

TOWNSHIP OF ADMASTON/BROMLEY

Finance and Administration Committee

AGENDA

Thursday, August 18th, 2022 at 6:30 p.m.

Council Chambers

1. Call meeting to order.
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Adoption of Minutes – July 21st, 2022
5. Asset Management Plan – Dillon Consulting Presentation
6. Next Meeting
7. Adjournment

TOWNSHIP OF ADMASTON/BROMLEY
FINANCE AND ADMINISTRATION COMMITTEE
MINUTES

Thursday, July 21, 2022

At 5:30 p.m.

Present – Michael Donohue, Kevin LeGris, Mike Quilty, and Robert Dick.

Staff present – Jennifer Charkavi, Mitchell Ferguson, Steve Visinski, Jamie Doering, Meagan Jessup.

1. Michael Donohue called the meeting to order at 5:30 pm.
2. Declaration of Pecuniary Interest – None.
3. Approval of Agenda – July 21, 2022

Resolution No. 2022/07/01

Moved by Mike Quilty

Seconded by Robert Dick

BE IT RESOLVED that the Committee approve the agenda for the July 21, 2022, Finance and Administration Committee meeting as presented this date.

“Carried”

4. Adoption of Minutes – April 29, 2022

Resolution No. 2022/07/02

Moved by Robert Dick

Seconded by Mike Quilty

BE IT RESOLVED that the Committee accept the minutes of the Finance and Administration Committee meeting held:

- April 29, 2022

“Carried”

5. Group Purchasing – LAS Canoe

Simon McLinden, Client Relations Manager, Canoe Procurement Group of Canada, appeared before Committee to provide an overview of the purchasing program. After some discussion with committee, the following resolution was passed:

Resolution No. 2022/07/03

Moved by Kevin Legris

Seconded by Robert Dick

BE IT RESOLVED that the Finance and Administration Committee receive the group purchasing report as information.

AND BE IT FURTHER RESOLVED THAT the Finance and Administration Committee direct staff to prepare the notice of its participation in the Local Authority Services Procurement Group, as require by the Canadian Free Trade Agreement (CFTA).

"Carried"

6. Golf Day

The Acting Treasurer/Deputy Clerk reviewed the report with committee. After some discussion, the following resolution was passed:

Resolution No. 2022/07/04

Moved by Mike Quilty

Seconded by Robert Dick

BE IT RESOLVED that the Finance and Administration Committee recommend to Council a golf afternoon with staff and Council in attendance for the 2022 year, more specifically in August or September, as discussed this date.

"Carried"

7. OPP Contract Extension

CAO/Clerk Charkavi advised that our contract is ending December 31, 2022. It was also noted that OPP Representatives will attend a Council meeting to address future changes to the Police Services Act.

Resolution No. 2022/07/05

Moved by Kevin LeGris

Seconded by Robert Dick

WHEREAS the Township of Admaston/Bromley deems it necessary to comply with Section 10 of the Police Services Act;

AND WHEREAS under Section 4 (1) of the Police Services Act, the Municipality is required to provide adequate and effective police services in accordance with its needs;

AND WHEREAS under Section 5 of the Act, the Municipality's responsibility for providing police services may be discharged by entering into an agreement with Ontario under Section 10 of the Act;

NOW THEREFORE BE IT RESOLVED that Committee recommends to Council to adopt Draft By-Law 2022-51 to authorize the Mayor and CAO/Clerk to enter into an agreement with the Solicitor General for Police Services.

"Carried"

8. Closed Session

Resolution No. 2022/07/06

Moved by Robert Dick

Seconded by Mike Quilty

BE IT RESOLVED that the Finance and Administration Committee move into a Closed Session at 6:20 p.m. as per section 239 2(b) of the Municipal Act – personal matters about an identifiable individual, including municipal or local board employees.

More specifically as it relates to the Organizational Review and Property Owners.

“Carried”

6. Adjournment

Resolution No. 2022/07/07

Moved by: Mike Quilty

Seconded by: Robert Dick

BE IT RESOLVED that the Thursday, July 21, 2022 Township of Admaston/Bromley Finance and Administration Committee meeting be adjourned 7:38 p.m.

“Carried”

Chair

CAO/Clerk