

TOWNSHIP OF ADMASTON/BROMLEY

SPECIAL COUNCIL MEETING

Council held a special Council meeting on Wednesday April 17, 2013 at 1:00 p.m. Present were Mayor Raye-Anne Briscoe, Deputy Mayor Dirk Rook, Councillors Robert Dick, Ray Pender and Michael Donohue, Paul Moreau, County of Renfrew Director Development and Property Services, Dave Darch, County of Renfrew Director of Public Works and Engineering. Staff in attendance were Chris Kunopaski, Ruth Quast, Sarah McGregor Briscoe and Annette Louis.

Mayor Raye-Anne Briscoe called the meeting to order

Disclosure of Pecuniary Interest – none

Chris provided the Township's Minimum Maintenance Standards for Council's review and comments. Upon consideration, the following resolution was passed:

Resolution No. 12/04/13

Moved by Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approve the Minimum Maintenance Standards for the Roads in Admaston/Bromley Township and that they be added to the Township website as amended.

“Carried”

Paul Moreau and Dave Darch from the County of Renfrew joined the meeting for a review of a presentation on Asset Management. The presentation outlined and expanded on the provincial guidelines provided in the Building Together: Guide for Municipal Asset Management Plans. They provided a background and breakdown of various steps to creating an Asset Management Plan as well as the County's work plan in completing the initial plan and the ongoing support needed to keep it current. The presentation also outlined how an Asset Management Plan could assist in the budget and decision-making process by determining priorities and sustainable levels of service for all municipal assets.

Council reviewed draft job descriptions submitted by the Clerk-Treasurer to address hiring a Deputy Clerk Treasurer. Council directed staff to make some amendments to the job descriptions presented and to contact Human Resources Director Bruce Beakley at the County of Renfrew to determine his availability in assisting with the hiring process.

Next Meeting – Monday April 22nd, 2013 at 11:00 a.m.

Resolution No. 13/04/13

Moved by Ray Pender seconded by Robert Dick

Be it resolved that the April 17, 2013 Special Council meeting be adjourned at 4:10 p.m.

“Carried”

Mayor

Clerk-Treasurer