

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday October 17, 2013 at 7:30 pm. Present were Deputy Mayor Dirk Rook and Councillors Robert Dick, Ray Pender and Michael Donohue. Mayor Raye-Anne Briscoe was absent.

Staff members present were Clerk-Treasurer, Annette Louis and Public Works Superintendent, Chris Kunopaski. From the press were Peter Clarke from the Renfrew Mercury and Shannon Keller from the Eganville Leader.

Deputy-Mayor Dirk Rook called the meeting to order followed with the recitation of The Lord's Prayer.

Resolution No. 13/10/13

Moved by Michael Donohue, seconded by Ray Pender

BE IT RESOLVED that Admaston/Bromley Council accept the agenda as presented.

“Carried”

Deputy Mayor Rook read thank you notes from Ruth Quast and Sarah McGregor Briscoe for the gifts they received on their departure of employment with the Township.

An update on Mayor Briscoe's recovery was provided to everyone. Mayor Briscoe was recently released from the Renfrew Victoria Hospital and is continuing her recovery at home.

Deputy Mayor Dirk Rook welcomed Jon Pitcher and Natalie Guay from Energy East Pipeline who provided a presentation on behalf of TransCanada.

Planning and Economic Development Committee – Chair Michael Donohue

A letter from Kathy Lindsay of Renfrew County Watershed Alliance was presented to Council requesting a letter of support for funding under the Ontario Trillium Foundation. Upon consideration, the following resolution was passed:

Resolution No. 14/10/13

Moved by Michael Donohue, seconded by Ray Pender

BE IT RESOLVED that the letter from the Renfrew County Watershed Alliance requesting a letter of support be filed as information.

“Carried”

An amended agreement was presented to Council with respect to property owned by John Raddatz. It was changed to reflect Parts 1, 3 and 4 on Plan 49R-18113 to be the original severed portions of property and Part 2 of Plan 49R-18113 being a portion of Patterson Road accepted and now owned by the Township. The following resolution was passed;

Resolution No. 15/10/13

Moved by Michael Donohue, seconded by Ray Pender

BE IT RESOLVED that Council approves a By-Law authorizing the Township to enter into an amending agreement with John Raddatz.

“Carried”

Community Service Committee – Chair Ray Pender

The Admaston/Bromley Public Library Board Meeting Minutes of June 18th were presented to Council and filed as information. It was recommended that we send an acknowledgement to the librarian on the success of the Sarah Badgely Grant.

A report on the “Exotic Animals” case with OSPCA was provided to Council by Clerk-Treasurer Annette Louis. Also included with the report were a letter from the Township solicitor and a letter with a Statement of Account associated with the removal of the exotic pets addressed to the Township. Upon discussion, the following resolution was passed:

Resolution No. 16/10/13

Moved by Ray Pender, seconded by Robert Dick

BE IT RESOLVED that the Corporation of the Township of Admaston/Bromley send a copy of the letters regarding OSPCA Case #20130814 to MPP John Yakabuski.

“Carried”

Public Works Committee – Chair Robert Dick

A letter was received from the Ministries of Agriculture and Food and Rural Affairs with respect to Capacity Funding being available under the Small, Rural and Northern Municipal Infrastructure Fund. Upon consideration, the following resolution was passed:

Resolution No. 17/10/13

Moved by Robert Dick, seconded by Ray Pender

BE IT RESOLVED that the Council of the Township of Admaston/Bromley apply for funding under the Municipal Infrastructure Investment Initiative Fund – Asset Management Plan #2 for \$23,060.71 to be used towards:

1. Financing Strategies
2. Asset Management software and staff training
3. Small Capital Project recommended under the Asset Management Plan

“Carried”

A letter from Recycling Council of Ontario requesting Council to demonstrate their commitment to waste reduction and proclaim October 21-27 as Waste Reduction Week was presented to Council for consideration. The following resolution was passed:

Resolution No 18/10/13

Moved by Robert Dick, seconded by Ray Pender

WHEREAS the generation of solid waste and the needless waste of water and energy resources are recognized as global environmental problems and,

WHEREAS provincial governments have an important role to play in promoting waste reduction, reuse, recycling, composting and other conservation measures and,

WHEREAS communities, businesses and organization across Canada have committed to working together to raise awareness of these issues during Waste Reduction Week in Canada, and,

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Admaston/Bromley proclaim and declare that October 21-27, 2013, inclusive, shall be known as Waste Reduction Week in Canada.

“Carried”

A By-Law was presented to Council authorizing the Township to enter into an agreement with the Ministry of Rural Affairs for the purpose of receiving funding under the Municipal Infrastructure Investment Initiative Capital Program project for Opeongo Road Reconstruction. The following resolution was passed:

Resolution No. 19/10/13

Moved by Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approves entering into an Agreement with the Ministry of Rural Affairs for eligible expenses incurred under the Municipal Infrastructure Investment Initiative Capital Program project for Opeongo Road Reconstruction;

AND FURTHER that Council approves a by-law authorizing the Mayor and Clerk-Treasurer to execute the Agreement.

“Carried”

The Roads Voucher was presented and reviewed by Council. Upon consideration, the following resolution was passed:

Resolution No. 20/10/13

Moved by Robert Dick, seconded by Ray Pender

Be it resolved that Council approve the Roads Voucher dated October 15th, 2013 in the amount of \$73,489.49.

“Carried”

The Job Cost Expenditure Report for the period ending October 15, 2013 was examined and reported on by Public Works Superintendent Chris Kunopaski. It was then filed as information.

Budget, Finance and Human Resources Chair Raye-Anne Briscoe (absent)

The General Voucher for the period ending October 11, 2013 was presented to Council for approval. Upon examination, the following resolution was passed:

Resolution No. 21/10/13

Moved by Robert Dick, seconded by Ray Pender

Be it resolved that Council approve payment of the General Voucher dated September 14th to October 11, 2013 in the amount of \$88,687.85.

“Carried”

A tax report showing the results after the last tax billing was presented to Council for review. A comparison was also provided from the previous year. This was filed as information.

The County of Renfrew is advising municipalities that they are partnering with AMCTO to deliver an Executive Municipal Management Diploma Program from February 2014 to October 2015 at the County of Renfrew Administration Building. It will consist of 19 workshop days. Topics covered will include “Managing Organizational Performance, Managing People, and Managing Money”. Clerk-Treasurer Annette Louis requested approval to attend. The following resolution was therefore passed:

Resolution No. 22/10/13

Moved by Michael Donohue, seconded by Ray Pender

BE IT RESOLVED that Council authorize Annette Louis, Clerk Treasurer to register for the Executive Municipal Management Diploma Program being held at the County of Renfrew in Pembroke at a cost of \$4,000.00 upon condition that the County of Renfrew agree to the payment terms of \$2,000.00 payable in 2014 and \$2,000.00 payable in 2015.

“Carried”

A Budgetary Control Report for the period ending October 15, 2013 was presented to Council for review and filed as information.

Protective Services – Chair Dirk Rook

The minutes of the Douglas Fire Committee meeting held September 11, 2013 together with the Fire Chief’s Report dated October 9th, 2013 was reviewed by Council and filed as information.

A notice and an application for a Provincial Appointment to the Admaston/Bromley Police Services Board were provided to Council as information. The Municipal and Provincial appointees to the Admaston/Bromley Police Services Board gave their resignation notices as of December 31, 2013.

By-Laws

Resolution No. 23/10/13

Moved by Ray Pender, seconded by Robert Dick

THAT the By-Laws listed below dated October 17th, 2013 be enacted and passed:

- **By-Law No. 2013-53** - being a by-law to authorize the Corporation of the Township of Admaston/Bromley to enter into an amending agreement with John Raddatz
- **By-Law No. 2013-54** - being a by-law to authorize the Corporation of the Township of Admaston/Bromley to enter into an agreement with the Ministry of Rural Affairs.

“Carried”

Confirming By-Law

Resolution No. 24/10/13

Moved by Robert Dick, seconded by Ray Pender

That By-Law No. 2013-55, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 17th, 2013 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 25/10/13

Moved by Michael Donohue, seconded by Ray Pender

BE IT RESOLVED that Council move to an in-camera session under Section 239(2)(b) and (d) of the Municipal Act, 2001 c.25 for the purpose of giving direction to staff regarding employment of Deputy Clerk-Treasurer.

“Carried”

Upon adjournment of the in-camera meeting, Councillor Donohue rose and reported that Council gave direction to staff to make an offer of employment to the chosen applicant for the Deputy Clerk-Treasurer's position.

Resolution No 27/10/13

Moved by Ray Pender, seconded by Robert Dick

BE IT RESOLVED that the Thursday, October 17th, 2013 Admaston/Bromley Council meeting be adjourned at 10:00 p.m.

"Carried"

Deputy Mayor

Clerk/ Treasurer