

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

FIRST MONTHLY MEETING

Council met for their first monthly meeting at the Municipal Council Chambers on Thursday, July 2, 2015 at 7:30 pm. Present were Mayor Michael Donohue, Deputy Mayor Robert Dick and Councillors Bob Hall, Kevin LeGris and Mike Quilty.

Staff members present were Clerk-Treasurer Annette Louis, and Public Works Superintendent Chris Kunopaski. From the press were Peter DeWolf, MY FM and Peter Clark from the Renfrew Mercury.

Mayor Michael Donohue called the meeting to order followed with the recitation of The Lord's Prayer.

Resolution No. 01/07/15

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council approve the agenda as presented.

“Carried”

The minutes of the second council meeting which was held June 18, 2015 were provided to Council for approval and the following resolution was passed:

Resolution No. 02/07/15

Moved by Mike Quilty, seconded Robert Dick

Be it resolved that Council approve the minutes of the Council Meeting held on June 18, 2015.

“Carried”

Mayor Donohue introduced and welcomed Michelle Oatman and indicated that further explanation would be provided once Council addressed the Budget Finance and Human Resources Committee section of the agenda.

Planning and Economic Development Committee - Chair Bob Hall,
Committee Member Kevin LeGris

The County GIS Activity Tracker for the month of May, 2015 was reviewed and filed as information.

Letters from the County of Renfrew concerning Species At Risk and Planning were reviewed and filed as information. It was noted that the Species At Risk in the Provincial database is neither regulated habitat nor habitat approved by the Province and therefore does not constitute protected under the Provincial Policy Statement.

Mayor Donohue reported that the draft Official Plan has been approved by County Council and is now in the public notification process. Paul Moreau and Charles Cheesman will give a presentation at the August 20th meeting.

The Building and Sewage Report for the month of June 2015 was examined and the following resolution was passed:

Resolution No. 03/07/15

Moved by Bob Hall, seconded by Kevin LeGris

Be it resolved that Admaston/Bromley Council accepts the June 2015 Township of Admaston/Bromley Building and Sewage Report.

“Carried”

Community Service Committee Chair Kevin LeGris, Committee Member Bob Hall

The following minutes were reviewed and filed as information:

- Douglas Recreation Committee – May 12th, 2015 meeting
- ARC – their March meeting
- Admaston/Bromley Township Public Library – May 19th, 2015 meeting
- Renfrew & Area Seniors' Home Support Inc. – May 21st, 2015 meeting and June 17th, 2015 Annual General Meeting.

The Joint Municipal Recreation Committee Terms of Reference were revised to reflect 5 communities not 4 and the changes were reviewed by Council. Upon consideration the following resolution was passed:

Resolution No. 04/07/15

Moved by Kevin LeGris, seconded by Bob Hall

Be it resolved that Council accept the Joint Municipal Recreation Committee Terms of Reference as presented today.

“Carried”

Public Works Committee Chair Robert Dick, All of Council

A letter was considered from the Ministry of Agriculture, Food and Rural Affairs notifying us that our Township application was unsuccessful under the Small Communities Fund. The Clerk was directed to find out why it was not approved.

The Road Voucher dated June 30, 2015 was presented to Council for approval. The following resolution was passed:

Resolution No. 05/07/15

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council approve payment of the Roads Voucher dated June 30th, 2015 in the amount \$32,532.85.

“Carried”

The Job Cost Expenditure Report for the period ending June 29th, 2015 was reviewed and filed as information.

Budget and Finance and Human Resources - Chair Michael Donohue, Committee Member - All of Council

An application for an Adjustment of Taxes was presented to Council for approval. The following resolution was passed:

Resolution No. 06/07/15

Be it resolved that the application for an adjustment of taxes submitted by Elizabeth Donohue for property at 105 Gauthier Road be approved due to buildings that were razed by fire.

And further that the following adjustment of taxes be made to the property:

January 15 to December 31, 2015 - \$454.08

“Carried”

A report was provided to Council by Clerk-Treasurer Annette Louis on the applications received for the position of Deputy Clerk-Treasurer and the results and recommendation of the Hiring Committee. The following resolution was therefore passed:

Resolution No. 07/07/15

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Council of the Township of Admaston/Bromley hire Michelle Oatman for the position of Deputy Clerk Treasurer commencing July 27, 2015 at a salary beginning at Step 2 of the grid.

AND FURTHER that Michelle Oatman has agreed, if hired to provide a clear Driver's Abstract and a Police Records Search Certificate/Vulnerable Sector Screening and will sign a Confidentiality Agreement.

AND FURTHER that Council authorize the Mayor and Clerk-Treasurer to execute the Employment Agreement which sets out the terms of appointment and duties according to the Township of Admaston/Bromley's Human Resource Policies.

“Carried Unanimously”

An application for an Adjustment of Taxes was presented to Council for approval. The following resolution was passed:

Resolution No. 08/07/15

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that the application for an adjustment of taxes submitted by J. Bruce Burwell for property at 322 Burwell Road be approved due to buildings that were damaged by a microburst.

And further that the following adjustment of taxes be made to the property:

May 9th to December 31st, 2015 - \$55.72

“Carried”

The General Voucher dated June 30, 2015 was reviewed by Council and the following resolution was passed:

Resolution No. 09/07/15

Moved by Robert Dick, seconded by Mike Quilty

Be it resolved that Council approve payment of the General Voucher dated June 12th to June 30th, 2015 in the amount of \$581,585.87.

“Carried”

The Budgetary Control Report for the period ending June 30, 2015 was reviewed and filed as information.

Protective Services – Chair Mike Quilty, Committee Member Robert Dick

A By-Law for establishing requirements for Open Air Burning in the Township of Admaston/Bromley was discussed and the following resolution was passed:

Resolution No 10/07/15

Moved by Mike Quilty, seconded by Robert Dick

Be it resolved that Council approves a By-Law establishing requirements for Open Air Burning in the Township of Admaston/Bromley.

“Carried”

By-Laws

Resolution No 11/07/15

Moved by Kevin LeGris, seconded by Bob Hall

That the By-Law listed below dated July 2, 2015 be enacted and passed:

- **By-Law 2015-35** – being a by-law for establishing requirements for open air burning in the Township of Admaston/Bromley.

“Carried”

New Business

Mayor Donohue presented a thank you card formally signed by Council to Annette, Chris, Sharon and Andrea for their hard work and dedication that they performed before and during the Canada Day festivities.

Confirmatory By-Law

Resolution No 12/07/15

Moved by Kevin LeGris, seconded by Bob Hall

THAT By-Law No 2015-37, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held July 2, 2015 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 13/07/15

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Thursday July 2nd, 2015 Admaston/Bromley Council meeting be adjourned at 8:33 p.m.

“Carried”

Mayor

Clerk/ Treasurer