

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

SECOND MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday, November 19, 2015 at 7:30 pm. Present were Mayor Michael Donohue, Deputy Mayor Robert Dick and Councillors Bob Hall, Kevin LeGris and Mike Quilty.

Staff members present were Clerk-Treasurer Annette Louis, Deputy Clerk-Treasurer Michelle Oatman and Public Works Superintendent Chris Kunopaski. From the press were Peter Clark from the Renfrew Mercury and Peter Dewolf from MY FM.

Mayor Michael Donohue called the meeting to order followed with a Moment of Silence.

Agenda Item 10g was amended to include the following for Council's consideration:

- A staff report regarding the requirement for the letter from Mackillican and Associates under Item 10g
- The letter that the County of Renfrew signs during their audit under the required legislation
- A draft letter for Council's consideration similar to the County of Renfrew's letter as an alternative to the letter from Mackillican and Associates.

Resolution No. 12/11/15

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council accept the agenda as amended this date.

“Carried”

The minutes of the Council meeting which was held November 5th, 2015 were provided to Council for approval. The following resolution was then passed:

Resolution No. 13/11/15

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council accept the minutes of the Council Meeting held on November 5th, 2015.

“Carried”

Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

A Zoning By-Law Amendment was brought forward from the public planning meeting held prior to the Council meeting. Upon consideration the following resolution was passed:

Resolution No. 14/11/15

Moved by Bob Hall, seconded by Kevin LeGris

Be it resolved that Council approved the passing of a By-Law amending By-Law 2004-13 for the purpose of rezoning a portion of the lands located in part of Lot 17 and 18, Concession 8, in the geographic Township of Admaston, from Rural (RU) to Limited Service Residential (LSR).

“Carried”

The following items were reviewed by Council and accepted as information:

- Letter from the Ministry of Natural Resources and Forestry re: Ontario's Proposed Changes related to Black Bear Management.
- County of Renfrew GIS Activity Tracker for October 2015

Community Service Committee Chair Kevin LeGris, Committee Member Bob Hall

The Minutes of the Renfrew and Area Senior's Home Support Board Meeting held September 24, 2015 were reviewed by Council and accepted as information.

Public Works Committee Chair Robert Dick, All of Council

A Letter from the Ministry of Agriculture, Food and Rural Affairs regarding our unsuccessful project proposal for the Second Intake of the Ontario Community Infrastructure Fund for Kennelly Road was reviewed by Council and accepted as information.

The Road Voucher dated November 13th, 2015 was presented to Council for approval. Upon review, the following resolution was passed:

Resolution No. 15/11/15

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of the Roads Voucher dated November 13th, 2015 in the amount of \$116,252.15.

“Carried”

The Job Cost Expenditure Report for the period ending October 9th, 2015 was provided to Council as information and reported on by the Public Works Superintendent Chris Kunopaski.

Budget and Finance and Human Resources - Chair Michael Donohue, Committee Member - All of Council

An application under Section 357/358 of the Municipal Act to adjust taxes for 2013 to 2015 was received and a report was presented to Council for approval. The following resolution was passed:

Resolution No. 16/11/15

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that the application for an adjustment of taxes submitted by Barry Enright for property at 70 Kennelly Road be approved due to the business being sold and therefore the property ceased to be liable to be taxed at the commercial rate.

And further that the following adjustment of taxes be made to the property:

January 1 to December 31, 2013 \$341.96

January 1 to December 31, 2014 \$339.70

January 1 to December 31, 2015 \$335.47

“Carried”

The following reports were provided to Council as information and reported on by Deputy Clerk-Treasurer Michelle Oatman

- Tax Report Comparison – September 30th 2015 to September 30th 2014
- Cash Management Report period ending October 31st, 2015
- Budgetary Control Report for the month ending November 13th, 2015

The General Voucher dated October 10th to November 13th, 2015 was presented to Council for approval. Upon review, the following resolution was passed:

Resolution No 17/11/15

Moved by: Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of General Voucher dated October 10th to November 13th, 2015 in the amount of \$96,791.30.

“Carried”

A by-law to adopt an Employee Code of Conduct for the Township of Admaston/Bromley was presented to Council and the following resolution was passed:

Resolution No 18/11/15

Moved by: Mike Quilty, seconded by: Robert Dick

Be it resolved that Council approved the passing of a By-Law to adopt an Employee Code of Conduct for the Corporation of the Township of Admaston/Bromley.

“Carried”

In addition to the Letter from Mackillican and Associates the following items were reviewed by Council:

- A staff report regarding the requirement for the letter from Mackillican and Associates under Item 10g
- The letter that the County of Renfrew signs during their audit under the required legislation
- A draft letter for Council’s consideration similar to the County of Renfrew’s letter as an alternative to the letter from Mackillican and Associates.

Upon consideration the following resolution was passed:

Resolution No 19/11/15

Moved by: Mike Quilty, seconded by Robert Dick

Be it resolved that the Council of the Township of Admaston/Bromley authorize Annette Louis to sign the letter to MacKillican and Associates, on behalf of the Township.

“Carried”

Protective Services – Chair Mike Quilty, Committee Member Robert Dick

A Letter from the United Townships of Head, Clara and Maria regarding the Dissolution of Local Emergency Response Board and Request for Services from the Province circulated to Ontario municipalities for support was reviewed by Council and upon consideration was accepted as information.

By-Laws

Resolution No 20/11/15

Moved by Kevin LeGris, seconded by Bob Hall

That the By-Laws listed below dated November 19th, 2015 be enacted and passed:

- **By-Law 2015-55** - being a By-Law to amend By-Law No 2014-13 Zoning By-Law for the Township of Admaston/Bromley

- **By-Law 2015-56**- being a By-Law to adopt an Employee Code of Conduct for the Township of Admaston/Bromley

“Carried”

Confirmatory By-Law

Resolution No 21/11/15

Moved by Kevin LeGris, seconded by Bob Hall

That By-Law No 2015-57, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 19th, 2015 be now numbered, deemed read three times and passed.

“Carried”

Adjournment

Resolution No. 22/11/15

Moved by Kevin LeGris, seconded by Bob Hall

Be it resolved that the Thursday November 19th, 2015 Admaston/Bromley Council meeting be adjourned at 8:27 p.m.

“Carried”

Mayor

Clerk/ Treasurer