

CORPORATION OF TOWNSHIP OF ADMASTON/BROMLEY

MONTHLY MEETING

Council met for their second monthly meeting at the Municipal Council Chambers on Thursday, February 21, 2013 at 7:30 pm. Present were Mayor Raye-Anne Briscoe, Deputy Mayor Dirk Rook and Councillors Robert Dick, Ray Pender and Michael Donohue.

Staff members present were Clerk-Treasurer Annette Louis and Acting Road Superintendent Steve Visinski. From the press were Peter Clarke, Renfrew Mercury and Shannon Keller, Eganville Leader.

Mayor Raye-Anne Briscoe called the meeting to order followed with the recitation of The Lord's Prayer.

**Resolution No. 19/02/13**

Moved by Michael Donohue, seconded by Dirk Rook

Be it resolved that Admaston/Bromley Council accept the agenda as presented.

“Carried”

**Planning and Economic Development Committee** – Chair Michael Donohue

The Admaston/Bromley Web Site Statistics for January were provided to Council for review and filed as information.

**Community Service Committee** – Chair Ray Pender

The Admaston/Bromley Public Librarian's Report for January was reviewed by Council and filed as information.

**Public Works Committee** – Chair Robert Dick, All of Council

The Mayor welcomed Acting Road Superintendent Steve Visinski and he provided an update on the activities of the public works department. Steve reported that more sand had to be delivered to both garages and that he was planning a trip to Mattawa to inspect the new Tandem Truck.

The Road Voucher for the period ending February 14, 2013 was presented to Council for review and approval. The following resolution was passed:

**Resolution No. 20/02/13**

Moved by: Robert Dick, seconded by Ray Pender

Be it resolved that Council approve payment of the Roads Voucher dated February 14, 2013 in the amount of \$124,338.38. Claims Pro Invoice of \$1,265.00 be not approved for payment at this time.

“Carried”

A By-Law and a Purchase and Sale agreement was presented to Council for approval. The following resolution was passed:

**Resolution No. 21/02/13**

Moved by Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approve an agreement of Purchase and Sale with John J. O'Neil and Patrick J. O'Neil for the purpose of purchasing property southeast of the Osceola Waste Site as a Contaminant Attenuation Zone buffer;

AND FURTHER that Council approve and adopt a by-law authorizing the Mayor and Clerk to execute the Agreement of Purchase and Sale.

“Carried”

A By-Law for the expropriation of land was presented to Council for approval and the following resolution was passed:

**Resolution No. 22/02/13**

Moved by: Robert Dick, seconded by Ray Pender

BE IT RESOLVED that Council approve the expropriation of certain lands in the Township of Admaston/Bromley for the purpose of establishing a Contaminant Attenuation Zone to the east of the Stone Road Waste Transfer Station as required by the Ministry of the Environment for the Province of Ontario.

AND FURTHER that Council approve and adopt a by-law authorizing the Mayor, Clerk and solicitors and appropriate agents of the Township of Admaston/Bromley to do all things necessary to implement and give effect to the provisions of the expropriation.

“Carried”

**Budget, Finance and Human Resources** Chair Raye-Anne Briscoe, All of Council

Council reviewed the General Voucher and the following resolution was passed:

**Resolution No 23/02/13**

Moved by: Dirk Rook, seconded by Michael Donohue

**Be it resolved** that Council approve payment of the General Voucher dated January 1 to February 15, 2013 in the amount of \$135,037.75.

“Carried”

A report was presented to Council by the Clerk-Treasurer on the Part Time Contract Clerical position, explaining the results of their interview process. It was noted that 51 applications were received of which five (5) were chosen for the interview process. The recommendation from staff was to hire Andrea Leclaire. Council accepted the recommendation and the following resolution was passed by Council:

**Resolution No 24/02/13**

Moved by: Michael Donohue, seconded by Dirk Rook

**BE IT RESOLVED** that the Council of the Township of Admaston/Bromley approves the hiring of Andrea Leclaire as our Part-Time Contract Clerical Position effective February 25, 2013 at a rate of \$13.33 per hour.

**AND FURTHER** that the Part-Time Contract Clerical Position will work a minimum of 24 hours per week – Tuesday, Wednesday and Thursday.

**AND FURTHER** that Andrea Leclaire has agreed, if hired to provide a clear Driver's Abstract and a Police Records Search Certificate/Vulnerable Sector Screening and will sign a Confidentiality Agreement.

"Carried"

A by-law was presented to Council for approval regarding the amendment of the Employment By-Law Part 5 – Rates of Pay. The following resolution was passed:

**Resolution No. 25/02/13**

Moved by: Michael Donohue, seconded by Dirk Rook

**WHEREAS** a revised compensation grid must be prepared to include part time landfill attendants;

**AND WHEREAS** upon receipt of the revised grid and to be in compliance with the pay equity act, effective January 1, 2013 part time employees shall be paid an additional % in lieu of benefits based on benefits paid to full time employees for 2012 to be added to their hourly wage rate.

**NOW THEREFORE BE IT RESOVLED** that Council approves amending the Employment By-Law for the Township of Admaston/Bromley employees.

"Carried"

The following was provided to Council for review and filed as information:

- 2012 Dog Tag Sales and the % that was purchased from each sales outlet
- Summary of Council Remuneration Expenses for 2012

**Protective Services** – Chair Dirk Rook

The following was provided to Council for review and filed as information:

- Letter of congratulations from the Ministry of Community Safety and Correctional Services for completing the mandatory emergency management elements for 2012.
- Minutes of the Douglas Fire Committee held January 9, 2013 and the Fire Chief's Report dated February 12, 2013.

**County of Renfrew** – Mayor Raye-Anne Briscoe

**By-Laws**

**Resolution No. 26/02/13**

Moved by Dirk Rook, seconded by Michael Donohue

THAT the By-Laws listed below dated February 21, 2013 be enacted and passed:

- By-Law No 2013-10 – A By-Law to authorize the purchase of property for the purpose of the required buffer at Osceola Landfill Site.
- By-Law 2013-11 – being a by-law to expropriate land to establish a Contaminant Attenuation Zone for the Stone Road Waste Transfer Station
- By-Law No. 2013-12 – to amend By-Law No 2011-45 – Employment By-Law for the Township of Admaston/Bromley Employees.

"Carried"

**Confirming By-Law**

By-Law No, 2013-13, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley be now numbered, deemed read three times and passed by the following resolution:

**Resolution No. 27/02/13**

Moved by Dirk Rook, seconded by Michael Donohue

That By-Law No. 2013-13, being a By-Law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held February 21, 2013 be now numbered, deemed read three times and passed.

“Carried”

**Resolution No. 28/02/13**

Moved by Ray Pender, seconded by Robert Dick

**BE IT RESOLVED** that the February 21, 2013 Admaston/Bromley Council meeting be adjourned at 8:40 p.m.

“Carried”

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Mayor

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Clerk/ Treasurer