

TOWNSHIP OF ADMASTON/BROMLEY  
FINANCE AND ADMINISTRATION COMMITTEE

MINUTES

**Thursday, January 6<sup>th</sup>, 2022**

**At 6:30 p.m.**

Present – Michael Donohue, Kevin LeGris, Mike Quilty, and Robert Hall

Staff present–Jennifer Charkavi, and Mitchell Ferguson

1. Michael Donohue called the meeting to order at 6:30 pm.
2. Declaration of Pecuniary Interest – None.
3. Approval of Agenda – January 6, 2022

**Resolution No. 01/01/22**

Moved by Bob Hall Seconded by Michael Quilty

Be it resolved that the Committee approve the agenda for the January 6, 2022 Finance and Administration Committee meeting as presented this date.

“Carried”

4. Adoption of Minutes – December 2, 2021

**Resolution No. 02/01/22**

Moved by Mike Quilty Seconded by Bob Hall

Be it resolved that Committee accept the minutes of the Finance and Administration Committee meeting held on December 2, 2022.

“Carried”

5. Vaccination Policy Testing

**Resolution No. 03/01/22**

Moved by Michael Quilty Seconded by Kevin Legris

BE IT RESOLVED THAT the Finance and Administration Committee recommend to Council to approve the following amendment to the COVID-19 Vaccine Policy by adding the following to Section 5. Testing:

However, should recommendations from the Province of Ontario or the Renfrew County District Health Unit on testing eligibility requirements change, from time to time, the CAO/Clerk reserves the right to suspend or alter the testing

requirements. This suspension of requirements will only be done in order for the continuity of services, as testing may not be available. Isolation periods for those with symptoms will follow the recommendations/legislation from the Province of Ontario and/or the Renfrew County District Health Unit.

“Carried”

6. Election Report

**Resolution No. 04/01/22**

Moved by Michael Quilty

Seconded by Kevin Legris

BE IT RESOLVED THAT the Finance and Administration Committee recommend to Council to approve by-law 2022-xx for alternative voting in the 2022 Municipal Election; and

BE IT FURTHER RESOLVED that the Finance and Administration Committee recommend to Council to proceed with contracting DataFix to provide Mail in Voting for the 2022 Municipal Election;

AND BE IT FURTHER RESOLVED that Committee recommend to Council to set aside a reserve fund for Municipal Elections, \$4000 to be budgeted for in 2023, 2024, 2025 and 2026 to accommodate for the 2026 Municipal Election.

“Carried”

7. Broadband – Information Only

**Resolution No. 05/01/22**

Moved by Michael Quilty

Seconded by Kevin Legris

BE IT RESOLVED THAT the Finance and Administration Committee accepts the Building Broadband Faster in Ontario email from the Minister of Infrastructure Ontario, be received as information.

“Carried”

8. In-Camera – Employee Vacation Carry Over

**Resolution No. 06/01/22**

Moved by Kevin Legris

Seconded by Mike Quilty

BE IT RESOLVED THAT the Finance and Administration Committee move into an in-camera session at 7:16 p.m. as per Section 239(b) of the Municipal Act – personal matters about an identifiable individual, including municipal employees or local board employees.

“Carried”

6. Adjournment

**Resolution No. 07/01/22**

Moved by: Kevin Legris      Seconded by: Bob Hall

BE IT RESOLVED that the Thursday, January 6<sup>th</sup>, 2022 Township of  
Admaston/Bromley Finance and Administration Committee meeting be adjourned  
7:30 p.m.

“Carried”

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Chair

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CAO/Clerk