treasurer/Deputy Clerk presented the report to Council. Mayor Donohue noted the Township is currently tying up "loose ends" in regards to construction projects and were able to establish an attractive interest rate. After some discussions the following resolution was passed:

**Resolution No. 06/03/22**

Moved by Mike Quilty, seconded by Robert Dick.

WHEREAS Council approved staff to debenture the items on the application for to Infrastructure Ontario (Schedule B of By-Laws 2022-20 and 2022-21);

THEREFORE BE IT RESOLVED that Council approves the By-laws 2022- 20 and 2022-21 to approve the submission of an application to Ontario Infrastructure and Lands Corporation (“OILC”) for the long-term financing of certain capital work(s) of the Corporation of the Township of Admaston/Bromley (the “Municipality”); and to authorize the entering into of a rate offer letter agreement pursuant to which the municipality will issue debentures to OILC.

Carried

**Agenda Item 12 – Protective Services Committee** Chair Mike Quilty, Committee Member Robert Dick

12a Update on Firefighter Certifications Report

CAO/Clerk Charkavi presented the report to Council. It was brought up that there are no issues with training, there are only issues with recruiting of future volunteer fire fighters. After some discussions, the following resolution was passed:

**Resolution No. 07/03/22**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council receive the report from the Protective Services Committee concerning the Committee’s comments on the proposed Fire Fighter Certifications.

Carried

**Agenda Item 13 – County of Renfrew** Mayor Michael Donohue

None.

**Agenda Item 14 – By-Laws**

**Resolution No. 08/03/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT the Council approve the following by-laws:

- Final Debenture 10 Year - By-Law - 2022-20
- Final Debenture 20 Year - By-Law - 2022-21

Carried

## **Agenda Item 15 – Old Business**

### 15a Action Tracking List

CAO/Clerk Charkavi presented the Action Tracking Report to Council. It was noted that with the current restrictions being lifted in the Province, the Township can open the Community Centres again. The following resolution was passed:

### **Resolution No. 09/03/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council accepts the Action Tracking report as information.

Carried

## **Agenda Item 16 – Closed Session**

### 16a Employee Negotiations

Administrative Assistant, Meagan Jessup, left the Council Chambers at 8:15 p.m. The following resolution was passed:

### **Resolution No. 10/03/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council move into a Closed Session at 8:15 p.m. as per section 239(b) of the Municipal Act - *personal matters about an identifiable individual, including municipal or local board employees.*

More specifically to discuss employee negotiations.

### **Resolution No. 11/03/22**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council rise from the Closed Session and report progress at 8:38 p.m.

## **Agenda Item 17 – New Business**

None.

## **Agenda Item 18 – Confirmatory By-Law**

18a By-law 2022-15 being a by-law to confirm proceedings of Council Meeting

### **Resolution No. 12/03/22**

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that By-Law 2022-22, being a By-law to confirm the Proceedings of Council of the Township of Admaston/Bromley at the meeting held March 3, 2022, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 13/03/22**

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, March 3, 2022, Township of Admaston/Bromley Council meeting be adjourned at 8:40 p.m.

Carried

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Mayor

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CAO/Clerk