

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

MONTHLY MEETING

Council met for their first monthly meeting at the Municipal Council Chambers on Thursday, May 2, 2013 at 7:30 pm. Present were Mayor Raye-Anne Briscoe, Deputy Mayor Dirk Rook and Councillors Robert Dick, Ray Pender and Michael Donohue.

Staff members present were Clerk-Treasurer Annette Louis and Public Works Superintendent Chris Kunopaski. From the press were Peter Clarke, Renfrew Mercury and Shannon Keller, Eganville Leader and Peter DeWolf, MY FM.

Mayor Raye-Anne Briscoe called the meeting to order followed with the recitation of The Lord's Prayer.

The following changes were made to the agenda:

- (1) Item number 5 - Power Point Presentation re: 2013 Budget was moved to before Item 10b) under Budget, Finance and Human Resources Committee.
- (2) Add Resolution to approve By-Law No. 2013-26 to item 9c) Request from Sunshine Coach under Public Works Committee.

Resolution No. 01/05/13

Moved by Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council accept the agenda as amended.

“Carried”

The minutes for the month of April were presented to Council for approval.

The following resolution was therefore passed:

Resolution No. 02/05/13

Moved by Robert Dick, seconded by Ray Pender

Be it resolved that Council approve the minutes of regular Council Meetings held on April 4th and April 18th, 2013, also minutes of the Special Council Meetings held April 17th and April 22nd, 2013.

“Carried”

Planning and Economic Development Committee – Chair Michael Donohue

Community Service Committee – Chair Ray Pender

The following were reviewed by Council and filed as information:

- Admaston/Bromley Public Library meeting minutes from March 26, 2013 with income and payable listings along with the librarians report dated April 2013
- Minutes of the Renfrew and Area Senior's Home Support Committee Meeting held March 26, 2013
- Minutes of the Admaston/Bromley Recreation Committee Wards 1 & 2 Meeting held March 25, 2013

A By-Law for the purpose of entering into a lease with the Renfrew County Victim Services Assistance and Referral Service for use of the Barr Line Community Office was presented to Council for approval and the following resolution was passed:

Resolution No. 03/05/13

Moved by Ray Pender, seconded by Robert Dick

BE IT RESOLVED that Council adopts a By-Law to enter into a lease with the Renfrew County Victim Services Assistance and Referral Service for a period of five years.

“Carried”

Public Works Committee – Chair Robert Dick, All of Council

OGRA Alert regarding Ontario Announcement for New Infrastructure Fund was provided to Council for review and filed as information.

A request from the Sunshine Coach Service for support regarding the Dedicated Gas Tax Fund was presented to Council for consideration and the following resolution was passed:

Resolution No 04/05/13

Moved by: Robert Dick, seconded by Ray Pender

Be it resolved that the Township of Admaston/Bromley supports the Sunshine Coach Service and is committed to provide support annually to begin January 1st, 2013 and agrees to the Town of Renfrew receiving and being responsible for, on our behalf Dedicated Gas Tax Funds from the Province of Ontario as the host municipality for the Sunshine Coach Service and forward the amount of \$600.00 and a by-law be prepared to enact the above.

“Carried”

Budget, Finance and Human Resources Chair Raye-Anne Briscoe, All of Council

Notification regarding Trans Canada Open Season for Eastern Oil Pipeline was provided to Council for review and filed as information.

Prior to the 2013 Budget being passed, Council approved the following resolution:

Resolution No 05/05/13

Moved by: Michael Donohue, seconded by Dirk Rook

WHEREAS for 2013 budget purposes, as per Ontario Regulation 284/09, a municipality may exclude from the budget, amortization expenses pertaining to tangible capital assets; post employment benefit expenses and solid waste landfill closure and post-closure expenses;

AND WHEREAS Council chose not to include amortization costs, post-employment benefit expenses for payout in a future year and unfunded landfill closure and post closure costs;

AND WHEREAS a report must be presented to Council providing the 2013 impact of the excluded expenses from the budget;

NOW THEREFORE BE IT RESOLVED that Council accept the following as excluded items from the 2013 Budget:

| | |
|--|----------------|
| Amortization | \$1,524,572.00 |
| Accrued Sick Leave | 53,182.32 |
| Unfunded-Landfill Closure & post closure costs | 404,850.00 |

“Carried”

A Power Point Presentation was given on the 2013 Municipal Budget, which was explained by Mayor Briscoe. The end result will see a Municipal Tax Rate increase of 6.33%.

At the conclusion of the presentation, an opportunity was given for questions and comments.

The By-Law to adopt the 2013 Budget was presented to Council for approval.

Upon consideration, the following resolution was passed with a request for a recorded vote:

Resolution No. 06/05/13

Moved by: Ray Pender, seconded by Robert Dick

BE IT RESOLVED that Council approves a By-Law to provide for the approval of the 2013 Budget, adoption of the 2013 Tax Rates and to further provide for penalty and interest on overdue taxes.

Dirk Rook – for
Michael Donohue – against
Robert Dick - for
Ray Pender – for
Raye-Anne Briscoe – for

“Carried”

A By-Law to authorize the Corporation of the Township of Admaston/Bromley to borrow the amount of \$279,000 from the Bank of Montreal was presented to Council for approval and the following resolution was passed:

Resolution No. 07/05/13

Moved by: Ray Pender, seconded by Robert Dick

BE IT RESOLVED that the Council approves a by-law authorizing the Township of Admaston/Bromley to execute a Promissory Note to repay the amount of \$279,000.00 borrowed for the Bank of Montreal.

“Carried”

A By-Law to authorize the Corporation of the Township of Admaston/Bromley to borrow an additional amount of \$200,000 from the Bank of Montreal was presented to Council for approval and the following resolution was passed:

Resolution No. 08/05/13

Moved by: Robert Dick, seconded by Ray Pender

BE IT RESOLVED that the Council approves a by-law authorizing the Township of Admaston/Bromley to execute a Promissory Note to repay the amount of \$200,000.00 borrowed from the Bank of Montreal.

“Carried”

A By-Law to authorize the borrowing of funds necessary to meet current expenditures until the taxes are collected was presented to Council for consideration and the following resolution was passed:

Resolution No. 09/05/13

Moved by: Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approve a By-Law to authorize the Borrowing of Funds necessary to meet current expenditures until the taxes are collected.

“Carried”

Council reviewed a report submitted by the Clerk-Treasurer to extend the contract term for the Part-Time Clerical Position.

Upon consideration, the following resolution was passed:

Resolution No 10/05/13

Moved by: Michael Donohue, seconded by Dirk Rook

BE IT RESOLVED that the Council of the Township of Admaston/Bromley approve an extension of the contract for Andrea Leclaire as our Part-Time Contract Clerical Position to August 31, 2013.

“Carried”

Protective Services – Chair Dirk Rook

The following were reviewed by Council and filed as information:

- Minutes of the Police Services Board Meeting held February 26, 2013 with Statement of Revenue and Expenses/Budgetary Control dated April 19, 2013
- Minutes of the Douglas Fire Committee Meeting held March 20, 2013 with the Fire Chief’s Report dated April 17th, 2013 including a recommendation from the Douglas Fire Committee that Admaston/Bromley look into an Agreement of Extrication with Whitewater Region Township and the Town of Renfrew.

County of Renfrew – Mayor Raye-Anne Briscoe

By-Laws

Resolution No. 11/05/13

Moved by Dirk Rook, seconded by Michael Donohue

THAT the By-Laws listed below dated May 2, 2013 be enacted and passed:

- **By-Law No 2013-20** – being a by-law to enter into a lease with the Renfrew County Victim Services Assistance and Referral Service for use of the Barr Line Community Office
- **By-Law No 2013-21** – being a by-law to approve the 2013 budget and adoption of the 2013 Tax Rates, plus penalty and interest on overdue taxes
- **By-Law No 2013-22** – being a by-law to authorize the Corporation of the Township of Admaston/Bromley to execute a promissory note to repay the amount of \$279,000 borrowed from the Bank of Montreal

- **By-Law No. 2013-23** – being a by-law to authorize the Corporation of the Township of Admaston/Bromley to execute a promissory note to repay the amount of \$200,000 borrowed from the Bank of Montreal
- **By-Law No 2013-24** – being a by-law to authorize the borrowing of funds necessary to meet current expenditures until the taxes are collected.
- **By-Law No 2013-26** – being a by-law to declare support for the Sunshine Coach Service and agreement that the Town of Renfrew will receive and be responsible for Dedicated Gas Tax Funds on behalf of the Township and that a financial contribution will be made on an annual basis.

Confirming By-Law

By-Law No, 2013-25, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley be now numbered, deemed read three times and passed by the following resolution:

Resolution No. 12/05/13

Moved by Dirk Rook, seconded by Michael Donohue

That By-Law No. 2013-25, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held May 2nd, 2013 be now numbered, deemed read three times and passed.

“Carried”

Resolution No. 13/05/13

Moved by Ray Pender, seconded by Robert Dick

BE IT RESOLVED that the Thursday, May 2nd, 2013 Admaston/Bromley Council meeting be adjourned at 9:25 p.m.

“Carried”

Mayor

Clerk/ Treasurer