

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

MONTHLY MEETING

Council met for their first monthly meeting at the Municipal Council Chambers on Thursday December 5, 2013 at 7:30 pm. Present were Mayor Raye-Anne Briscoe, Deputy Mayor Dirk Rook, Councillors Robert Dick, Ray Pender and Michael Donohue.

Staff members present were Clerk-Treasurer, Annette Louis and Deputy Clerk-Treasurer, Sean Crozier. From the press were Peter Clark, Renfrew Mercury, Shannon Keller, Eganville Leader and Peter Dewolf, MY FM.

Mayor Raye-Anne Briscoe called the meeting to order followed with the recitation of The Lord's Prayer.

Mayor Briscoe read two thank you notes. A thank you note from the Renfrew County Fiddlers for the use of the Barr Line Community Centre and a thank you note for the flower arrangement sent in memory of the late Bernard Fulton.

A letter was received from Brian and Sandra Teske announcing their retirement from the gardens of Admaston/Bromley.

Under delegation and guests, it was noted that Steve Seller from the Ministry of Municipal Affairs and Housing was unable to attend and will reschedule his presentation.

Noting the change to the agenda, the following resolution was passed:

**Resolution No. 01/12/13**

Moved by Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council accept the agenda as amended.

“Carried”

The November minutes were provided to Council for approval. Two minor corrections were noted and amended as required.

The following resolution was therefore passed:

**Resolution No. 02/12/13**

Moved by Robert Dick, seconded by Ray Pender

Be it resolved that Council approve the minutes of the regular council meetings held on November 7th and 21<sup>st</sup>, 2013 as amended.

“Carried”

**Planning and Economic Development Committee** – Chair Michael Donohue

Two consent applications submitted by Daniel and Kathleen Donohue were presented to Council for approval. Upon consideration the following resolutions were passed:

**Resolution No. 03/12/13**

Moved by: Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council approve in principle Consent Application B124/13(1) submitted by Daniel and Kathleen Donohue.

“Carried”

**Resolution No. 04/12/13**

Moved by: Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council approve in principle Consent Application B125/13(2) submitted by Daniel and Kathleen Donohue.

“Carried”

The Building and Sewage Report for the month of November 2013 was presented to Council for review.

The following resolution was passed:

**Resolution No. 05/12/13**

Moved by Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council accept the Building and Sewage Report dated November 2013.

“Carried”

The following were reviewed by Council and filed as information:

- Response for request to be a delegation at Admaston/Bromley Council Meeting
- Report on the EORN information session held at Horton Community Centre re: Broadband on November 26, 2013

**Community Service Committee** – Chair Ray Pender

The following were reviewed by Council and filed as information:

- Minutes of the Admaston/Bromley Public Library Board meeting held October 15, 2013, bills and accounts and Librarian’s Report November 2013
- Douglas Recreation Committee meeting minutes October 15, 2013

**Public Works Committee** – Chair Robert Dick

The AMO update on the Blue Box Program for the 2014 year was reviewed and filed as information.

**Budget, Finance and Human Resources** Chair Raye-Anne Briscoe

A By-law to authorize the sale of land to the Roman Catholic Episcopal Corporation of Pembroke was presented to Council for approval and the following resolution was passed:

**Resolution No 06/12/13**

Moved by: Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approves a By-Law authorizing the Township to enter into an agreement with The Roman Catholic Episcopal Corporation of the Diocese for the sale of land described as Part Lot 6, Concession 15, as in R415583, geographic Township of Admaston being all of PIN 57256-0018 (LT);

AND FURTHER that the Mayor and Clerk-Treasurer be authorized to execute and do all things necessary to complete the transfer of the property including executing the Agreement.

“Carried”

A report on the establishment of a 2014 Election Compliance Audit Committee was presented to Council and a motion to resume consideration of a tabled motion was brought forward and the following resolutions were passed:

**Resolution No 07/12/13**

Moved by: Ray Pender, seconded by Robert Dick

Be it resolved that the tabled motion regarding item #10b on the Agenda at the November 21<sup>st</sup> Council meeting be taken from the table to resume consideration of the matter.

“Carried”

**Resolution No 08/12/13**

Moved by: Michael Donohue, seconded by Dirk Rook

Be it resolved that Council direct staff to do all things necessary to establish a Compliance Audit Committee of 3 members with representatives from Admaston/Bromley, the Town of Renfrew and Horton Township for the 2014 Election;

And further that Council direct staff to contact Mr. McAdam to be Admaston/Bromley’s representative on the Committee for the 2014 Election at a per diem rate of \$75.00;

And further that Council direct staff to prepare the following by-laws and bring them forward at a future Council meeting:

1. Advance Voting By-Law
2. Section 275 “Restricted Acts” By-Law
3. Authorization of electronic filing of financial statements.

“Carried”

A letter regarding the fee increase and renewal of the LAS Closed Meeting Investigator Program Agreement for the 2014-2015 term was presented to Council for approval and upon consideration the following resolution was passed:

**Resolution No 09/12/13**

Moved by: Ray Pender, seconded by Robert Dick

WHEREAS effective January 1, 2008, Section 239.1 of the Municipal Act, 2001 as amended permits a person to request an investigation of whether a municipality or local board has complied with section 239 of the Municipal Act, 2001 as amended or a procedure by-law under subsection 238 (2) in respect of a meeting or part of a meeting that was closed to the public;

AND WHEREAS the Township of Admaston/Bromley appointed Local Authority Services Limited (LAS) as the Investigator to investigate all requests on behalf of the Municipality and its Local Boards commencing January 1, 2008;

AND WHEREAS the current agreement expires December 31<sup>st</sup>, 2013;

NOW THEREFORE BE IT RESOLVED THAT Council agrees to the automatic renewal of the agreement for a term of 2 years commencing January 1<sup>st</sup>, 2014;

AND FURTHER agrees to the following program fees that will take effect on January 1, 2014:

1. A retained fee of Six Hundred and Sixty Dollars (\$660) per term plus all applicable taxes; and
2. An hourly investigation fee of Two Hundred Twenty Five Dollars (\$225) plus all applicable taxes.

AND FURTHER that the Mayor and Clerk-Treasurer be authorized to execute the Addendum to the Investigator Services Agreement.

“Carried”

A Report on the Executive Municipal Management Diploma Program and payment options through the County of Renfrew was presented to Council and the following resolution was passed:

**Resolution No 10/12/31**

Moved by Robert Dick, seconded by Ray Pender

Be it resolved that Council set aside our portion of the frozen surplus account from our group insurance plan in the amount of \$5,856.36 for training and development for staff in the 2013 and 2014 year.

“Carried”

The following were reviewed by Council and filed as information:

- Highlights from the AMO Board of Directors Meeting held November 2013 including the Interest Arbitration Advocacy Video
- Report on the 2014 Ontario Municipal Partnership Fund Allocations and Admaston/Bromley’s loss of revenue

**Protective Services** – Chair Dirk Rook

A request for support from the Township of Seguin regarding opposing the proposed Ontario Provincial Police new billing model for police services commencing in 2015 was presented to Council. Upon consideration the following resolution was passed:

**Resolution No 11/12/13**

Moved by: Dirk Rook, seconded by Michael Donohue

BE IT RESOLVED THAT Council support the Township of Seguin resolution opposing the proposed Ontario Provincial Police new billing model for policing services commencing in 2015.

AND FURTHER THAT this resolution be forwarded to, The Honourable Kathleen Wynne, Premier of Ontario, The Honourable Madeleine Meilleur, Minister of Community Safety & Correctional Services, The Honourable John Gerretsen, Attorney General of Ontario, Federation of Northern Ontario Municipalities (FONOM), and the Association of Municipalities of Ontario (AMO), Minister of Rural Affairs and MPP John Yakabuski.

“Carried”

The following were reviewed by Council and filed as information:

- Minutes Douglas Fire Committee Meeting held October 9, 2013 and the Fire Chief’s Report dated November 20, 2013
- Report on the OPP Municipal Policing Billing Review meeting held on November 5, 2013 attended by Mike Quilty, Chair of Admaston/Bromley Police Services Board and Annette Louis, Clerk-Treasurer
- Municipal Policing Bureau letter re: 2014 Municipal Policing Cost Estimate – Ontario Provincial Police
- OAPSB letter re: Ontario Provincial Police Alternative Billing Consultations. Council directed staff to draft a letter to the local police services boards for review at the next meeting.

**New Business**

Councillor Donohue lamentably noted the passing of Nelson Mandela.

**By-Laws**

**Resolution No. 12/12/13**

Moved by Dirk Rook, seconded by Michael Donohue

THAT the By-Laws listed below dated December 5, 2013 be enacted and passed:

- **By-Law No. 2013-59** – being a by-law to authorize the sale of land to the Roman Catholic Episcopal Corporation of Pembroke.

“Carried”

**Confirming By-Law**

**Resolution No. 13/12/13**

Moved by Dirk Rook, seconded by Michael Donohue

That By-Law No. 2013-60, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held December 5, 2013 be now numbered, deemed read three times and passed.

“Carried”

**Resolution No 14/12/13**

Moved by Ray Pender, seconded by Robert Dick

Be it resolved that the Thursday, December 5<sup>th</sup>, 2013 Admaston/Bromley Council meeting be adjourned at 9:25 p.m.

“Carried”

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Mayor

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Clerk/ Treasurer