

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

FIRST MONTHLY MEETING

Council met for their first monthly meeting at the Municipal Council Chambers on Thursday, July 3, 2014 at 7:30 pm. Present were Mayor Raye-Anne Briscoe, Deputy Mayor Dirk Rook and Councillors Robert Dick, Ray Pender and Michael Donohue.

Staff members present were Clerk-Treasurer Annette Louis, Deputy Clerk Treasurer Sean Crozier and Public Works Superintendent Chris Kunopaski. From the press were Peter Clark, Renfrew Mercury, Shannon Keller, Eganville Leader and Peter DeWolf, MYFM

Mayor Briscoe welcomed Fire Chief Terry McHale, Deputy Fire Chief Kevin Van Woezik and Chair of the Police Services Board Dallas Hortness, who were all in attendance to discuss Item 11 a) on the Agenda being the Ontario Provincial Police's protocol for notification of road closures.

Mayor Raye-Anne Briscoe called the meeting to order followed with the recitation of The Lord's Prayer.

Resolution No. 01/07/14

Moved by Michael Donohue, seconded by Dirk Rook

BE IT RESOLVED THAT Admaston/Bromley Council accept the agenda as presented.

“Carried”

Mayor Briscoe noted that the minutes of the regular Council meetings for the month of June were not available but would be presented to Council for approval at the next meeting on July 17th, 2014.

Mayor Briscoe read a thank you note from Mitch Stillman, retired CAO of the Town of Petawawa, for the retirement gift received from the Township.

Mayor Briscoe extended a thank you to the community, staff, guests, Douglas Fire Department, Ontario Provincial Police, both recreation committees, and all the volunteers on behalf of Council and the Township for coming out and participating at our Canada Day Celebrations.

Planning and Economic Development Committee – Chair Michael Donohue, Committee Member Robert Dick

The Building and Sewage Report for the month of June 2014 was presented to Council for review and the following resolution was therefore passed:

Resolution No 02/07/14

Moved by Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council accept the Building and Sewage Report dated June 2014.

“Carried”

Community Service Committee – Chair Ray Pender, Committee Member Dirk Rook

The following items were presented to Council and accepted as information:

- Minutes of the Douglas Recreation Committee Meeting held May 27, 2014

- Minutes from the Renfrew and Area Senior's Home Support Inc General Meeting held June 17, 2014

Minutes of the Admaston/Bromley Public Library Board Meeting held May 20, 2014 , Librarian's Report dated June and Human Resources Policies that have been changed or updated. The Clerk-Treasurer was directed to review the library and the Township Human Resources policy on pregnancy leave to ensure it is up to date. Council further directed the Clerk-Treasurer to advise the Librarian that the August Civic holiday, which is included in the Township policy, and therefore it should be added to the Library's policy.

Public Works Committee – Chair Robert Dick, All of Council

The following items were presented to Council and accepted as information:

- 2012 Performance Measures for Recycling Comparison of Renfrew County Municipalities
- Township of Admaston/Bromley 3 Year Recycling Comparison including the Recycling of Tires and Electronics

The revised Asset Management Plan for Roads and Storm Sewer was presented to Council and the following resolution was passed:

Resolution No 03/07/14

Moved by Robert Dick, seconded by Ray Pender

WHEREAS Council approved an Asset Management Plan on December 19th, 2013;

AND WHEREAS amendments were made to the Plan at a special meeting of Council held May 27th, 2014;

NOW THEREFORE BE IT RESOLVED THAT Council approves the amended Asset Management Plan presented on July 3rd, 2014;

AND FURTHER THAT the Public Works Department will update the Plan on an annual basis with a thorough review once every 4 years commencing January 2015.

“Carried”

Councillor Dick reported that the Public Works Committee met prior to the Council meeting to open tri-axle trailer (float) tenders. Four tenders were received. They were from:

	Make	Price	HST	Delivery	Total Price
DEALER NAME					
Elliott Farm Equipment	Weber Lane	24,950.10	3,243.51	\$1,243.00	29,436.61
Capitol Road Technology	JC Traylor's	36,950.00	4,803.50	\$1,500.00	43,253.50
Traylor Plus	Cam Superline	25,600.00	3,406.00	\$600.00	29,606.00
J & J Traylor's	JJT	29,950.00	4,043.00	\$1,150.00	35,143.00

The Public Works Superintendent reported that the request for tender required a delivery date of July 31st, 2014. Two of the tenders could meet this requirement and two could not. The lowest tender was \$29,436.61 however this tender could not meet the required delivery date of July 31st, 2014.

The second lowest tender was \$29,606.00 and could meet the delivery date requirement of July 31st. This tender also included a 2-year warranty over the other tenders which only provided for a 1-year warranty.

The following resolution was therefore passed:

Resolution No 04/07/14

Moved by: Ray Pender, seconded by Robert Dick

Be it resolved that the Public Works Committee on July 3rd, 2014 recommends to Council that Trailers Plus quote of \$29,606.00 be accepted for the Tri-Axle Trailer.

“Carried”

Budget, Finance and Human Resources Committee – Chair Raye-Anne Briscoe, All of Council

The following items were presented to Council and accepted as information:

- The Provincial Cabinet Sworn in Today by Premier Kathleen Wynne
- Report on the Admaston/Bromley Energy Management Plan

Protective Services – Chair Dirk Rook, Committee Member Michael Donohue

A report including letters from the Township and the Douglas Fire Department along with the responses from the OPP regarding protocol for the notification of road closures were presented to Council.

After a lengthy discussion the following resolution was passed:

Resolution No 05/07/14

Moved by: Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council direct staff respond to the letter dated July 3, 2014 signed by Sergeant Steve Linton regarding road closure protocols. In the response indication should be given to include local media in addition to the Road Superintendent, Fire Department and Renfrew County Ambulance Service. The response should also indicate that the Fire Committee of Admaston/Bromley will be requesting the attendance of an OPP representative at the next Committee meeting.

“Unanimously Carried”

County of Renfrew – Mayor Raye-Anne Briscoe

The Picture of the AORS Committee being recognized at the County Council Meeting held June 25, 2014 was presented to Council and Councillor Pender read aloud the certificate provided to Public Works Superintendent Chris Kunopaski.

The Resolution passed at the County of Renfrew re: RFP Solar Power Assessments and Applications was reviewed by Council and accepted as information.

Confirming By-Law

Resolution No 06/0714

Moved by Dirk Rook, seconded by Michael Donohue

THAT By-Law No 2014-29, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held July 3, 2014 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 07/07/14

Moved by Ray Pender, seconded by Robert Dick

BE IT RESOLVED THAT the Thursday, July 3rd, 2014 Admaston/Bromley Council meeting be adjourned at 9:35 p.m.

“Carried”

Mayor

Clerk/ Treasurer